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CONFERENCE OF THE PARTIES TO THE CONVENTION
ON BIOLOGICAL DIVERSITY SERVING AS THE
MEETING OF THE PARTIES TO THE NAGOYA
PROTOCOL ON ACCESS TO GENETIC RESOURCES
AND THE FAIR AND EQUITABLE SHARING OF THE
BENEFITS ARISING FROM THEIR UTILIZATION

First meeting

Pyeongchang, Republic of Korea, 13–17 October 2014

ADOPTION OF THE AGENDA

Annotations to the provisional agenda

INTRODUCTION

1. The Nagoya Protocol on Access to Genetic Resources and the Fair and Equitable Sharing of Benefits Arising from their Utilization to the Convention on Biological Diversity (“Nagoya Protocol”) will enter into force on 12 October 2014. Accordingly, and further to paragraph 6 of Article 26 of the Nagoya Protocol, the first meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol will be held concurrently with the twelfth meeting of the Conference of the Parties to the Convention. The first meeting of the Parties to the Nagoya Protocol will be convened from 13 to 17 October 2014 in Pyeongchang, Republic of Korea.
2. These annotations have been prepared following the approval of the provisional agenda by the Intergovernmental Committee for the Nagoya Protocol and its Bureau.

ITEM 1. OPENING OF THE MEETING

3. The meeting will be opened at 10 a.m. on Monday, 13 October 2014.

ITEM 2. ADOPTION OF THE AGENDA

4. The provisional agenda for the first meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol (UNEP/CBD/NP/COP-MOP/1/1) is the agenda recommended by the Intergovernmental Committee at its third meeting (recommendation 3/2) with the addition of an item on “improving the efficiency of structures and processes under the Convention and its Protocols” to take into account the relevant outcomes from the fifth meeting of the Ad Hoc Open-ended Working Group on Review of Implementation of the Convention.
5. The Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol will be invited to adopt the provisional agenda.

ITEM 3. RULES OF PROCEDURE FOR MEETINGS OF THE CONFERENCE OF THE PARTIES SERVING AS THE MEETING OF THE PARTIES TO THE NAGOYA PROTOCOL

6. Article 26, paragraph 5, of the Nagoya Protocol states that the rules of procedure of the Conference of the Parties and the financial rules of the Convention shall be applied, *mutatis mutandis*, under this Protocol, except as may be otherwise decided by consensus by the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol.

7. The rules of procedure for meetings of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol was considered by the third meeting of the Intergovernmental Committee for the Nagoya Protocol. The latter recommended a decision for adoption by the meeting of the Parties to the Nagoya Protocol (recommendation 3/1).

8. The meeting will be invited to consider and adopt the draft decision submitted by the Intergovernmental Committee as contained in document UNEP/CBD/NP/COP-MOP/1/1/Add.2.

ITEM 4. ORGANIZATIONAL MATTERS

4.1. Election of officers

9. The Bureau of the Conference of the Parties to the Convention also serves as the Bureau to the meeting of the Parties to the Nagoya Protocol. As provided for in paragraph 3 of Article 26, however, when the Conference of the Parties serves as the meeting of the Parties to the Nagoya Protocol, any member of the Bureau of the Conference of the Parties representing a Party to the Convention that is not a Party to the Nagoya Protocol at the time of the meeting is to be substituted by a member to be elected by and from among the Parties to the Nagoya Protocol.

10. Accordingly, regional groups will be invited to make nominations to substitute for members of the current Bureau representing Parties to the Convention that are not also Parties to the Nagoya Protocol. The first meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol will be invited to elect these substitutes to the Bureau.

11. In electing officers for the next Bureau to serve from the closure of the twelfth meeting of the Conference of the Parties to the closure of the thirteenth meeting of the Conference of the Parties (rule 21 of the rules of procedure), regional groups may also be invited to bear in mind that substitutes will be needed for any Bureau members representing Parties to the Convention that are not also Parties to the Nagoya Protocol.

4.2. Organization of work

12. In its recommendation 5/2, the fifth meeting of the Ad Hoc Open-ended Working Group on Review of Implementation of the Convention requested the Executive Secretary to prepare a plan for the organization of the first meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol concurrently with the twelfth meeting of the Conference of the Parties to the Convention, including identifying specific agenda items under the Convention and the Nagoya Protocol that may benefit from consideration jointly or in close proximity to one another, in consultation with the Bureaux of the Conference of the Parties and the Intergovernmental Committee for the Nagoya Protocol (paragraph 1(a)).

13. The Executive Secretary prepared a plan which was circulated to the two Bureaux on 16 July 2014. The organization of work of the twelfth meeting of the Conference of the Parties to the Convention and the first meeting of the Parties to the Nagoya Protocol was finalized following the feedback received from the two Bureaux. Further details on the concurrent organization of the two meetings are outlined below as well as in annexes II and III to this document.

14. It is expected that the Conference of the Parties will adopt its agenda and agree to the organization of work proposed in document UNEP/CBD/COP/12/1/Add.1/Rev.1 and reproduced herewith as annex II. In accordance with established practice, it is also expected that the Conference of

the Parties will establish two working groups to address the substantive items on its agenda, and establish a budget committee.

15. Given that the first meeting of the Parties to the Nagoya Protocol will be convened during the second week of the twelfth meeting of the Conference of the Parties to the Convention due to the timing of the entry into force of the Nagoya Protocol, the consideration of related items under the Convention and the Nagoya Protocol in close proximity, as requested by the Ad Hoc Open-ended Working Group on Review of Implementation of the Convention, will only be possible to a limited extent.

16. It is proposed that the meeting of the Parties to the Nagoya Protocol: (i) agree that the Working Groups established by the Conference of the Parties will also serve as Working Groups for the meeting of the Parties; and (ii) refer the agenda item on the budget (item 15) to the budget committee expected to be established by the Conference of the Parties.

17. It is also suggested to devote the sessions of the Working Groups on the afternoon of Monday, 13 October and the morning of Tuesday, 14 October to matters under the Nagoya Protocol. It is foreseen that, even though it will not be possible to hold the first reading of draft decisions in close proximity, as the first reading of agenda items by the Conference of the Parties is expected to be completed prior to the opening of the meeting of the Parties to the Nagoya Protocol, items under the Protocol will be considered by the Parties to the Nagoya Protocol under the same working group where the Parties to the Convention had considered similar items under the Convention.

