



## Convention on Biological Diversity

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CAPACITY-BUILDING WORKSHOP FOR  
CARIBBEAN SMALL ISLAND DEVELOPING  
STATES TOWARDS ACHIEVING AICHI  
BIODIVERSITY TARGET 9  
Kingston, 18–22 September 2017

### ANNOTATED PROVISIONAL AGENDA

#### INTRODUCTION

1. In response to paragraph 9(a) of decisions XII/17 and IX/4 A and B, the Capacity-building Workshop for Caribbean Small Island Developing States towards Achieving Aichi Biodiversity Target 9 will be held in Kingston from 18 to 22 September 2017. The workshop is being convened with generous financial support from the Government of Japan, UN Environment, in kind contributions from the Government of the United Kingdom of Great Britain and Northern Ireland and the Centre for Agriculture and Biosciences International (CABI), and logistical assistance from the Government of Jamaica.
2. The workshop will be attended by representatives of the biodiversity conservation sector and the national plant protection organization from small island developing States in the Caribbean, United Kingdom Overseas Territories in the Caribbean, resource persons from the United Kingdom, CABI, the Secretariat of the Caribbean Community (CARICOM), the Organization of Eastern Caribbean States (OECS) Commission, and local observers from Jamaica.

#### ITEM 1. OPENING OF THE WORKSHOP

3. The workshop will be opened at 9:30 a.m. on Monday, 18 September 2017.
4. Welcoming and opening statements will be made by: Lt. Col. Oral Khan, Chief Technical Director of the Ministry of Economic Growth and Job Creation of Jamaica; Mr. Vincent Sweeney, Head of the Caribbean Subregional Office of UN Environment in Jamaica; Ms. Thérèse Yarde, Project Coordinator, Caribbean Hub Capacity Building ACP-MEAs of the CARICOM Secretariat; and Ms. Gillian Key, Overseas Territories Project Manager at the GB Non-native Species Secretariat.
5. In addition, a representative of the Secretariat of the Convention on Biological Diversity (CBD) will make a statement on behalf of the Executive Secretary of the Convention on Biological Diversity.
6. A group photo will be taken at the venue of the workshop.

#### ITEM 2. ORGANIZATIONAL MATTERS

7. Ms. Junko Shimura, Programme Management Officer for the Global Taxonomy Initiative and Invasive Alien Species at the CBD Secretariat, will provide an overview of the organization of work for the workshop (see annex) and of the post-workshop follow-up action plan.
8. Ms. Thérèse Yarde of the CARICOM Secretariat will further explain the details of the post-workshop follow-up action plan at the regional level.

9. Participants will be invited to approve the proposed organization of work as contained in the annex to the present note.
10. The workshop will be conducted in plenary and working groups, as appropriate.
11. All participants will be invited to prepare posters<sup>1</sup> on the best practices in their own country/province, with regard to the actions that have been taken towards achieving Aichi Biodiversity Target 9 on invasive alien species. Poster sessions will take place during the lunch hours every day at the workshop venue. Participants will be invited to make short oral presentations to introduce their posters at the appropriate time.

### **ITEM 3. WORKSHOP BACKGROUND, GOALS AND EXPECTED OUTPUTS**

#### **“Why are we here?”**

12. After a brief self-introduction by all participants (tour de table), Ms. Junko Shimura will provide an overview of the background, goals, and expected outputs of the workshop.
13. Participants representing the ministries responsible for conservation of biological diversity and national plant protection organizations will be invited to exchange information on the roles of their ministry/agency on the management of invasive alien species and pests, including pre-border (pre-import), border and post-border management in their countries, with a view to identifying complementary roles in prevention and control of invasive alien species.
14. Participants will be invited to join an exercise in cross-sectoral communication, followed by a discussion on the common goals, similar and complementary roles of ministries responsible for biodiversity conservation and national plant protection organizations.

