



CBD



Convention on Biological Diversity






Distr.
GENERAL

14 October 2013

ENGLISH ONLY

WORKSHOP OF THE NETWORK OF LABORATORIES
FOR THE DETECTION AND IDENTIFICATION OF
LIVING MODIFIED ORGANISMS
Ispra, Italy, 25 - 27 November 2013

INFORMATION NOTE FOR PARTICIPANTS


Visa Information (pages 3, 6)

Documents (page 2)

Hotel Information (pages 3, 7, 8)

Weather Information (page 4)

Currency Information (page 4)

INFORMATION HIGHLIGHTS

1.	OPENING AND REGISTRATION	2
2.	VENUE	2
3.	ACCESS TO THE VENUE	2
	ANNEX A – JRC ACCESS PERMIT REGISTRATION FORM	5
5.	DOCUMENTS	2
6.	GENERAL INFORMATION ON ACCESS TO ISPRA, ITALY	3
7.	VISA INFORMATION	3
	ANNEX B – COUNTRY LISTING.....	6
8.	HOTEL INFORMATION	3
	ANNEX C – HOTEL LISTING.....	7
	ANNEX D - MAP OF THE MEETING VENUE, ISPRA, ITALY...	8
11.	WEATHER AND TIME ZONE INFORMATION	4
13.	CURRENCY	4

1. Opening and registration

The Workshop of the Network of Laboratories for the Detection and Identification of Living Modified Organisms will be held in Ispra, Italy from Monday, 25 November to Wednesday, 27 November 2013. The workshop will start at 9:30 a.m. on Monday, 25 November 2013, and registration will take place at the venue of the meeting from 8:30 a.m. to 9:30 a.m. on the same day.

2. Venue

The workshop will be held at:

European Commission • Joint Research Centre

Institute for Health and Consumer Protection

Molecular Biology and Genomics Unit

Via E. Fermi 2749

21027 Ispra (Varese), Italy

Phone: +39 0332 78 9518

E-mail: Emilia.CUCCHI@ec.europa.eu

Website: <http://ihcp.jrc.ec.europa.eu>

3. Access to the venue

VERY IMPORTANT!



Access to the European Commission Joint Research Centre (JRC) venues requires the issuance of an access permit to each participant. Participants are required to complete the form attached in Annex A and submit it along with a readable scanned copy of their valid passport as soon as possible. The documents are to be sent to Ms. Emilia Cucchi, emilia.cucchi@ec.europa.eu and Ms. Dina Abdelhakim, dina.abdelhakim@cbd.int for processing.

In addition, to facilitate the registration procedure and organisation of local logistics, participants are also required to register online through the JRC Events Registration System <https://jrc-meeting-registration.jrc.ec.europa.eu/>.

4. Working language of the meeting

The workshop will be held in English.

5. Documents

Participants are kindly reminded to bring their own copies of documents to the workshop as there will be no extra copies available on site during the meeting. Pre-session documents will be on the Secretariat's web site as they become available at:



<http://www.cbd.int/doc/?meeting=BSWS-LMO-01>

6. General information on access to Ispira, Italy



The city of Ispira is serviced by the Malpensa International Airport (MXP) (located about 30 km from the JRC). A one way taxi ride from MXP to the JRC would normally cost approximately 70-90 €. The taxi companies listed below offer special fares to participants of JRC workshops at a cost of 50 € for a one way trip. Some hotels offer airport transfers.

Taxi Company	Contact information
alauto.net	Mr. Massimo Brovelli Mobile phone + 39 34 8426 4201 alauto@alauto.net
mvtour.it	Mr. Matteo Vivirito Mobile phone + 39 34 8426 4463 mvtour@mvtour.it

7. Visa information



Participants requiring a Schengen entry visa for Italy are listed in Annex B below. Participants are strongly advised to contact the nearest Italian diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure. **Please note that airline companies will not allow boarding in the absence of a valid visa.**

All participants must travel with a passport valid for at least 6 months from the date of entry into the country. Information on visa procedures and a list of relevant Italian diplomatic/consular missions abroad is available on the web site of the Ministry of Foreign Affairs of Italy (Ministero degli Affari Esteri – Farnesina at the following link:

http://www.esteri.it/MAE/EN/Ministero/Servizi/Stranieri/IngressoSoggiornoInItalia/Visto_ingresso/.

To facilitate the issuance of visas, the Secretariat will issue, upon request, invitation letters to be attached to the visa applications.

8. Hotel information

As indicated above, participants are kindly requested to register through the JRC Events Registration System <https://jrc-meeting-registration.jrc.ec.europa.eu/>. During the registration process participants can make a hotel reservation at one of the hotels indicated in Annex C. These hotels are located in the vicinity of the meeting venue and special room rates are offered to JRC visitors.

Selecting one of the 3 proposed hotels through the JRC Events Registration System is enough to satisfy the reservation requirements. Therefore participants do not need to contact the hotels directly. In addition, please note that, for the duration of the workshop, transportation will be offered by the JRC only between these hotels and the meeting venue.

Participants are kindly reminded that if they wish to stay at an alternate location **they must make their own hotel reservations as soon as possible.**

A map of the hotels in the vicinity of the meeting venue is provided in Annex D below. More information on hotels and tourism in Ispra can be found at the following link: <http://www.comune.ispra.va.it/> (in Italian only).

9. Payment of the Daily Subsistence Allowances (DSA)

The DSA will be paid to the sponsored participants starting on the first day of the meeting.

