



Convention on Biological Diversity

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ENGLISH ONLY

EXPERT MEETING TO DEVELOP A
DRAFT STRATEGIC FRAMEWORK FOR
CAPACITY-BUILDING AND DEVELOPMENT
IN SUPPORT OF THE EFFECTIVE IMPLEMENTATION
OF THE NAGOYA PROTOCOL
Montreal, Canada, 3 - 5 June 2013

INFORMATION NOTE FOR PARTICIPANTS

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1. Opening and registration

The Expert Meeting to Develop a Draft Strategic Framework for Capacity-building and Development in Support of the Effective Implementation of the Nagoya Protocol will be held in Montreal, Canada from Monday, 3 to Wednesday, 5 June.

The meeting will start at 9:30 a.m. on Monday, 3 June 2013 and registration will take place at the venue of the meeting at 9:00 a.m. the same day.

1. Venue

The meeting will be held at:

The Secretariat of the Convention on Biological Diversity

413 St-Jacques Street West, Suite 800

Montréal, Québec

Canada, H2Y 1N9

Tel: +1-514-288-2220

Fax: +1-514-288-6588

Metro station Square-Victoria, line no. 2 (Orange)

2. Working language

The meeting will be held in English.

3. Documents

Participants are kindly reminded to bring their own copies of the documents for the meeting as there will be no extra copies made available on site. Pre-session documents will be on the Secretariat's web site as they become available:



<http://www.cbd.int/doc/?meeting=ABSEM-SFCB-01>

4. General information on access to Montreal



Montreal is serviced by Montreal-Trudeau International Airport (15 km from downtown). Taxis and a bus (No. 747) are available at the airport. The information on rates is as follows.

Bus:	One way trip
Montreal-Trudeau Airport/Downtown (several locations) STM Express bus No. 747 (runs 24 hrs a day)	CDN \$9 (Fares can be purchased from the automated dispensers at the international arrivals level. The \$9 fare can also be paid in cash with exact change in coins only on board the bus.)
Taxis: Montreal-Trudeau /Downtown	CDN \$40 Fixed rate

5. Visa requirements



Participants from countries listed in **annex A** below require an entry visa for Canada and are strongly advised to contact the nearest Canadian diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure. **Please note that airline companies will not allow boarding in the absence of a valid visa.**

Information on visa procedures, including a list of relevant Canadian diplomatic/consular missions abroad, is available on the web site of Canadian Citizenship and Immigration at: <http://www.cic.gc.ca/english/information/offices/index.asp#international>.

To facilitate the issuance of visas, the Secretariat will issue upon request invitation letters to be attached to the visa applications.

6. Hotel information

Participants are kindly reminded that **they have to make their own hotel reservations as soon as possible.**

Below is an indicative list of hotels (**Annex B**) located in the vicinity of the CBD Secretariat or close to a Metro (subway) station. To benefit from the special room rates some hotels are offering please request the rates according to the listing in the annex.

Further information on hotels in Montreal is available at the following web site:

<http://www.tourisme-montreal.org/Accommodations>



7. Payment of the daily subsistence allowances (DSA)

The DSA will be paid to participants on the first day of the meeting.

8. Official languages

There are two official languages in Canada: English and French. French is the official language of Quebec; however English is widely spoken in Montreal.

9. Weather and time zone information



In June temperatures in Montreal usually range between a maximum of +23°C in the daytime and a minimum of +11°C at night. Please bring appropriate clothing. Current weather conditions in the area can be found at: <http://www.worldweather.org/056/c00634.htm>.

The standard time zone will be GMT/UTC -4 hours.

10. Electricity

The electrical currents are 120 volts, 60 Hertz as shown below.



11. Currency



The currency in Canada is the Canadian Dollar (CDN \$). The current exchange rate as at 3 April 2013 is US \$1 = CDN \$1.01 and € 1 = CDN \$1.22.

12. DISCLAIMER

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical, accident and travel insurance for the period of participation prior to departure.