### **ITEM 4. REVIEW OF THE PROGRESS MADE IN ACHIEVING AICHI BIODIVERSITY TARGETS 9 AND PROJECTS ON INVASIVE ALIEN SPECIES MANAGEMENT FUNDED BY THE GLOBAL ENVIRONMENT FACILITY IN THE CARIBBEAN REGION**

#### **“What has been done?”**

15. A representative of the CARICOM Secretariat will summarize the progress towards achieving Aichi Biodiversity Target 9 (prepared by both the CARICOM and CBD secretariats).
16. A representative of CABI and a representative of the UN Environment Subregional Office for the Caribbean will be invited to present on successes, challenges and lessons learned in the previous projects funded by the Global Environment Facility (GEF) in the Caribbean.
17. Participants will be invited to express their views on:
  - (a) Successes, challenges and lessons learned from the previous projects funded by GEF at the national level;
  - (b) Gaps in achieving national target on invasive alien species;
  - (c) Gaps in achieving Aichi Biodiversity Target 9.

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<sup>1</sup> Posters must fit within A1 size (594 mm width x 841 mm height). A combination of smaller sized papers to be mounted on a poster board is also possible. If more than one poster is necessary, participants are advised to contact the Secretariat in advance.

**ITEM 5. EVALUATION OF NATIONAL POLICIES, LEGISLATION, AND CAPACITIES REQUIRED WITHIN THE CARIBBEAN TO ACHIEVE AICHI BIODIVERSITY TARGET 9**

**“What are the gaps we have?”**

18. A representative of OECS Commission will present the gaps and needs, including research requirements, identified through the workshop convened by OECS Commission in Saint Lucia on 25 and 26 February 2015 to address the issue of invasive alien species with the climate change pressure.
19. Participants from OECS member States will be invited to highlight their priorities for filling the gaps that are the concern of their States.
20. A representative of the United Kingdom Non-native Species Secretariat will present the results of the project entitled “Tackling Invasive Non-native Species in the UK Overseas Territories – Gap Analysis of Biosecurity Capacity” and will facilitate a discussion among participants.
21. Participants from United Kingdom Overseas Territories will be invited to highlight the results of the gap analysis. Subsequently, all participants will be invited to share their views on the results and methods presented and highlighted and to identify common gaps in the biosecurity capacity and needed actions in the region.
22. Taking the results of these gap analyses conducted by the OECS members and the United Kingdom Overseas Territories into account, a representative of the CARICOM Secretariat will facilitate the next session, wherein participants will be invited to review and supplement the information contained in country dossiers, paying special attention to the following:
  - (a) National policies relevant to biodiversity conservation and invasive alien species management, agricultural production and safe international trade (in-country movement between islands can be discussed, as appropriate);
  - (b) National legislation relevant to invasive alien species, pests and other species with risk of biological invasions, as well as to risk management of human and animal diseases;
  - (c) Other relevant policies on pathways management that may require the engagement of broader stakeholders, such as management of sea containers, waste materials, border controls, tourism, inter-island transport (including transport within national jurisdiction);
  - (d) National capacity to take actions to improve national policy, legislation and management measures or, where capacity is not sufficient to take the actions discussed, types of training, facilities and human resources that are necessary to attain the needed capacity.
23. Every country will present the outcomes of the discussion on the elements described in paragraph 22 above to all participants.
24. Participants will continue the discussion with a view to identifying gaps in policies and legislation related to invasive alien species in the existing national biodiversity strategies and action plans and existing laws related to: (a) sanitary and phytosanitary measures on import and export of animals, plants and their products; (b) potential impacts on human well-being; and (c) protecting the value of biodiversity and ecosystem services, including indigenous peoples and local communities and gender perspectives.
25. Participants will be invited to initiate a discussion on actions at the national level to fill the gaps identified in this session, and to consider how each action contributes to achieving Aichi Biodiversity Target 9 in the region. The information collected in this session will feed into the next session.