18. Furthermore, once the Chair's texts reflecting the first reading have been prepared as conference room papers (CRPs) for items both under the Convention and the Nagoya Protocol, the consideration of these CRPs will, as far as possible and feasible, be done in close proximity, i.e. the consideration of a CRP by Parties to the Nagoya Protocol would follow in time immediately after the consideration of a CRP on a related topic by Parties to the Convention in the respective working group.

19. For example, the proposed organization of work for the twelfth meeting of the Conference of the Parties (as contained in annex II to document UNEP/CBD/COP/12/1/Add.1/Rev.1) foresees that agenda item 15 on the financial mechanism will be addressed by Working Group I. The first meeting of the Parties to the Nagoya Protocol may, accordingly, wish to mandate Working Group I to address agenda item 12 of its agenda, "Guidance to the financial mechanism (Article 25)". When Working Group I considers a CRP of the Conference of the Parties on the financial mechanism, this may be immediately followed by consideration by the Working Group of a CRP of the meeting of the Parties on the same subject.

20. The list of working documents and a preliminary list of information documents prepared for the meeting is provided in annex I. A timetable for the proposed organization of work including the division of responsibilities between plenary and the two working groups is contained in annex II to this document, showing also the proposed schedule for the twelfth meeting of the Conference of the Parties to the Convention.

**ITEM 5. REPORT ON THE CREDENTIALS OF REPRESENTATIVES
TO THE FIRST MEETING OF THE CONFERENCE OF THE
PARTIES SERVING AS THE MEETING OF THE PARTIES
TO THE NAGOYA PROTOCOL**

21. Rule 18 of the rules of procedure states that:

"The credentials of representatives and the names of alternate representatives and advisers shall be submitted to the Executive Secretary of the Conference of the Parties or the representative of the Executive Secretary not later than twenty four hours after the opening of the meeting. Any later change in the composition of the delegation shall also be submitted to the Executive Secretary or his representative. The credentials shall be issued by the Head of State or Government or by the Minister for Foreign Affairs or, in the case of a regional economic integration organization, by the competent authority of that organization."

22. Rule 19 provides that “the Bureau of any meeting shall examine the credentials and submit its report to the Conference of the Parties for decision”.

23. In order to assist Parties in fulfilling the requirements of rule 18, the Executive Secretary distributed to national focal points a sample format of appropriate credentials (see notification 2014-100, Ref. No. SCBD/OES/BD/WDY/moc/83791 of 29 July 2014). The notification also indicated that representatives of Parties to the Convention that are also Parties to the Nagoya Protocol may submit a single set of credentials for both the twelfth meeting of the Conference of the Parties to the Convention and the first meeting of the Parties to the Nagoya Protocol.

24. The Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol will be invited to consider and adopt the report on credentials submitted to it by the Bureau.

ITEM 6. REPORT OF THE OPEN-ENDED AD HOC INTERGOVERNMENTAL COMMITTEE FOR THE NAGOYA PROTOCOL ON ACCESS TO GENETIC RESOURCES AND THE FAIR AND EQUITABLE SHARING OF BENEFITS ARISING FROM THEIR UTILIZATION

25. The Intergovernmental Committee for the Nagoya Protocol was established by the Parties in decision X/1 in order to undertake the preparations for the first meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol. Decision X/1 also included a work plan for the first two meetings of the Intergovernmental Committee.

26. The Intergovernmental Committee was co-chaired by Ms. Janet Lowe (New Zealand) and Mr. Fernando Casas (Colombia). It met twice in the intersessional period between the tenth and eleventh meetings of the Conference of the Parties to the Convention: the first meeting was held in Montreal from 6 to 11 June 2011; the second meeting was held in New Delhi, India from 2 to 6 July 2012.

27. The outcomes of these meetings were reported to the Conference of the Parties at its eleventh meeting in Hyderabad, India in October 2012. In decision XI/1, the Parties agreed to reconvene the Intergovernmental Committee for a third meeting to address outstanding items in its work plan, in preparation for the first meeting of the Parties. The third meeting of the Intergovernmental Committee was held in Pyeongchang, Republic of Korea from 24 to 28 February 2014.

28. Under this agenda item, the Co-Chairs of the Intergovernmental Committee will present the outcomes of the work of the Intergovernmental Committee.

29. The reports of the three meetings have been made available as information documents (UNEP/CBD/NP/COP-MOP/1/INF/1, INF/2 and INF/3). The draft decisions that have been recommended by the Intergovernmental Committee for consideration and adoption by the first meeting of the Parties to the Nagoya Protocol have been compiled in document UNEP/CBD/NP/COP-MOP/1/1/Add.2. These draft decisions are to be taken up under the agenda items to which they pertain.

ITEM 7. EXCHANGE OF INFORMATION AND VIEWS ON THE STATUS OF THE RATIFICATION AND IMPLEMENTATION OF THE NAGOYA PROTOCOL

30. Under this agenda item, regional groups will be invited to make statements providing information and views on the status of ratification and implementation of the Nagoya Protocol.

ITEM 8. THE ACCESS AND BENEFIT-SHARING CLEARING-HOUSE AND INFORMATION-SHARING (ARTICLE 14)

31. Article 14 of the Protocol establishes an Access and Benefit-sharing Clearing-House as part of the clearing-house mechanism under Article 18, paragraph 3, of the Convention. The Access and Benefit-sharing Clearing-House was considered at all three meetings of the Intergovernmental Committee. Decision XI/1 C of the eleventh meeting of the Conference of the Parties established an informal advisory committee to assist the Executive Secretary with the implementation of the pilot phase

of the Access and Benefit-sharing Clearing-House and to provide technical guidance with respect to the resolution of technical issues arising from the ongoing development of the pilot phase of the Access and Benefit-sharing Clearing-House until the first meeting of the Parties to the Nagoya Protocol. The Access and Benefit-sharing Clearing-House is currently in its pilot phase and is being tested by Parties who were encouraged by the third meeting of the Intergovernmental Committee to publish national records and provide feedback to the Executive Secretary (paragraph 4 of recommendation 3/4).

32. The second meeting of the Intergovernmental Committee requested the first meeting of the Parties to the Protocol to take into account the points that may require further consideration as contained in paragraph 7 of the annex to the report of the Expert Meeting on the Modalities of Operation of the Access and Benefit-Sharing Clearing-House (UNEP/CBD/ABS/EM-CH/1/4) and to suggest ways of reaching common understanding of these points informed by lessons learned from the pilot phase of the Access and Benefit-sharing Clearing-House (recommendation 2/4, paragraph 6).