10. Official language in Italy

The official language in Italy is Italian; however English is widely spoken in Italy.

11. Weather and time zone information



In November, temperatures in Ispra usually range between a maximum of +10°C in the daytime and a minimum of +3°C at night. Please bring appropriate clothing. Current weather conditions in the area can be found at: <http://www.worldweather.org/176/c00603.htm>.

The standard time zone will be GMT/UTC +1 hour.

12. Electricity

The electrical currents in Italy are 220 Volts, 50 Hertz, with sockets as shown below.



13. Currency



The currency in Italy is the Euro (EUR). The current exchange rate on 14 October 2013 is US \$1.00 = EUR 0.74.

14. Disclaimer

The CBD Secretariat disclaims all responsibilities for medical, accident and travel insurances, for compensation for death or disability compensation, for loss of or damage to personal property and for any other losses that may be incurred during travel time or the period of participation. In this context, it is strongly recommended that participants will secure international medical, accident and travel insurances for the period of participation prior to departure.

Annex A – JRC Access Permit Registration Form



EUROPEAN COMMISSION
JOINT RESEARCH CENTRE
Institute for Health and Consumer Protection
Molecular Biology and Genomics Unit

APPLICATION FORM

For Third-Country Nationals (TCN) prior their access to the JRC sites

TCN	Name(s)						
	Surname(s)						
	Nationality(ies)						
	Passport(s) no., place and date of issue						
	Purpose to access the JRC site*	visitor	contractor	contract bidder	Grant Holder	Detached National Expert	else (specify)
	Intended length of permanence at the JRC site	≤ 5 calendar days			> 5 calendar days		
	Was already at any JRC site in the past						
	Country(ies) visited in the past 12 months						
	Reason(s) for the visit(s)						
	Period(s) of the visit(s)						

Date

Please fill in the form with all requested details and send it back, together with a readable scanned copy of your valid passport to Emilia.CUCCHI@ec.europa.eu and dina.abdelhakim@cbd.int

Annex B – Country Listing

COUNTRIES AND TERRITORIES WHOSE CITIZENS REQUIRE VISAS IN ORDER TO ENTER ITALY AS VISITORS (AS LISTED ON THE WEB SITE OF THE MINISTRY OF FOREIGN AFFAIRS)

Citizens of the following countries and territories require a visa to **visit** Italy:

A

Afghanistan
Algeria
Angola
Armenia
Azerbaijan

B

Bahrain
Bangladesh
Belarus
Belize
Benin
Bhutan
Bolivia
Botswana
Burkina Faso
Burundi

C

Cambodia
Cameroon
Cape Verde
Central African Republic
Chad
China
Colombia
Comoros
Congo
Cuba

D

Democratic Republic of the Congo
Djibouti
Dominica
Dominican Republic

E

East Timor
Ecuador
Egypt
Equatorial Guinea
Eritrea
Ethiopia

F

Fiji

G

Gabon
Gambia
Georgia
Ghana
Grenada
Guinea
Guinea-Bissau
Guyana

H

Haiti

I

India
Indonesia
Iran, Islamic Republic of
Iraq
Ivory Coast

J

Jamaica
Jordan

K

Kazakhstan
Kenya
Kiribati
Korea, Democratic People's Republic of
Kuwait
Kyrgyzstan

L

Lao, People's Democratic Republic of
Lebanon
Lesotho
Liberia
Libya

M

Madagascar
Malawi
Maldives
Mali
Marshall Islands
Mauritania
Micronesia, Federated States of
Moldova, Republic of

M (continued)

Mongolia
Morocco
Mozambique
Myanmar

N

Namibia
Nauru
Nepal
Niger
Nigeria

O

Oman

P

Pakistan
Palau
Papua-New Guinea
Peru
Philippines

Q

Qatar

R

Russian Federation
Rwanda

S

Saint Lucia
Saint Vincent and the Grenadines
Samoa
Solomon Islands
Sao Tome and Principe
Saudi Arabia
Senegal
Sierra Leone
Somalia
South Africa
Sri Lanka
Sudan
Suriname
Swaziland
Syrian Arab Republic

T

Tajikistan,
Tanzania, United Republic of
Thailand
Togo
Tonga
Trinidad and Tobago
Tunisia
Turkey
Turkmenistan
Tuvalu

U

Uganda
Ukraine
United Arab Emirates
Uzbekistan

V

Vanuatu
Viet Nam

Y

Yemen

Z

Zambia
Zimbabwe

Annex C – Hotel listing

List of Hotels with special rates and conditions for JRC Visitors

HOTELS	Room Rates	Remarks
Hotel Europa, Via al Porto 68 – Ispra Tel.: +39 0332 780184 E-mail: info@isprahoteleuropa.it Website: http://www.isprahoteleuropa.it/inglese/home.html	Single 60 Euros Double 80 Euros	Breakfast and wi-fi included
Hotel Pavone, Via Borromeo 10 – Angera Tel.: +39 0331 930224 E-mail: hotelpavone@hotelpavone.it Website: http://www.hotelpavoneangeralagomaggiore.it/?lang=en	Single 85 Euros Double 100 Euros	Breakfast and wi-fi included
Hotel Belvedere, Via Piave 11 – Ranco Tel. +39 0331 976609 E-mail: info@hotelristorantebelvedere.it Website: http://www.hotelristorantebelvedere.it/	Single 85 Euros Double 115 Euros	Breakfast and wi-fi included

Annex D - Map of the meeting venue, Ispra, Italy