**ITEM 6. IDENTIFICATION OF REGIONAL PRIORITIES FOR INVASIVE ALIEN SPECIES MANAGEMENT AND HARMONIZATION OF MEASURES TO ADDRESS THE RISKS POSED BY THESE SPECIES AND TO ACHIEVE AICHI BIODIVERSITY TARGET 9**

**“What are the regional issues?”**

26. To conduct the tasks under this agenda item, participants will be divided into smaller groups. Each group will be composed of representatives from both the biodiversity conservation sector and a national plant protection organization from two or three neighbouring countries.
27. In each group, representatives from the national plant protection organizations will be invited to explain to biodiversity conservation sector representatives the International Standards on Phytosanitary Measures (ISPMs), in particular the ISPMs related to quarantine pests, regulated non-quarantine pests and their reporting mechanisms. If any pest risk analysis information on regulated pests is available, such information would be shared at this session.
28. Representatives from the biodiversity conservation sector will then discuss the known impacts of invasive alien species on ecosystems, habitats and species, and the needs of the country with respect to control of invasive alien species populations.
29. Subsequently, each group will identify priority invasive species to be managed at the border (ports of entry and biogeographical borders, if applicable) and post-border areas, including production land and protected areas. Designation of potential invasive alien species as regulated articles of the country will also need to be discussed and considered with the appropriate risk assessments.
30. Each group will also identify the pathways<sup>2</sup> through which priority invasive species may enter and spread: (a) release; (b) escape; (c) contaminants; (d) stowaway; (e) corridor; and (f) unaided. Taking into account the susceptibility and entry pressure of each island/site (for example, location of significant biodiversity sites, ports of entry), each group will identify priority pathways and sites that need to be addressed.
31. After the groups exchange the discussion points above, all participants will be invited to discuss possible harmonization of measures at the regional level, taking into account the guidance set by the Convention on Biological Diversity<sup>3</sup> and international standards on phytosanitary measures.
32. Participants will further analyse the existing capacity to perform actions on invasive alien species management prioritized at the regional level, and identify the infrastructure, human resources and trainings needed as well as other capacity development actions to be taken (situation analysis).

**ITEM 7. DEVELOPMENT OF PROGRAMME/PROJECT PROPOSALS AIMED AT IMPLEMENTING MEASURES THAT ADDRESS THE RISKS POSED BY INVASIVE ALIEN SPECIES AND AT ACHIEVING AICHI BIODIVERSITY TARGET 9**

**“How do we solve the issues?”**

33. Participants will be invited to choose to work at either the national level or the subregional/regional level and establish working groups for this session.
34. A representative of the Secretariat of the Convention will explain funding opportunities, multilateral environmental agreements and other potential opportunities for eligible Parties to the Convention. The representative will also explain the logical framework approach related to these funding opportunities.

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<sup>2</sup> <https://www.cbd.int/doc/meetings/sbstta/sbstta-18/official/sbstta-18-09-add1-en.pdf>

<sup>3</sup> <https://www.cbd.int/decision/cop/?id=7197>, <https://www.cbd.int/decision/cop/default.shtml?id=13379>, <https://www.cbd.int/doc/decisions/cop-13/cop-13-dec-13-en.pdf>

35. Each working group will identify strategies and actions to address invasive alien species, taking into account the following elements of the logical framework approach:

- (a) Identification of goal, purpose, outputs and activities;
- (b) Identification of objective indicators to evaluate the progress on each of the above;
- (c) Identification of information sources to evaluate using each indicator;
- (d) Identification of important assumptions and risks (situation analysis).

36. After an initial draft is achieved, each group may adjust and refine its logical framework, taking into account the available funding opportunities, coordination between the biodiversity conservation sector and the national plant protection organization, and the results of the situation analysis carried out in the previous agenda item.

37. Resource persons, staff members of UN Environment and the CBD and CARICOM secretariats will advise each group to undertake the tasks related to the logical framework approach. One-on-one consultations will take place during this session upon request.