33. At its third meeting, the Intergovernmental Committee requested the Executive Secretary to report on the progress made and feedback received during the implementation of the pilot phase to the first meeting of the Parties to the Nagoya Protocol (paragraph 8, recommendation 3/4). It also recommended that the first meeting of the Parties to the Nagoya Protocol consider a synthesis prepared by the Executive Secretary on the basis of the views submitted on: (i) the possible functions of a competent authority of indigenous and local communities and of a contact point for the indigenous and local communities for the Access and Benefit-sharing Clearing-House in relation to the implementation of the Nagoya Protocol; (ii) their possible role and responsibilities with respect to the Access and Benefit-sharing Clearing-House; and (iii) who should be responsible for submitting the information on these authorities to the Access and Benefit-sharing Clearing-House (paragraphs 10 and 11, recommendation 3/4).

34. Furthermore, paragraph 4 of Article 14 of the Protocol provides that the modalities of operation of the Access and Benefit-sharing Clearing-House, including reports of its activities, shall be considered and decided upon by the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol at its first meeting, and kept under review thereafter.

35. The third meeting of the Intergovernmental Committee, in paragraph 9 of recommendation 3/4 requested the Executive Secretary to further refine the modalities of operation of the Access and Benefit-sharing Clearing-House, especially with regards to the identification of mandatory and non-mandatory information according to the provisions of the Nagoya Protocol, as well as the functionality and user-friendliness of the Access and Benefit-sharing Clearing-House, as further progress is made on the implementation of the pilot phase, taking into account the views expressed at the third meeting of the Intergovernmental Committee, as well as further feedback received from Parties and other stakeholders, for consideration and adoption by the first meeting of the Parties to the Nagoya Protocol.

36. Accordingly, the meeting will have before it a note by the Executive Secretary (UNEP/CBD/NP/COP-MOP/1/2) with information relevant to the different elements outlined above as well as an addendum containing the proposed modalities of operation of the Access and Benefit-sharing Clearing-House. The meeting will be invited to consider these documents and adopt a decision.

ITEM 9. MONITORING AND REPORTING (ARTICLE 29)

37. Article 29 on monitoring and reporting requires each Party to the Nagoya Protocol to monitor the implementation of its obligations under the Nagoya Protocol and, at intervals and in the format to be determined by the Conference of the Parties serving as the meeting of the Parties to the Protocol, to report to the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol on measures it has taken to implement the Protocol.

38. Monitoring and reporting was considered by the Intergovernmental Committee at its third meeting. The Intergovernmental Committee requested the Executive Secretary to prepare a draft format for an interim national report for consideration by the first meeting of the Parties to the Nagoya Protocol.

It also agreed to a draft decision which it recommended for adoption by the first meeting of the Parties to the Nagoya Protocol.

39. The Executive Secretary has prepared document UNEP/CBD/NP/COP-MOP/1/3, which contains the draft format for an interim national report as requested by the third meeting of the Intergovernmental Committee as well as the draft decision recommended by the meeting. The Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol will be invited to consider the document and adopt a decision.

ITEM 10. COOPERATIVE PROCEDURES AND INSTITUTIONAL MECHANISMS TO PROMOTE COMPLIANCE WITH THE NAGOYA PROTOCOL AND ADDRESS CASES OF NON-COMPLIANCE (ARTICLE 30)

40. Article 30 of the Nagoya Protocol provides that the first meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol shall consider and approve cooperative procedures and institutional mechanisms to promote compliance with the provisions of the Nagoya Protocol and to address cases of non-compliance.

41. The Intergovernmental Committee considered the issue of cooperative procedures and institutional mechanisms to promote compliance with the Nagoya Protocol and address cases of non-compliance at each of its three meetings and agreed to forward a text of the draft procedures and mechanisms to the first meeting of the Parties to the Nagoya Protocol for its consideration and approval (recommendation 3/6).

42. Given that there are still a number of outstanding issues in the text, it is suggested that the twelfth meeting of the Conference of the Parties, under its agenda item 10, establish a contact group to continue discussions on the draft text during the first week of the twelfth meeting of the Conference of the Parties to the Convention. The contact group would report its outcomes to the plenary session foreseen for the afternoon of Friday, 10 October 2014 and these outcomes would be conveyed to the first meeting of the Parties to the Nagoya Protocol in document UNEP/CBD/NP/COP-MOP/1/7.

43. The first meeting of the Parties to the Nagoya Protocol may then consider the draft text of the procedures and mechanisms, as necessary, and adopt them.

44. The current draft text of the procedures and mechanisms provides for the establishment of a Compliance Committee. The Committee would be established when the first meeting of the Parties adopts the procedures and mechanisms. The members of the Committee as well as alternates would then need to be elected by the first meeting of the Parties. The draft text provides for a Committee consisting of 15 members nominated by Parties on the basis of three members for each of the five regional groups. There is also the possibility for representatives of indigenous and local communities to be part of the Committee, although this text is in square brackets.

45. Accordingly, election of candidates to the Compliance Committee will take place following the adoption of the cooperative procedures and institutional mechanisms to promote compliance with the provisions of the Nagoya Protocol and to address cases of non-compliance.

ITEM 11. MODEL CONTRACTUAL CLAUSES, VOLUNTARY CODES OF CONDUCT, GUIDELINES AND BEST PRACTICES AND/OR STANDARDS (ARTICLES 19 AND 20)

46. The third meeting of the Intergovernmental Committee considered Articles 19 and 20 of the Nagoya Protocol and recommended a draft decision that the Parties to the Nagoya Protocol may wish to adopt at their first meeting (recommendation 3/8).

47. The meeting will be invited to consider and adopt the draft decision prepared by the Intergovernmental Committee as contained in document UNEP/CBD/NP/COP-MOP/1/1/Add.2.

ITEM 12. GUIDANCE TO THE FINANCIAL MECHANISM (ARTICLE 25)

48. The Intergovernmental Committee for the Nagoya Protocol considered guidance to the financial mechanism at its second meeting. It agreed to recommend a decision for consideration and adoption by the Parties to the Nagoya Protocol at their first meeting (recommendation 2/1).

49. Since July 2012 when the second meeting of the Intergovernmental Committee was held, there have been a number of developments relating to the financial mechanism, including with regard to the Nagoya Protocol Implementation Fund and the sixth replenishment of the Global Environment Facility Trust Fund. The Executive Secretary has prepared document UNEP/CBD/NP/COP-MOP/1/4 which provides an update on the relevant developments related to the financial mechanism. The report of the Council of the Global Environment Facility (UNEP/CBD/COP/12/14/Add.1) will also be made available. The meeting will be invited to consider the documents and adopt a decision.

