



Convention on Biological Diversity

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ENGLISH ONLY

**WORKSHOP ON DEVELOPING CAPACITY FOR NATIONAL BORDER
CONTROLS ON LIVING MODIFIED ORGANISMS IN SMALL ISLAND
DEVELOPING STATES IN THE CARIBBEAN**
St. Augustine, Trinidad and Tobago, 17 – 19 October 2016

INFORMATION NOTE FOR PARTICIPANTS

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1. Opening and registration

The Workshop on developing capacity for national border controls on living modified organisms in small island developing States in the Caribbean will be held from 17 to 19 October 2016 in the St. Augustine Campus of the University of the West Indies in Trinidad.

The meeting will start at 9:30 a.m. on Monday, 17 October 2016, and registration will take place at the venue of the meeting at 9:00 a.m. the same day.

2. Venue

The meeting will be held at:

The University Inn and Conference Centre

30 St. Augustine Circular Road
University of the West Indies, St Augustine Campus
St. Augustine, Trinidad
Tel: +1 868 645 5959
Fax: +1 868 397 2932
E-mail: theuniversityinn@sta.uwi.edu
Website: <http://www.theuniversityinn.com/>

3. Working language

The meeting will be held in English.

4. Documents

Participants are kindly reminded to bring their own copies of the documents for the workshop as there will be no extra copies made available on site. Documents are available on the following web page:



<https://www.cbd.int/doc/?meeting=BSHTPIWS-2016-01>

5. General information on access to the University of the West Indies, St. Augustine Campus, Trinidad



St. Augustine is serviced by Piarco International Airport (about 12 minutes distance).

Please note that there is a Departure Tax of TT\$ 100 (Trinidad and Tobago dollar) (about US \$17) for all passengers leaving Trinidad and Tobago, please check as it may be included in your airline ticket. Payment can be made in cash or by credit card.

More information is available on the website of the Airports Authority of Trinidad and Tobago at: <http://tntairports.com>

6. Visa information



Nationals from most Caribbean countries do not require a visa for stays up to 90 days. Business travellers and tourists must produce passports valid for three months longer than the intended stay and a return ticket, for entry into Trinidad and Tobago. A comprehensive list of countries and their visa requirements is available at:

<http://www.immigration.gov.tt/Portals/0/Visa%20Requirements%20For%20All%20Countries%202015.pdf>

Further Information on visa procedures can be found on the website of the Immigration Division of the Ministry of National Security at: <http://www.immigration.gov.tt/Services/Visas.aspx>, a list of relevant Trinidad and Tobago Diplomatic/consular missions abroad, is available on the website of the Trinidad and Tobago Ministry of Foreign Affairs at: http://www.foreign.gov.tt/representatives/tt/diplomatic_missions/.

To facilitate the issuance of visas, the Secretariat will issue, upon request, invitation letters to be attached to the visa applications.

7. Hotel information

Participants are kindly reminded that **they must make their own hotel reservations, and that they should do so as soon as possible.**

Below is an indicative list of accommodations (**Annex**), including the venue hotel and other hotels located in the vicinity.

Further information on hotels in Trinidad and Tobago is available at the following website:

<http://gotrinidadandtobago.com/travel-information/>



8. Payment of the Daily Subsistence Allowance (DSA)

The DSA will be paid to participants during the meeting.

9. Official language in Trinidad and Tobago

English is the official language in Trinidad and Tobago.

10. Weather and time zone information



In October, average temperatures in Trinidad usually range between a maximum of +32°C in the daytime and a minimum of +23°C at night. Current weather conditions can be found at the following link: <http://worldweather.wmo.int/en/city.html?cityId=100>.

The standard time zone in Trinidad and Tobago will be GMT/UTC -4 hours.

11. Electricity

The electrical currents are 115 volts, 60 Hertz as shown in the illustration below.



12. Currency



The currency in Trinidad and Tobago is the Trinidadian dollar (TTD). The current exchange rate as at 31 August is US \$1 = TT \$6.71 and 1 € = TTD \$7.44. (rates are subject to change, source: www.xe.com).

13. Disclaimer

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical, accident and travel insurance for the period of participation prior to departure.

Annex – Hotel Listing

LIST OF HOTELS WITH INDICATIVE ROOM RATES FOR 2016 IN US DOLLARS

RATES ARE INDICATIVE AND SUBJECT TO CHANGE

HOTELS	ROOM RATES IN US DOLLARS	DISTANCE TO THE MEETING VENUE	REMARKS												
1. <u>The University Inn and Conference Centre</u> 30 St. Augustine Circular Road, St Augustine Campus University of the West Indies Trinidad Tel: +1 868 645 9635 +1 868 645 5959 Fax: +1 868 397 2932 E-mail: theuniversityinn@sta.uwi.edu Contact: Nichelle Website: http://www.theuniversityinn.com/	Persons are to indicate the name of the conference they will be attending. A link will then be provided via which payments can be made. <u>Deluxe Queen Room</u> \$110.00	venue	Rate includes: <ul style="list-style-type: none"> • Breakfast • Internet 												
2. <u>Norma's Guesthouse</u> #2 Aruac Road, Valsayn Park South, Trinidad Tel: + 1 868 663-4137 + 1 868-645-9746 E-mail: normagabriel@hotmail.com Contact: Sean or Nikita Website: http://normasbnb.com	<u>Single</u> \$88.00 <u>Double</u> \$110.00	2 kilometres	Rates includes: <ul style="list-style-type: none"> • Breakfast • Internet 												
3. <u>Pax Guesthouse</u> St. Johns Road Mount St Benedict Tunapuna, Trinidad Tel: +1 868-662-4084 E-mail: stay@paxguesthouse.com Website: http://www.paxguesthouse.com/	<table> <tr> <td><u>Single</u></td> <td><u>Double</u></td> <td><u>Single Superior</u></td> <td><u>Double</u></td> </tr> <tr> <td><u>Superior</u></td> <td></td> <td></td> <td></td> </tr> <tr> <td>\$65.00</td> <td>\$95.00</td> <td>\$90.00</td> <td>\$120.00</td> </tr> </table>	<u>Single</u>	<u>Double</u>	<u>Single Superior</u>	<u>Double</u>	<u>Superior</u>				\$65.00	\$95.00	\$90.00	\$120.00		Rates includes: <ul style="list-style-type: none"> • Breakfast
<u>Single</u>	<u>Double</u>	<u>Single Superior</u>	<u>Double</u>												
<u>Superior</u>															
\$65.00	\$95.00	\$90.00	\$120.00												