#### **ITEM 8. PRESENTATION OF PROPOSALS DEVELOPED**

38. Each group will be invited to present its draft logical frameworks in plenary.

39. All participants will consider the logical frameworks with critical thinking and provide suggestions to adjust them, taking into account the need for harmonization of measures in the region.

#### **ITEM 9. DEVELOPMENT OF AN ACTION PLAN FOR THE PERIOD 2018-2022 BASED ON REGIONAL PRIORITIES AND PROGRAMME/PROJECT PROPOSALS DEVELOPED**

##### **“What actions do we take?”**

40. Participants will discuss actions to be taken within the next 12 months to prepare project proposals which will be submitted to the identified donors. Next, participants will be invited to share their action plans.

41. A representative of the CARICOM Secretariat will facilitate the discussion on long-term action plans at the national and regional levels for the period 2018-2022.

#### **ITEM 10. REVIEW OF WORKSHOP OUTPUTS AND NEXT STEPS**

##### **“What did we achieve at the workshop?”**

42. The CARICOM Secretariat will facilitate the discussions by inviting participants to submit all outputs produced throughout this workshop to the Secretariat of the Convention on Biological Diversity. In turn, the Secretariat of the Convention will use the information from workshop outputs to produce the report and discuss the follow-up activities to be conducted by the CARICOM Secretariat.

43. Participants will review the efficiency of the workshop by completing an evaluation form to be provided by the Secretariat of the Convention on Biological Diversity.

#### **ITEM 11. OTHER MATTERS**

44. Participants may raise other matters related to the topics of the workshop.

#### **ITEM 12. CLOSURE OF THE WORKSHOP**

45. The workshop is expected to close at 3:30 p.m. on Friday, 22 September 2017.

## Annex

**PROPOSED ORGANIZATION OF WORK**

<b>Time</b>	<b>Activity</b>
<b>Monday, 18 September 2017</b>	
9.30 a.m.	<p><b>Item 1. Opening of the workshop</b></p> <p>Statements from:</p> <ul style="list-style-type: none"> <li>• The Government of Jamaica</li> <li>• UN Environment, Caribbean Subregional Office</li> <li>• CARICOM Secretariat</li> <li>• United Kingdom Non-native Species Secretariat</li> <li>• CBD Secretariat</li> </ul> <p><b>Group photo:</b> all participants</p>
10.30 a.m.	<b>Coffee break</b>
11 a.m.	<p><b>Item 2. Organizational matters: adoption of the agenda, and organization of work</b></p> <ul style="list-style-type: none"> <li>• Facilitator: Junko Shimura, CBD Secretariat</li> </ul>
	<p><b>Item 3. Workshop background, goals and expected outputs – “Why are we here?”</b></p> <ul style="list-style-type: none"> <li>• Facilitator and presenter: Junko Shimura, CBD Secretariat</li> <li>• <i>Tour de table</i> : all participants</li> <li>• Exercise of cross-sectoral communication: all participants</li> </ul>
12.30 p.m.	<b>Poster session Lunch</b>
2 p.m.	<p><b>Item 4. Review of the progress made in achieving Aichi Biodiversity Target 9 and projects on invasive alien species management funded by the Global Environment Facility in the Caribbean region – “What has been done?”</b></p> <ul style="list-style-type: none"> <li>• Facilitator: Thérèse Yarde, CARICOM Secretariat</li> <li>• Presenters: Representatives of CABI and UN Environment</li> </ul>
3.30	<b>Coffee break</b>
4-5 p.m.	Review of the progress on Aichi Target 9 ( <i>continued</i> )
<b>Tuesday, 19 September 2017</b>	
9 a.m.	<p><b>Item 5. Evaluation of national policies, legislation, and capacities required within the Caribbean to achieve Aichi Biodiversity Target 9 – “What are the gaps we have?”</b></p> <ul style="list-style-type: none"> <li>• Facilitator and presenter: Gillian Key, United Kingdom Non-native Species Secretariat</li> <li>• Highlighting the results of the gap analysis: participants from United Kingdom Overseas Territories</li> </ul>
10.30 a.m.	<b>Coffee break</b>