ITEM 13. GUIDANCE ON RESOURCE MOBILIZATION FOR THE IMPLEMENTATION OF THE NAGOYA PROTOCOL

50. The issue of resource mobilization was considered by the Intergovernmental Committee for the Nagoya Protocol at its second meeting. It agreed to recommend a decision for consideration and adoption by the Parties to the Nagoya Protocol at their first meeting (recommendation 2/2).

51. Work on resource mobilization has continued to take place in the context of the Convention. Accordingly, the Executive Secretary has prepared document UNEP/CBD/NP/COP-MOP/1/5, which describes the developments on this issue that have occurred since the second meeting of the Intergovernmental Committee. The meeting will be invited to consider the document and adopt a decision.

ITEM 14. COOPERATION WITH OTHER INTERNATIONAL ORGANIZATIONS, CONVENTIONS AND INITIATIVES

52. In carrying out activities related to the Nagoya Protocol, the Secretariat of the Convention on Biological Diversity cooperates with a number of other international organizations, conventions and initiatives. The Executive Secretary has prepared document UNEP/CBD/NP/COP-MOP/1/6 summarizing relevant cooperative activities.

53. The meeting will be invited to take note of the information. It may also wish to hear statements from relevant organizations.

ITEM 15. PROGRAMME BUDGET FOR THE BIENNIUM FOLLOWING THE ENTRY INTO FORCE OF THE NAGOYA PROTOCOL

54. Paragraph 3 of Article 28 of the Nagoya Protocol provides that, to the extent that they are distinct, the costs of the secretariat services for the Protocol shall be met by the Parties thereto. At their first meeting, the Parties to the Nagoya Protocol are to decide on the necessary budgetary arrangements to this end.

55. The development of a programme budget for the biennium following the entry into force of the Nagoya Protocol was included on the agenda of the third meeting of the Intergovernmental Committee.

56. Further to paragraph 23 of decision XI/31 of the eleventh meeting of the Conference of the Parties, the proposed programme budget for the biennium following the entry into force of the Nagoya Protocol has been included in the budget documents prepared for the twelfth meeting of the Conference of the Parties (UNEP/CBD/COP/12/27 and addendum 1), which will also be made available for the first meeting of the Parties to the Nagoya Protocol.

57. It is expected that, following its usual practice, the Conference of the Parties will establish a budget contact group to prepare a budget under the corresponding agenda item of the twelfth meeting of the Conference of the Parties to the Convention. The first meeting of the Parties to the Nagoya Protocol

may wish to request this contact group to also consider the budget for the 2015-2016 biennium following the entry into force of the Nagoya Protocol.

58. The budget contact group will be invited to report to the plenary midway through the meeting and to submit its outcomes to plenary for adoption.

ITEM 16. IMPROVING THE EFFICIENCY OF STRUCTURES AND PROCESSES UNDER THE CONVENTION AND ITS PROTOCOLS

59. At its eleventh meeting, in decision X1/10, the Conference of the Parties requested the Executive Secretary, in consultation with the Bureau, to prepare a proposal on improving the efficiency of structures and processes under the Convention and its Protocols, including the periodicity of meetings until 2020, the organization of intersessional work, and the organization of the meetings of the Conference of the Parties and the Conference of the Parties serving as the meeting of the Parties to the two Protocols, for consideration by the fifth meeting of the Ad Hoc Open-ended Working Group on Review of Implementation of the Convention.

60. At its fifth meeting, the Ad Hoc Open-ended Working Group on Review of Implementation of the Convention agreed to recommendation 5/2 in which it requested the Executive Secretary to, inter alia:

(a) Prepare a plan for the concurrent organization in a two-week period of subsequent meetings of the Conference of the Parties to the Convention, the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol on Biosafety and the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol, building on the options contained in annex II to document UNEP/CBD/WGRI/5/12. The plan should address legal, financial and logistical aspects, the benefits and risks of all options, specific agenda items that would benefit from consideration jointly or in close proximity to one another and the implications of ensuring the full and effective participation of representatives of developing country Parties;

(b) Prepare terms of reference for a subsidiary body on implementation to replace the *Ad Hoc* Open-ended Working Group on Review of Implementation of the Convention with a mandate of reviewing the implementation of the Convention and its Protocols.

The outputs from both of these requests are to be considered by the twelfth meeting of the Conference of the Parties to the Convention, the seventh meeting of the Parties to the Cartagena Protocol on Biosafety and the first meeting of the Parties to the Nagoya Protocol.

61. Accordingly, the Executive Secretary has prepared document UNEP/CBD/COP/12/25. The meeting will be invited to consider the document and adopt a decision, as appropriate.

ITEM 17. MEASURES TO ASSIST IN CAPACITY-BUILDING, CAPACITY DEVELOPMENT AND STRENGTHENING OF HUMAN RESOURCES AND INSTITUTIONAL CAPACITIES IN DEVELOPING COUNTRY PARTIES AND PARTIES WITH ECONOMIES IN TRANSITION (ARTICLE 22)

62. Article 22 of the Nagoya Protocol addresses capacity and the issue was considered by all three meetings of the Intergovernmental Committee. Recommendation 3/5 includes a draft decision recommended by the Intergovernmental Committee for adoption by the first meeting of the Parties to the Nagoya Protocol. Among other things, the draft decision includes adoption of a strategic framework on capacity-building, which is contained in an annex to the decision.

63. The first meeting of the Parties to the Nagoya Protocol will be invited to consider and adopt the decision, which may be found in UNEP/CBD/NP/COP-MOP/1/1/Add.2.

ITEM 18. MEASURES TO RAISE AWARENESS OF THE IMPORTANCE OF GENETIC RESOURCES AND ASSOCIATED TRADITIONAL KNOWLEDGE (ARTICLE 21)

64. Article 21 of the Nagoya Protocol addresses awareness-raising. It requires Parties to take measures to raise awareness of the importance of genetic resources and traditional knowledge associated with genetic resources, and related access and benefit-sharing. It also includes an indicative list of what such measures may include.

65. The Intergovernmental Committee considered the issue of awareness-raising at both its first and second meetings. Recommendation 2/6 includes a draft decision recommended by the Intergovernmental Committee for adoption by the first meeting of the Parties to the Nagoya Protocol.

66. The first meeting of the Parties to the Nagoya Protocol will be invited to consider and adopt the decision, which may be found in UNEP/CBD/NP/COP-MOP/1/1/Add.2.

