



Convention on Biological Diversity

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ASIA REGIONAL CAPACITY-BUILDING WORKSHOP ON
MAINSTREAMING BIOSAFETY INTO NATIONAL BIODIVERSITY
STRATEGIES AND ACTION PLANS AND RESOURCE MOBILIZATION
Ulaanbaatar, Mongolia, 9-13 February 2015

INFORMATION NOTE FOR PARTICIPANTS

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1. Opening and registration

The Asia Regional Capacity-Building Workshop on Mainstreaming Biosafety into National Biodiversity Strategies and Action Plans and Resource Mobilization will be held in Ulaanbaatar, Mongolia from Monday, 9 February to Friday, 13 February 2015.

The workshop will start at 9:00 a.m. on Monday, 9 February 2015 and registration will take place at the venue of the workshop at 8:30 a.m. the same day.

2. Venue

The workshop will be held at:

The Corporate Hotel

Chingis Avenue 9-2

Sukhbaatar District-1

Ulaanbaatar, Mongolia

Tel: +976-11-334411

Fax: +976-11-334422

E mail: mail@corporatehotel.mn

Website: www.corporatehotel.mn

Contact person: Ms. Daria, Hotel Manager: daria@corporatehotel.mn

3. Working language of the workshop

The workshop will be held in English.

4. Documents



The workshop pre-session documents will be available on the Secretariat's website at: <http://www.cbd.int/doc/?meeting=BSMBWS-2015-01>

In order to minimize the environmental footprint of the workshop and in line with the UN policy towards greener meetings, participants are kindly reminded to bring their own copies of the pre-session documents as there will be no extra copies made available on site during the workshop.

5. General information on access to Ulaanbaatar



Ulaanbaatar is serviced by Chinggis Khaan International Airport (18 km from the city). Taxis are available at the arrivals. The trip to the workshop venue takes about 30 minutes and costs approximately 25000 MNT.

Alternatively, participants may also enquire at their hotel regarding transportation service to/from the airport.

6. Visa information



A list indicating whether a visa is required is found in **Annex A** below. Participants are requested to contact the nearest Mongolian diplomatic or consular mission **as soon as possible** in order to verify requirements and secure an entry visa in a timely manner, if necessary, prior to departure. **Please note that airline companies will not allow boarding in the absence of a valid visa.**

General information on visa procedures is available on the website of the Ministry of Foreign Affairs of Mongolia at:

http://www.mfa.gov.mn/en/index.php?option=com_content&view=frontpage&Itemid=1&lang=en.

Visa application form:

<http://www.mfa.gov.mn/images/dwfile/VISAAPPLICATIONFORMMONGOL.pdf>

To facilitate the issuance of visas, the Secretariat will issue invitation letters to be attached to the visa applications.

7. Hotel information

A list of recommended hotels in the vicinity of the meeting venue can be found in Annex B below. Participants are requested to make their own hotel reservations.

Additional information regarding hotels in Ulaanbaatar and other general information are available on the website of the city of Ulaanbaatar:

<http://www.ulaanbaatar.mn/en/>



8. Payment of the daily subsistence allowances (DSA)

A Daily Subsistence Allowance (DSA) will be paid to sponsored participants on the first day of the workshop. Sponsored participants are asked to present their passports which will be photocopied and returned to them.

9. Official language

The official language in Mongolia is Mongolian. English is not widely spoken.

10. Weather and time zone information



In February, temperatures in Ulaanbaatar usually range between -21.6°C and -8.9°C. Current weather conditions in the area can be found at: <http://worldweather.wmo.int/en/city.html?cityId=229>

The standard time zone is GMT/UTC +8 hours.

11. Electricity

The electrical currents are 220 volts, 50 Hertz. The plugs used are as shown in the illustrations below.



12. Currency



The currency in Mongolia is the Mongolian Tughrik (MNT or ₮). The current exchange rate as at 19 January 2015 is US \$1 = MNT 1,925.00 and € 1 = MNT 2,238.71. The rates are subject to change.

13. Disclaimer

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical, accident and travel insurances for the period of participation prior to departure.

