

INFORMATION NOTE FOR PARTICIPANTS

Business and the 2010 Biodiversity Challenge Meeting London, United Kingdom 20-21 January 2005

Date: 23 December 2004

1. Opening and registration

The Business and the 2010 Biodiversity Challenge meeting will be held in London from Thursday, 20 January to Friday, 21 January 2005.

The meeting will start at 12.30 p.m. on Thursday, 20 January and will end on Friday, 21 January at 4 p.m. Registration will take place at the meeting venue at 12 p.m. on Thursday, 20 January and name badges will be handed over at the registration desk **only** upon presentation of an identification card with a photograph.

2. Meeting venue

The meeting will be held at (see map in annex A hereto attached):

The Great Eastern Hotel
40 Liverpool Street
London EC2M 7QN
Telephone: +44 (0) 20 7618 5000
Fax: +44 (0) 20 7618 5001

3. Working language of the meeting

The meeting will be held in English only.

4. Documents

Participants are reminded to bring background documents to the meeting.

5. Visa/customs

Participants from countries listed in **annex B** attached hereto require an entry visa for the United Kingdom (UK). Participants are advised that they should secure an entry visa to the UK prior to departure.

Participants residing in countries where there is no UK consulate or diplomatic mission should send their visa application forms to the nearest country with a diplomatic mission. Participants are advised to attach to their visa application a photocopy of their invitation letter to the meeting and to carry the original copy with them when entering the U.K.

6. Access to London

6.1 From Heathrow Airport to and from London

- **By train.** The Heathrow Express train runs to Paddington station every 15 minutes from 5:07 a.m. to 1 a.m. The journey takes 15 minutes from Heathrow Central (Terminals 1,2,3) and 23 minutes from Terminal 4. A one-way fare is £13.
- **By taxi.** Each Heathrow terminal has clearly signposted taxi ranks. Fares to Central London cost approximately £46-50. The journey takes from 45 to 70 minutes.

6.2 From Gatwick Airport <> London

- **By train.** The Gatwick Express train travels direct to London Victoria station and operates seven days a week. Trains are non-stop and run every 15 minutes from 6 a.m. to 8 p.m. and every half hour between 4:30 a.m. and 6 a.m., and 8 p.m. and 00:30 a.m. with. The journey takes 30 minutes. A one-way fare costs £12.00.
- **By taxi.** A Journey takes 60 to 70 minutes to Central London. The cost could vary from £55 to £90.

6.3 From Stansted Airport <> London

- **By train.** The fastest and most frequent Connection from Stansted to Central London is the Stansted Express train to London Liverpool Street. There is a stop at Tottenham Hale, connecting with the Victoria line of the Underground. Trains run every 30 minutes from 6 a.m. to 8 a.m., and every 15 minutes from 8 a.m. to 5 p.m., and then half-hourly until midnight. Departures from London are on the hour and half hour. The journey takes approximately 45 minutes and a single fare costs £13.80.

7. London Transport

Upon arrival at one of the city's mainline rail stations, such as Paddington or Victoria, participants can continue their journeys by underground (subway), bus or taxi. All mainline stations are either connected to or situated near an underground station. The underground stations closest to the meeting venue (the Great Eastern Hotel) are Liverpool Street, Bank, and Moorgate. The train station closest to the meeting venue is London Liverpool Street.

8. Confirmation of airline tickets

Participants wishing to have their airline tickets reconfirmed are invited to hand them over upon registration. Tickets will be returned to participants before 10.45 a.m. on Friday, 21 January 2005.

9. Hotel information

Attached, as annex C, is an indicative list of hotels. **Participants are reminded that they are responsible for making their own hotel arrangements.**

10. Weather

During January, maximum temperatures average 8°C, minimum temperatures average 0°C.

11. Voltage

240 Volts, 60 Hertz. Plug adapters can be purchased for around £20.

12. Credit Cards

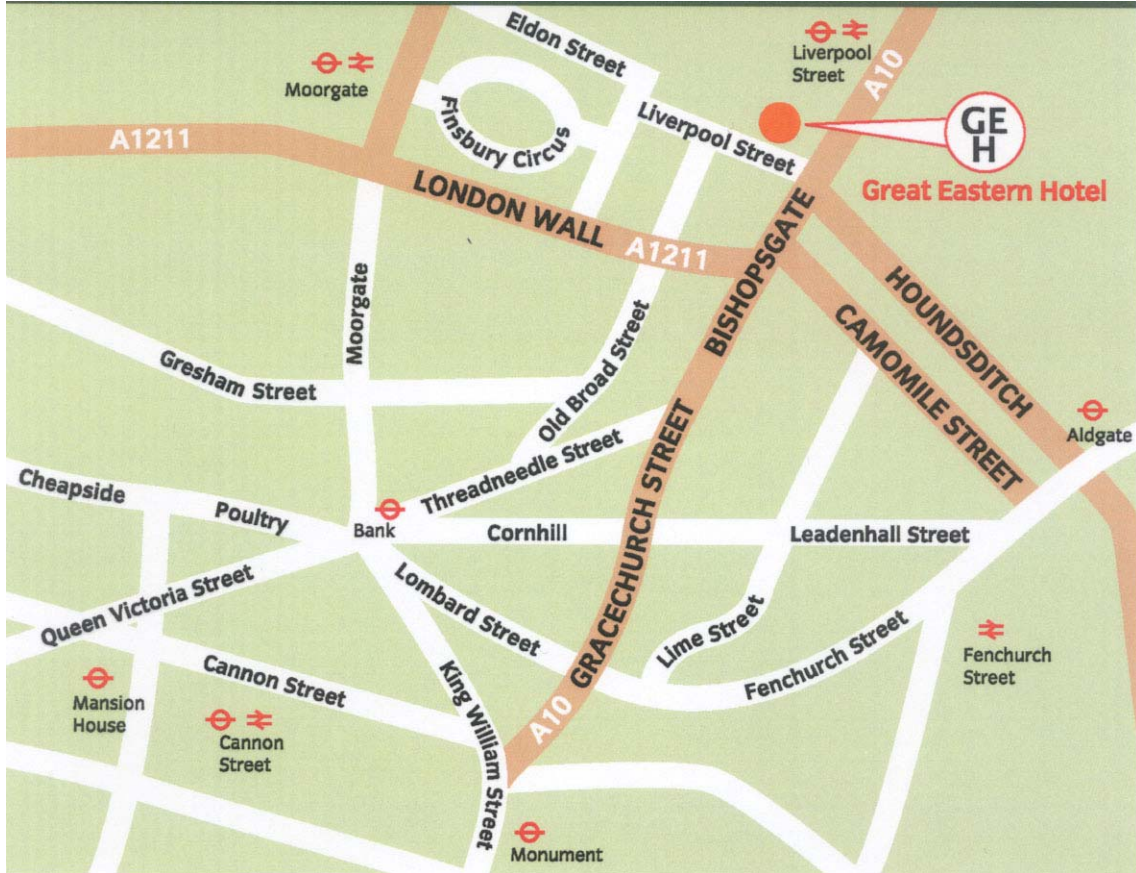
Major credit cards are accepted in most hotels and restaurants in London.