ITEM 19. THE NEED FOR AND MODALITIES OF A GLOBAL MULTILATERAL BENEFIT-SHARING MECHANISM (ARTICLE 10)

67. Article 10 of the Nagoya Protocol was first considered by the Intergovernmental Committee at its second meeting. Following recommendation 2/3, the eleventh meeting of the Conference of the Parties to the Convention adopted decision XI/1 B which called for a broad consultation on Article 10, the preparation and distribution of a synthesis of the views expressed during the broad consultation and the convening of an expert group. The outcomes of this process were submitted to the third meeting of the Intergovernmental Committee, which recommended a decision for the first meeting of the Parties to the Protocol (recommendation 3/3).

68. The first meeting of the Parties to the Nagoya Protocol will be invited to consider and adopt the decision, which may be found in UNEP/CBD/NP/COP-MOP/1/1/Add.2.

ITEM 20. DATE AND VENUE OF THE SECOND MEETING OF THE CONFERENCE OF THE PARTIES SERVING AS THE MEETING OF THE PARTIES TO THE NAGOYA PROTOCOL

69. In accordance with paragraph 2 of rule 4 of the rules of procedure, the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol is to decide on the date and duration of its next ordinary meeting. Furthermore, paragraph 6 of Article 26 of the Protocol requires that ordinary meetings of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol be held concurrently with ordinary meetings of the Conference of the Parties, unless otherwise decided by the Conference of the Parties serving as the meeting of the Parties to the Protocol.

70. The first meeting of the Parties to the Nagoya Protocol will be invited to decide on the date and venue of its second meeting, bearing in mind relevant considerations regarding the date and venue of the thirteenth meeting of the Conference of the Parties to the Convention.

ITEM 21. OTHER MATTERS

71. The Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol may wish to consider other matters raised and accepted for discussion in accordance with the rules of procedure.

ITEM 22. ADOPTION OF THE REPORT

72. The Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol will be invited to consider and adopt the report on the work of its first meeting on the basis of the draft report prepared by the Rapporteur. In accordance with established practice, the meeting will be invited to authorize the Rapporteur to complete the final report after the meeting with the guidance of the President and assistance of the Secretariat.

ITEM 23. CLOSURE OF THE MEETING

73. It is expected that the first meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol will be closed on Friday, 17 October 2014 at approximately 1 p.m.

Annex I

**PROVISIONAL LIST OF DOCUMENTS FOR THE FIRST MEETING OF THE
CONFERENCE OF THE PARTIES SERVING AS THE MEETING OF THE
PARTIES TO THE NAGOYA PROTOCOL**

A. Working documents

<i>Symbol</i>	<i>Title</i>	<i>Agenda item(s)</i>
UNEP/CBD/NP/COP-MOP/1/1	Provisional agenda	2
UNEP/CBD/NP/COP-MOP/1/1/Add.1	Annotations to the provisional agenda	2, 4.2
UNEP/CBD/NP/COP-MOP/1/1/Add.2	Draft decisions for the first meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol	
UNEP/CBD/NP/COP-MOP/1/1/Add.3	Summary of financial implications of draft decisions	
UNEP/CBD/NP/COP-MOP/1/2	Report on progress made and feedback received in the implementation of the pilot phase of the Access and Benefit-sharing Clearing-House	8
UNEP/CBD/NP/COP-MOP/1/2/Add.1	Modalities of Operation of the Access and Benefit-sharing Clearing-House	8
UNEP/CBD/NP/COP-MOP/1/3	Monitoring and reporting (Article 29)	9
UNEP/CBD/NP/COP-MOP/1/4	Guidance to the financial mechanism (Article 25)	12
UNEP/CBD/NP/COP-MOP/1/5	Guidance on resource mobilization for the implementation of the Nagoya Protocol	13
UNEP/CBD/NP/COP-MOP/1/6	Cooperation with other international organizations, conventions and initiatives	14
UNEP/CBD/NP/COP-MOP/1/7	Cooperative procedures and institutional mechanisms to promote compliance with the Protocol and to address cases of non-compliance	10
UNEP/CBD/COP/12/14/Add.1	Report of the Global Environment Facility	12
UNEP/CBD/COP/12/25	Improving the efficiency of structures and processes under the Convention and its Protocols	16
UNEP/CBD/COP/12/27	Proposed budgets for the programme of work of the Convention on Biological Diversity and the Nagoya Protocol for the biennium 2015-2016	15
UNEP/CBD/COP/12/27/Add.1	Proposed budget for the programme of work of the Convention on Biological Diversity and the Nagoya Protocol for the biennium 2015-2016: programme and	15

subprogramme activities and resources required

B. Information documents (preliminary list)

<i>Symbol</i>	<i>Title</i>
UNEP/CBD/NP/COP-MOP/1/INF/1	Report of the first meeting of the Open-Ended Ad Hoc Intergovernmental Committee for the Nagoya Protocol on Access to Genetic Resources and the Fair and Equitable Sharing of Benefits Arising from their Utilization
UNEP/CBD/NP/COP-MOP/1/INF/2	Report of the second meeting of the Open-Ended Ad Hoc Intergovernmental Committee for the Nagoya Protocol on Access to Genetic Resources and the Fair and Equitable Sharing of Benefits Arising from their Utilization
UNEP/CBD/NP/COP-MOP/1/INF/3	Report of the third meeting of the Open-Ended Ad Hoc Intergovernmental Committee for the Nagoya Protocol on Access to Genetic Resources and the Fair and Equitable Sharing of Benefits Arising from their Utilization
UNEP/CBD/NP/COP-MOP/1/INF/4	Report of the workshop on the Access and Benefit-sharing Clearing-House, 12 October 2014
UNEP/CBD/NP/COP-MOP/1/INF/5	Cooperation with the International Treaty on Plant Genetic Resources for Food and Agriculture

Annex II

PROPOSED ORGANIZATION OF WORK OF THE FIRST MEETING OF THE CONFERENCE OF THE PARTIES SERVING AS THE MEETING OF THE PARTIES TO THE NAGOYA PROTOCOL CONCURRENT WITH THE TWELFTH MEETING OF THE CONFERENCE OF THE PARTIES TO THE CONVENTION