Annex A – Country Listing

COUNTRIES AND TERRITORIES WHOSE CITIZENS REQUIRE VISAS IN ORDER TO ENTER CANADA AS VISITORS (AS LISTED ON THE WEB SITE OF CITIZENSHIP AND IMMIGRATION CANADA)

Citizens of the following countries and territories require a visa to **visit** or **transit** Canada:

A	E (cont'd)	M	S (Cont'd)
Afghanistan	Eritrea	Macao	Saudi Arabia
Albania	Ethiopia	Madagascar	Senegal
Algeria		Malawi	Serbia
Angola	F	Malaysia	Seychelles
Argentina	Fiji	Maldives	Sierra Leone
Armenia		Mali	Somalia
Azerbaijan	G	Marshall Islands	South Africa
	Gabon	Mauritania	Sri Lanka
B	Gambia	Mauritius	Sudan
Bahrain	Georgia	Mexico	Suriname
Bangladesh	Ghana	Micronesia, Fed. States of	Swaziland
Belarus	Grenada	Moldova	Syrian Arab Republic
Belize	Guatemala	Mongolia	
Benin	Guinea	Montenegro	T
Bhutan	Guinea-Bissau	Morocco	Tajikistan
Bolivia	Guyana	Mozambique	Tanzania, United Republic of
Bosnia and Herzegovina		Myanmar	Thailand
Botswana	H		The former Yugoslav Republic of Macedonia
Brazil	Haiti	N	Togo
Bulgaria	Honduras	Namibia	Tonga
Burkina Faso		Nauru	Trinidad and Tobago
Burundi	I	Nepal	Tunisia
	India	Nicaragua	Turkey
C	Indonesia	Niger	Turkmenistan
Cambodia	Iran, Islamic Republic of	Nigeria	Tuvalu
Cameroon	Iraq		
Cape Verde	Israel	O	
Central African Republic	Ivory Coast	Oman	
Chad			U
Chile	J	P	Uganda
China	Jamaica	Pakistan	Ukraine
Colombia	Jordan	Palau	United Arab Emirates
Comoros		Palestinian Authority	Uruguay
Congo, Democratic Republic of the	K	Panama	Uzbekistan
Congo, Republic of the	Kazakhstan	Paraguay	
Costa Rica	Kenya	Peru	V
Cuba	Kiribati	Philippines	Vanuatu
Czech Republic	Korea, Democratic People's Republic of	Poland	Venezuela
	Kuwait	Q	Viet Nam
D	Kyrgyzstan	Qatar	
Djibouti			Y
Dominica	L	R	Yemen
Dominican Republic	Lao, People's Democratic Republic of	Romania	
	Lebanon	Russian Federation	Z
E	Lesotho	Rwanda	Zambia
East Timor	Liberia		Zimbabwe
Ecuador	Libya	S	
Egypt	Lithuania	Saint Lucia	
El Salvador		Saint Vincent and the Grenadines	
Equatorial Guinea		Sao Tomé e Príncipe	

Rate of exchange: US \$1 = CDN \$1.01 and
€1 = CDN \$1.22

Annex B – Hotel Listing

LIST OF HOTELS WITH INDICATIVE ROOM RATES IN CANADIAN DOLLARS

PRICES DO NOT INCLUDE THE APPLICABLE TAXES: GST 5% + QST 9.975%

(rates will be updated shortly)