13. Disclaimer

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure prior to departure international medical insurance for the period of participation in this meeting.

Annex A

**MAP OF THE GREAT EASTERN HOTEL
(Meeting venue)**



Annex B

VISA REGULATIONS

Citizens of the following countries require a visa to **visit** or **transit** the UK
(in accordance with the list provided by the British government
<http://www.ukvisas.gov.uk> ; <http://www.fco.gov.uk>)

A	D	J	O	T
Afghanistan	Djibouti	Jamaica	Oman	Tajikistan
Albania	Dominican	Jordan		Tanzania (United
Algeria	Republic		P	Rep. of)
Angola		K	Pakistan	Thailand
Armenia	E	Kazakhstan	Peru	Macedonia (The
Azerbaijan	Ecuador	Kenya	Philippines	former Yugoslav
	Egypt	Korea (Dem. Rep.		Republic of)
	Equatorial Guinea	of)	Q	Togo
B	Eritrea	Kuwait	Qatar	Tunisia
Bahrain	Ethiopia	Kyrgyzstan		Turkey
Bangladesh			R	Turkmenistan
Belarus			Romania	
Benin	F	L	Russian Federation	U
Bhutan	Fiji	Laos	Rwanda	Uganda
Bolivia		Lebanon		Ukraine
Bosnia- Herzegovina	G	Liberia	S	United Arab
Bulgaria	Gabon	Libya	Sao Tome and	Emirates
Burkina-Faso	Gambia		Principe	Uzbekistan
Burundi	Georgia	M	Saudi Arabia	
	Ghana	Madagascar	Senegal	V
	Guinea	Mali	Serbia and	Vietnam
C	Guinea-Bissau	Mauritania	Montenegro	
Cambodia	Guyana	Moldova	Sierra Leone	Y
Cameroon		Mongolia	Slovak Republic	Yemen
Cape Verde	H	Morocco	Somalia	
Central African Republic	Haiti	Mozambique	Sri Lanka	Z
Chad	I	Myanmar (Burma)	Sudan	Zambia
China	India		Surinam	Zimbabwe
Colombia	Indonesia	N	Syrian Arab	
Comoros	Iran	Nepal	Republic	
Congo, (The Democratic Rep. of)	Iraq	Niger		
Congo, (The People's Rep. of)	Ivory Coast	Nigeria		
Croatia				
Cuba				

Annex C

INDICATIVE LIST OF HOTELS WITH INDICATIVE ROOM RATES

Participants are reminded that they are responsible for their own hotel arrangements

1. Great Eastern Hotel

40 Liverpool Street
London EC2M 7QN
Telephone: +44 (0) 20 7618 5000
Fax: +44 (0) 20 7618 5001
£270 without breakfast.

2. Saint Gregory

100 Shoreditch High Street
London E16 JB
Walking distance of Liverpool Street or meeting venue
£99 per night

3. Radisson Edwardian Sussex

19-25 Granville Place
London
W1H 6PA
Tel: 020 74080130
Nearest underground: Marble Arch (short subway ride to the meeting venue)
£109 including breakfast

4. Radisson Edwardian Marlborough

9-13 Bloomsbury Street
London WC1B 3QD
Tel: 020 76365601
1.9 miles from City
Nearest underground: Tottenham Court Station (short subway ride to the meeting venue)
£112 including breakfast

5. Radisson Edwardian Kenilworth

97 Great Russel Street
London WC1B 3LB
Tel: 02076373477
Nearest underground: Tottenham Court Station (short tube ride to the meeting venue)
£112 including B &B

6. The Thistle Tower

St. Katharines Way, London
E1W 1LD
Tel: 020 74812575

£148.05 including Breakfast

7. Novotel London Bridge

10 Pepys St, London
EC3N 2NR
020 72656000

£145 including VAT

NB. For hotels with room rates under £50 and between £50-99, please go to: <http://www.london-hotels-guide.co.uk/>

For Bed and Breakfast (B& B), please go to:

- <http://www.londonbb.com/>
- <http://www.londonnet.co.uk/ln/guide/accomm/bandb.html>