<p>Monday, 6 October 1000 - 1300</p>	<p>PLENARY (Twelfth meeting of the Conference of the Parties)</p> <p>I. ORGANIZATIONAL MATTERS</p> <ol style="list-style-type: none"> 1. Opening of the meeting. 2. Election of officers. 3. Adoption of the agenda. 4. Organization of work. 5. Report on the credentials of representatives to the twelfth meeting of the Conference of the Parties. 6. Pending issues. 7. Date and venue of the thirteenth meeting of the Conference of the Parties. <p>II. REPORTS</p> <ol style="list-style-type: none"> 8. Reports of intersessional and regional preparatory meetings. 9. Report of the Executive Secretary on the administration of the Convention and the budget for the Trust Funds of the Convention. 10. Status of the Nagoya Protocol on Access to Genetic Resources and the Fair and Equitable Sharing of Benefits Arising from their Utilization. <p>III. THE STRATEGIC PLAN FOR BIODIVERSITY 2011-2020 AND THE AICHI BIODIVERSITY TARGETS: REVIEW OF PROGRESS AND ENHANCING IMPLEMENTATION</p> <ol style="list-style-type: none"> 11. Fourth edition of the Global Biodiversity Outlook (Launch) 	
<p>Monday, 6 October 1500 - 1800</p>	<p>WORKING GROUP I</p> <p>III. THE STRATEGIC PLAN FOR BIODIVERSITY 2011-2020 AND THE AICHI BIODIVERSITY TARGETS: REVIEW OF PROGRESS AND ENHANCING IMPLEMENTATION (<i>continued</i>)</p> <ol style="list-style-type: none"> 12. Mid-term review of progress towards the goals of the Strategic Plan for Biodiversity 2011-2020, and the Aichi Biodiversity Targets, and further actions to enhance progress 13. Review of progress in providing support in implementing the objectives of the Convention and its Strategic Plan for Biodiversity 2011-2020, and enhancement of capacity-building, technical and scientific cooperation and other initiatives to assist implementation 	<p>WORKING GROUP II</p> <p>IV. OTHER ITEMS RESULTING FROM THE PROGRAMME OF WORK OF THE CONVENTION</p> <ol style="list-style-type: none"> 19. Article 8(j) and related provisions 20. Liability and redress
<p>Tuesday, 7 October 1000 - 1300</p>	<p>WORKING GROUP I</p> <ol style="list-style-type: none"> 14. Resource mobilization 15. Financial mechanism 	<p>WORKING GROUP II</p> <ol style="list-style-type: none"> 21. Marine and coastal biodiversity 22. Invasive alien species

<p><i>Tuesday, 7 October</i> 1500 - 1800</p>	<p>WORKING GROUP I 16. Biodiversity and sustainable development 17. Mainstreaming gender considerations</p>	<p>WORKING GROUP II 23. Global Strategy for Plant Conservation 24. New and emerging issues: synthetic biology 25. Biodiversity and climate change</p>
<p><i>Wednesday, 8 October</i> 1000 - 1300</p>	<p>WORKING GROUP I V. OPERATIONS OF THE CONVENTION 30. Improving the efficiency of structures and processes, and retirement of decision</p>	<p>WORKING GROUP II 26. Ecosystem conservation and restoration 27. Sustainable use of biodiversity: bushmeat and sustainable wildlife management 28. Biofuels and biodiversity</p>
<p><i>Wednesday, 8 October</i> 1500 - 1800</p>	<p>WORKING GROUP I 31. Multi-year programme of work of the Conference of the Parties up to 2020</p>	<p>WORKING GROUP II 29. Cooperation with other conventions, international organizations and stakeholders' engagement, including business</p>
<p><i>Thursday, 9 October</i> 1000 – 1300</p>	<p>WORKING GROUP I (Matters outstanding)</p>	<p>WORKING GROUP II (Matters outstanding)</p>
<p><i>Thursday, 9 October</i> 1500 – 1800</p>	<p>WORKING GROUP I (Matters outstanding)</p>	<p>WORKING GROUP II (Matters outstanding)</p>
<p><i>Friday, 10 October</i> 1000 – 1300</p>	<p>WORKING GROUP I (Matters outstanding)</p>	<p>WORKING GROUP II (Matters outstanding)</p>
<p><i>Friday, 10 October</i> 1500 - 1800</p>	<p>PLENARY (Twelfth meeting of the Conference of the Parties) Dialogue session Review of Progress 18. Access and benefit-sharing.* Adoption of decisions on the basis of draft decisions approved by the Working Groups</p>	

* More information on the discussions foreseen under this item may be found in the annotations to the provisional agenda for the twelfth meeting of the Conference of the Parties, document UNEP/CBD/COP/12/1Add.1/Rev.1.

<p>Monday, 13 October 1000 – 1300</p>	<p>PLENARY (First meeting of the Conference of the Parties serving as the meeting of the Parties of the Nagoya Protocol)</p> <ol style="list-style-type: none"> 1. <i>Opening of the meeting.</i> 2. <i>Adoption of the agenda.</i> 3. <i>Adoption of the rules of procedure for meetings of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol.</i> 4. <i>Organizational matters: (4.1. Election of officers; 4.2. Organization of work)</i> 5. <i>Report on the credentials of representatives to the first meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol.</i> 6. <i>Report of the Open-ended Ad Hoc Intergovernmental Committee for the Nagoya Protocol on Access to Genetic Resources and the Fair and Equitable Sharing of Benefits Arising from their Utilization.</i> 15. <i>Programme budget for the biennium following the entry into force of the Nagoya Protocol.</i> 20. <i>Date and venue of the second meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol.</i> 7. <i>Exchange of information and views on the status of the ratification and implementation of the Nagoya Protocol.</i> 	
<p>Monday, 13 October 1500 – 1800</p>	<p>WORKING GROUP I <i>Items under the Nagoya Protocol:</i></p> <ol style="list-style-type: none"> 8. <i>The Access and Benefit-sharing Clearing-House and information-sharing (Article 14)</i> 9. <i>Monitoring and reporting (Article 29)</i> 	<p>WORKING GROUP II <i>Items under the Nagoya Protocol:</i></p> <ol style="list-style-type: none"> 10. <i>Cooperative procedures and institutional mechanisms to promote compliance with the Nagoya Protocol and address cases of non-compliance (Article 30)</i> 11. <i>Model contractual clauses, voluntary codes of conduct, guidelines and best practices and/or standards (Article 19 and 20)</i> 19. <i>The need for and modalities of a global multilateral benefit-sharing mechanism (Article 10)</i>
<p>Tuesday, 14 October 1000 – 1300</p>	<p>WORKING GROUP I <i>Items under the Nagoya Protocol:</i></p> <ol style="list-style-type: none"> 12. <i>Guidance to the financial mechanism (Article 25)</i> 13. <i>Guidance on resource mobilization for the implementation of the Nagoya Protocol</i> 16. <i>Improving the efficiency of structures and processes under the Convention and its Protocols</i> 17. <i>Measures to assist in capacity-building, capacity development and strengthening of human resources and institutional capacities in developing country Parties and Parties with economies in transition (Article 22)</i> 18. <i>Measures to raise awareness of the importance of genetic resources and associated traditional knowledge (Article 21)</i> 	<p>WORKING GROUP II <i>Items under the Nagoya Protocol:</i></p> <ol style="list-style-type: none"> 14. <i>Cooperation with other international organizations, conventions and initiatives</i>
<p>Tuesday, 14 October 1500 – 1800</p>	<p>PLENARY: Joint session of the COP and the COP-MOP of the Nagoya Protocol</p> <p>Review of progress in Working Groups and the budget contact group</p> <p>Item under the Convention: 30. Budget for the programme of work for the biennium 2015-2016</p> <p>Item under the Protocol: 15. Programme budget for the biennium following the entry into force of the Nagoya Protocol (followed by Working Groups)</p>	