A. FIVE STAR HOTELS	Approximate room rates	Distance to the meeting venue	Remarks
1. Hotel Inter-Continental Montreal 360 St. Antoine Street West, Montreal, Quebec Tel.: +1-514-847-8525, option #3 America toll free: 1-800 361 3600 Fax: +1-514-847-8730 E-mail: montreal@interconti.com ; yulhb-reservations@ihg.com Web site: http://www.ichotelsgroup.com/intercontinental/en/gb/reservations/dates-preferences/montreal	Please request the <u>SCBD</u> or <u>ICAO</u> Rates at the time of booking.	1 minute walk	Rates include: <ul style="list-style-type: none"> High speed internet
2. Hyatt Regency Montreal 1255 Jeanne-Mance, Montreal, Quebec, H5B 1E5 Tel: +1-514- 982-1234 Fax: +1-514-841-2069 Web site: www.montreal.hyatt.com	Please request the <u>CBD/SCBD</u> rates at the time of booking or #78642 for online bookings.	15 minutes' walk	Rates include: <ul style="list-style-type: none"> High speed internet
B. FOUR-STAR HOTELS			
3. Delta Centre Ville 777 University Street Montreal, Quebec Tel.: +1-514-879-1370 Fax: +1-514-879-1761 Web link for reservations: www.deltahotels.com/bg3	Please Request the <u>CBD</u> or <u>ICAO</u> rates at the time of booking.	5 minutes' walk	Rates include: <ul style="list-style-type: none"> High speed internet Breakfast
4. Holiday Inn Select 99 Viger Street West Montreal, Quebec Tel.: +1-514-878-9888 Fax: +1-514-878-6341 Web site: www.ichotelsgroup.com	Please request the <u>CBD/SCBD</u> or UN rates at the time of booking.	5 minutes' walk	Rates include: <ul style="list-style-type: none"> High speed internet
5. Hôtel de la Montagne 1430 de la Montagne Street Montreal, Quebec Tel.: +1-514-288-5656 Toll free in North America: + 1-800-361-6262 Fax: +1-514-288-9658 Web site: www.hoteldelamontagne.com	Please request <u>CBD</u> or <u>ICAO</u> rates at the time of booking.	15 minutes' walk	Rates include: <ul style="list-style-type: none"> High speed internet
6. Square Phillips (Hotel & Suites) 1193 Place Phillips Montreal, Quebec H3B 3C9 Tel. +1-514-393-1193 Fax: +1-514-393-1192 Web site: www.squarephillips.com	Please request <u>SCBD</u> rates at the time of booking. Daily (D) and weekly (W) rates available. Studio:	9 minutes' walk	Rates include: <ul style="list-style-type: none"> Breakfast Free internet Local calls

B. FOUR-STAR HOTELS (continued)	Approximate room rates	Distance to the meeting venue	Remarks
7. Embassy Suites 208 St-Antoine West Montreal, Quebec Tel: +1-514-288-8886 Fax: +1-514-288-8899 Web site: http://embassysuites1.hilton.com/en_US/es/hotel/YULDNE-S-Embassy-Suites-Montreal-Quebec/index.do	Please request ICAO rates at the time of booking. Rates are divided in two: under 2 weeks and over 2 weeks.	15 minutes' walk	Rates include: <ul style="list-style-type: none"> • Breakfast • High speed internet • Two drinks daily
8. Le Westin Montréal 270 St-Antoine West Montreal, Quebec Tel: +1-514-380-3333 Fax: +1-514-380-3332 Web site: http://www.westinmontreal.com/	Please request ICAO rates at the time of booking.	2 minutes' walk	Rates include: <ul style="list-style-type: none"> • High speed internet
9. Best Western 3407 Peel Street (corner of Peel and Sherbrooke Street) Montreal, Quebec Tel: +1-514-288-4141 or Toll-free: +1-800-361-7791(Canada & U.S.A.) Fax: +1-514-288-3021 Reservations: sam@hotelvillemarie.com Web site: www.hotelvillemarie.com	Please request ICAO rates at the time of booking.	20 minutes' walk	Rates include: <ul style="list-style-type: none"> • High speed internet
10. Hotel Le Dauphin 1025, De Bleury Montreal Tel: +1-514-788-3888 Fax: +1-514-788-3889 E-mail: mtl_centre@hoteldauphin.ca Web site: www.hoteldauphin.ca	Please request CBD rates at the time of booking.	2 minutes' walk	Rates include: <ul style="list-style-type: none"> • Breakfast • High speed internet
11. L'Appartement-in-Montréal 455 Sherbrooke Street West Montreal, Quebec Tel.: +1-514-284-3634 Fax: +1-514-287-1431 Web site: www.appartementhotel.com	Please request SCBD rates at the time of booking. Daily (D) and weekly (W) rates available.	15 minutes' walk	Rates include: <ul style="list-style-type: none"> • Breakfast • High speed internet • Local calls
C. THREE-STAR HOTELS			
12. Travelodge 50, René-Lévesque Blvd. West Montreal, Quebec Tel.: +1-514-874-9090 Fax: +1-514-874-0907 E-mail: reserve@travellodgemontreal.ca Web site: www.travelodge.com	Please request CBD rates at the time of booking.	15 minutes' walk	Rates include: <ul style="list-style-type: none"> • High speed internet
13. L'HOTEL 262 St Jacques West Montreal, QC H2Y 1N1 Tel.: +1-514-985-0019 Fax.: +1-514-985-0059 Web site: http://www.lhotelmontreal.com/	Please request CBD rate at the time of booking.	2 minutes' walk	Rates include: <ul style="list-style-type: none"> • Breakfast • High speed internet