Time	Activity
11 a.m.	Evaluation of national policies, legislation, and capacities ( <i>continued</i> ) <ul style="list-style-type: none"> <li>• Facilitators: Thérèse Yarde, CARICOM Secretariat, and Junko Shimura, CBD Secretariat</li> </ul>
12.30 p.m.	<b>Poster session Lunch</b>
2 p.m.	<b>Item 6: Identification of regional priorities in terms of invasive alien species management and harmonization of measures to address the risks posed by these species and to achieve Aichi Biodiversity Target 9 – “What are the regional issues?”</b> <ul style="list-style-type: none"> <li>• Group work: all participants</li> </ul>
3.30 p.m.	<b>Coffee break</b>
4 p.m.	Identification of regional priorities ( <i>continued</i> ) <ul style="list-style-type: none"> <li>• Group work: all participants</li> </ul>
<b>Wednesday, 20 September 2017</b>	
9 a.m.	<b>Item 7: Development of programme/project proposals aimed at implementing measures that address the risks posed by invasive alien species and at achieving Aichi Biodiversity Target 9 – “How do we solve the issues?”</b> <ul style="list-style-type: none"> <li>• Presentation on logical framework approach: Junko Shimura, CBD Secretariat</li> <li>• Discussion on funding opportunities: all participants</li> </ul>
10.30 a.m.	<b>Coffee break</b>
	Development of programme/project proposals ( <i>continued</i> ) <ul style="list-style-type: none"> <li>• Group work: all participants</li> </ul>
12.30	<b>Poster session Lunch</b>
2 p.m.	Development of programme/project proposals ( <i>continued</i> ) <ul style="list-style-type: none"> <li>• Group work: all participants</li> </ul>
3.30 p.m.	<b>Coffee break</b>
4 p.m.	Development of programme/project proposals ( <i>continued</i> ) <ul style="list-style-type: none"> <li>• Group work: all participants</li> </ul>
<b>Thursday, 21 September 2017</b>	
9 a.m.	Development of programme/project proposals ( <i>continued</i> ) <ul style="list-style-type: none"> <li>• Group work: all participants</li> </ul>

<b>Time</b>	<b>Activity</b>
10.30 a.m.	<b>Coffee break</b>
11 a.m.	Development of programme/project proposals ( <i>continued</i> ) <ul style="list-style-type: none"> <li>• Group work: all participants</li> </ul>
12.30 p.m.	<b>Poster session Lunch</b>
2 p.m.	<b>Item 8. Presentation of proposals developed</b> <ul style="list-style-type: none"> <li>• All participants</li> </ul>
3.30 p.m.	<b>Coffee break</b>
4 p.m.	Presentation of proposals developed ( <i>continued</i> ) <ul style="list-style-type: none"> <li>• All participants</li> </ul>
<b>Friday, 22 September 2017</b>	
9 a.m.	Presentation of proposals developed ( <i>continued</i> ) <ul style="list-style-type: none"> <li>• All participants</li> </ul>
10.30 a.m.	<b>Coffee break</b>
11 a.m.	<b>Item 9. Development of an action plan for the period 2018-2022 based on regional priorities and programme/project proposals developed – “What actions do we take?”</b> <ul style="list-style-type: none"> <li>• Facilitator: Thérèse Yarde, CARICOM Secretariat</li> <li>• All participants</li> </ul>
12.30 p.m.	<b>Poster session Lunch</b>
2 p.m.	<b>Item 10. Review of workshop outputs and next steps – “What did we achieve at the workshop?”</b> <ul style="list-style-type: none"> <li>• Facilitator: Thérèse Yarde, CARICOM Secretariat</li> <li>• All participants</li> </ul>
3 p.m.	<b>Item 11. Other matters</b> <ul style="list-style-type: none"> <li>• All participants</li> </ul>
3.30 p.m.	<b>Item 12. Closure of the workshop</b>