<p><i>Tuesday, 14 October 1500 – 1800 (continued)</i></p>	<p>WORKING GROUP I (Matters outstanding: items under the Convention and/or the Nagoya Protocol, as necessary)</p>	<p>WORKING GROUP II (Matters outstanding: items under the Convention and/or the Nagoya Protocol, as necessary)</p>
<p>Wednesday, 15 October <i>1000 - 1300</i></p>	<p>Opening session of the High-level segment (no sessions of COP, COP-MOP or Working Groups)</p>	
<p><i>Wednesday, 15 October 1500 – 1800</i></p>	<p>WORKING GROUP I (Matters outstanding: items under the Convention and/or the Nagoya Protocol, as necessary)</p>	<p>WORKING GROUP II (Matters outstanding: items under the Convention and/or the Nagoya Protocol, as necessary)</p>
<p>Thursday, 16 October <i>1000 – 1300</i></p>	<p>WORKING GROUP I (Matters outstanding: items under the Convention and/or the Nagoya Protocol, as necessary)</p>	<p>WORKING GROUP II (Matters outstanding: items under the Convention and/or the Nagoya Protocol, as necessary)</p>
<p><i>Thursday, 16 October 1500 – 1800</i></p>	<p>WORKING GROUP I (Matters outstanding: items under the Convention and/or the Nagoya Protocol, as necessary)</p>	<p>WORKING GROUP II (Matters outstanding: items under the Convention and/or the Nagoya Protocol, as necessary)</p>
<p><i>Friday, 17 October 1000 - 1300</i></p>	<p>PLENARY (First meeting of the Conference of the Parties serving as the meeting of the Parties of the Nagoya Protocol) Adoption of decisions on the basis of draft decisions approved by the Working Groups 21. <i>Other matters</i> 22. <i>Adoption of the report</i> 23. <i>Closure of the meeting</i></p>	
<p>Friday, 17 October <i>1500 - 1800</i></p>	<p>PLENARY (Twelfth meeting of the Conference of the Parties) VI. FINAL MATTERS Adoption of decisions on the basis of draft decisions approved by the Working Groups 33. <i>Other matters</i> 34. <i>Adoption of the report</i> 35. <i>Closure of the meeting</i></p>	

*Annex III***PLAN FOR THE CONCURRENT ORGANIZATION OF THE TWELFTH MEETING OF THE CONFERENCE OF THE PARTIES AND THE FIRST MEETING OF THE CONFERENCE OF THE PARTIES SERVING AS THE MEETING OF THE PARTIES OF THE NAGOYA PROTOCOL**

1. This annex provides a plan for the concurrent organization of the twelfth meeting of the Conference of the Parties and the first meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol developed in line with the request of the Ad Hoc Open-ended Working Group on Review of Implementation of the Convention in paragraph 1(a) of its recommendation 5/2.

Background

2. At its eleventh meeting, under the item on operations of the Convention, the Conference of the Parties requested the Executive Secretary, in consultation with the Bureau, to prepare a proposal on improving the efficiency of structures and processes under the Convention and its two Protocols, including the periodicity of meetings until 2020, the organization of intersessional work, and the organization of the meetings of the Conference of the Parties and the Conference of the Parties serving as the meeting of the Parties to the two Protocols, for consideration by the Ad Hoc Open-ended Working Group on Review of Implementation of the Convention at its fifth meeting. (Improving the efficiency of structures and processes under the Convention and its Protocols UNEP/CBD/WGRI/5/12).
3. Article 29 of the Cartagena Protocol and Article 26 of the Nagoya Protocol provide that the Conference of the Parties shall serve as the meeting of the Parties to these Protocols. They further provide that ordinary meetings of the Conference of the Parties serving as the meeting of the Parties to the Protocol shall be held, respectively, “in conjunction with” and “concurrently with” the ordinary meetings of COP, unless otherwise decided by COP-MOP.
4. A close integration of the governance of the Convention and its Protocols would promote synergies and provide efficiencies both in terms of financial requirements and substantive considerations. It could contribute to a reduction in cost to the core budgets, more focused agendas, avoid duplication of work and allow Parties to deal more coherently and in a coordinated manner with cross-cutting issues. Such issues include budgetary and institutional issues, organizational matters, multi-year programming and the clearing-houses.
5. As one of the three objectives of the Convention and addressed in its Article 15, access and benefit-sharing is an integral part of the Convention and it is therefore important that it continues to be addressed as such by COP, even after the entry into force of the Nagoya Protocol.

Consideration of options for the concurrent organization of meetings by the Ad hoc open-ended Working Group on Review of Implementation of the Convention

6. Three options for the concurrent organization of meetings of the governing bodies of the Convention and Protocols were presented in document UNEP/CBD/WGRI/5/12:

Option 1: COP would serve, literally, as the meeting of the Parties to the Protocol. There would be a single agenda that would include both Convention and Protocol items. There would be no need to open a separate and distinct meeting of COP serving as the meeting of the Parties to the Protocol. Working groups established by COP would address issues of relevance to both the Convention and the Protocol.

Option 2: distinct meetings of COP and COP-MOP would be formally opened, and adopt their respective agendas. The COP would establish two working groups and COP-MOP would endorse the working groups established by the COP. Each body would hand work down to the working groups.

(Under options 1 and 2 all issues, both under the Convention and the Protocol, would be addressed by common working groups except for the issue of budget, which would be developed by a joint budget committee, and matters that are addressed in plenary.)