Annex A – Visa Information

Kindly note that the list below is only an indication, and may be subject to change. Participants are strongly urged to verify visa requirements with their local Mongolian representation and the airline.

| Country | Visa required |
|---------------------------------------|---------------|
| Bangladesh | Yes * |
| Bhutan | Yes * |
| Brunei Darussalam | Yes |
| Cambodia | Yes |
| China | Yes |
| India | Yes |
| Indonesia | Yes |
| Iran | Yes * |
| Japan | No |
| Democratic People's Republic of Korea | Yes |
| Lao, People's Democratic Republic | No |
| Malaysia | No |
| Moldova | Yes * |
| Myanmar | Yes |
| Nepal | Yes * |
| Pakistan | Yes * |
| Philippines | No |
| Republic of Korea | Yes |
| Singapore | No |
| Sri Lanka | Yes * |
| Thailand | No |
| Timor-Leste | Yes * |
| Viet Nam | Yes |

*Nationals from these countries may obtain a visa on arrival. In order to process your request for a visa on arrival, please contact Mrs. Sandagdorj Bayarkhuu at bayarkhuu@mne.gov.mn as soon as possible.

Nationals from the following countries do not require a visa is traveling on an official passport: Brunei Darussalam, Cambodia, China, India, Indonesia, Democratic People's Republic of Korea, Myanmar, Republic of Korea, Viet Nam.

Annex B – Hotel Information
Rates are approximate and indicated in US Dollars
(Please check rates on hotel web sites which are subject to change)

| HOTELS | RATES | | |
|---|-----------------|----------|----------|
| 1. The Corporate Hotel Chingis Avenue 9-2 Sukhbaatar District-1 Ulaanbaatar, Mongolia Tel: +976-11-334411 Fax: +976-11-334422 E-mail: mail@corporatehotel.mn Website: www.corporatehotel.mn | Rooms & Rates | Single | Twin |
| | Standard Single | \$133.00 | \$172.00 |
| | Deluxe Single | \$164.00 | \$219.00 |
| 2. The Tuushin Hotel and Tower Prime Minister Amar Street 15 Sukhbaatar District 8 Khoroo Ulaanbaatar, 14200, MN Phone: +976 11323162 Fax: +976 11325903 Website: www.bestwestern.com | Rooms & Rates | Single | |
| | Deluxe | \$241.00 | |
| 3. Bayan-gol Hotel in Ulaanbaatar Chinggis Khaan Ave-5, Ulaanbaatar 210643, Mongolia Tel: +976-11-312255 Fax: + 976-11-326880 E-mail: info@bayangolhotel.mn Website: http://www.bayangolhotel.mn/ | Rooms & Rates | Single | Double |
| | Standard | \$98.00 | \$127.00 |
| | Superior | \$112.00 | \$144.00 |
| | Deluxe suite | \$164.00 | \$197.00 |
| 4. Sunjin Grand Luxury Hotel 13 Koroo Enkhtavian Street Bayanzrkh District, Ulaanbaatar, Mongolia Tel: +976-11-9971-5414 Fax: + 976-11-46-2255 Website: http://www.sunjingrandhotel.com/eng/ | Rooms & Rates | Single | Double |
| | Superior | \$109.00 | \$129.00 |
| | Deluxe | \$123.00 | \$152.00 |
| | Corner Deluxe | \$132.00 | \$163.00 |
| 5. The Blue Sky Hotel and Tower Peace Avenue 17, Sukhbaatar District, 1 khoroo, Ulaanbaatar 14240, Mongolia Tel: (+976) 7010 0505 E-mail: info@hotelbluesky.mn Website: www.hotelbluesky.mn | Rooms & Rates | Single | Double |
| | Superior | \$320.00 | \$360.00 |
| | Deluxe | \$340.00 | \$380.00 |
| | Corner Deluxe | \$380.00 | \$420.00 |
| 6. Ramada Hotel in Ulaanbaatar Bayangol District 17th Khoroo, Gandan Peace Avenue 35/1, Ulaanbaatar, Mongolia Phone: +97 67 014 1111 / +97 67 014 2222 Fax: + 97 67 010 7777 E-Mail: reservations@ramadaub.mn Website: www.ramadaub.mn ; www.ramada.com | Rooms & Rates | Single | Double |
| | Deluxe | \$190.00 | \$220.00 |
| | Executive | \$250.00 | |
| | Suite | \$300.00 | |

For any other hotels please check the following link: <http://www.discovermongolia.mn/hotels.php>