Option 3: the work of COP and the work of COP-MOP would be conducted separately (except for the issue of budget and guidance to the financial mechanism), along the lines that currently prevail for the Cartagena Protocol.

7. The Ad Hoc Open-ended Working Group on Review of Implementation of the Convention, at its fifth meeting, in paragraph 1(a) of its recommendation 5/2, requested the Executive Secretary to prepare a plan for the organization of the first meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol concurrently with the twelfth meeting of the Conference of the Parties to the Convention, including identifying specific agenda items under the Convention and the Protocol that may benefit from consideration jointly or in close proximity to one another, in consultation with the Bureaux of the Conference of the Parties and the Intergovernmental Committee for the Nagoya Protocol.

Implications of the entry into force of the Nagoya Protocol for the concurrent organization of the twelfth meeting of the Conference of the Parties and the first meeting of the Conference of the Parties serving as the meeting of the Parties of the Nagoya Protocol

8. Article 33 of the Nagoya Protocol states that the Protocol will enter into force on the ninetieth day after the date of deposit of the fiftieth instrument of ratification, acceptance, approval or accession by States or regional economic integration organizations that are Parties to the Convention. The required number of instruments of ratification, acceptance, approval or accession were received by the depositary on 14 July 2014. Therefore the Nagoya Protocol will enter into force on Sunday, 12 October 2014, during the twelfth meeting of the Conference of the Parties.
9. Article 26, paragraph 6 of the Nagoya Protocol states that the first meeting of the Conference of the Parties serving as the meeting of the Parties to the Protocol shall be convened by the Secretariat and held concurrently with the first meeting of the Conference of the Parties that is scheduled after the date of the entry into force of the Protocol. The twelfth meeting of the Conference of the Parties will continue for five more days after the date of entry into force of the Nagoya Protocol and therefore allow the meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol to be held concurrently.
10. Accordingly, arrangements have been made for the first meeting of the Conference of the Parties serving as the meeting of the Parties to the Protocol to be held from 13 to 17 October, 2014.

Proposed arrangements for the concurrent organization of the twelfth meeting of the Conference of the Parties and the first meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol

11. The proposed arrangements for the concurrent organization of the twelfth meeting of the Conference of the Parties and the first meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol are a variation of Option 2 presented in UNEP/CBD/WGRI/5/12 (see paragraph 6 above). The organization of work proposed for the twelfth meeting of the Conference of the Parties to the Convention and the first meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol takes into consideration the specific timing restraints arising from the date of the entry into force of the Nagoya Protocol and is therefore without prejudice to the format of further concurrent meetings of the Conference of the Parties and the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol.
12. In Option 2, distinct meetings of COP and COP serving as the meeting of the Parties to the Protocol are each formally opened and adopt their respective agendas. The COP establishes two working groups and COP-MOP then endorses the working groups established by COP.
13. The serving President of COP (the President of the previous meeting of COP) will open the meeting of COP on Monday 6 October. The COP will take up item 1 of the provisional agenda, as well as some procedural matters under item 2, including the election of its President. The COP will adopt the agenda and agree on the organization of work. As has been the practice at previous meetings, it is expected to create two working

groups to address all items, except for those addressed in plenary, and establish a budget committee. The working groups will start their work on Monday, 6 October 2014, in the afternoon, and are envisaged to complete their first reading of respective draft decisions by Friday, 10 October 2014, at the latest.

14. The COP may also wish to consider referring remaining work outlined in the recommendations by the Intergovernmental Committee, in particular on cooperative procedures and institutional mechanisms to promote compliance with the Nagoya Protocol and address cases of non-compliance (Article 30), to a contact group in order to advance work on this issue before the first meeting of the Conference of the Parties serving as the meeting to the Parties to the Nagoya Protocol. The COP would subsequently refer the results of any such work to the COP-MOP.
 15. The meeting of COP-MOP to the Nagoya Protocol will be opened on Monday, 13 October. The Chairman of the COP-MOP will be elected from among the members of the Bureau, representing countries that have ratified the Protocol. The COP-MOP will take up some procedural matters, including the adoption of the agenda and the organization of work. It is proposed that the COP-MOP would endorse the working groups and the budget committee established by COP and would refer items of its agenda to the working groups, as appropriate.
 16. Those States that are not Parties to the Protocol would be present for the consideration of the items regarding the Protocol as observers. To assist the Chair, measures would be in place to distinguish Parties and non-Parties.
 17. To ensure consideration of items under the Convention and the Protocol, as far as possible, in close proximity, it is suggested for the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol to refer the substantive items on its agenda to the same working groups as established by the Conference of the Parties. Except for some specific items identified in the annotations to the provisional agendas of the two meetings, issues of both the Convention and the Nagoya Protocol would be addressed in the two working groups. Items under the Convention and of the Protocol that are of a similar nature would be addressed by the same working group. However, as the meeting of the Conference of the Parties is expected to have completed its first reading of draft decisions by 13 October 2014, the consideration of items under the Convention and the Protocol in close proximity, as requested by the Ad Hoc Open-ended Working Group on Review of Implementation of the Convention, will only be possible to a limited extent.
 18. In order to advance as much as possible the work under the Protocol, it is suggested to devote the sessions of the working groups on the afternoon of Monday, 13 October, and the morning of Tuesday, 14 October, to matters under the Protocol. It is foreseen that, even though it will not be possible to hold the first reading of draft decisions in close proximity, once the Chair's texts reflecting the first reading have been prepared as conference room papers (CRPs) for items both under the Convention and the Protocol, the consideration of these CRPs will, as far as possible and feasible, be done in close proximity. The consideration of a CRP by Parties to the Protocol would follow in time immediately after the consideration of a CRP on a related topic by Parties to the Convention in the respective working group.
 19. The COP would reconvene in formal plenary setting as may be required. Likewise, COP-MOP would reconvene in formal plenary setting as may be required. They may also organize joint informal sessions. An informal stock-taking plenary of the COP and COP-MOP, combined, would convene for one hour after the first reading of items under both the Convention and the Protocol has been completed.
 20. In conclusion of their work, the working groups would deliver one set of draft decisions to COP and another set to COP-MOP.
 21. The COP-MOP would convene in a formal setting to review and adopt the draft decisions and conclude any procedural matters. The COP-MOP would then be closed. The COP would then resume in formal setting to consider and adopt the draft decisions passed to it by the working groups, together with recommendations received from COP-MOP. The COP would then be closed.
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