

Convention on Biological Diversity

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ENGLISH ONLY

THIRD MEETING ON THE IMPLEMENTATION OF THE PLAN OF ACTION
INCLUDING A MEETING OF THE GLOBAL PARTNERSHIP ON LOCAL
AND SUB-NATIONAL ACTION FOR BIODIVERSITY AND ITS ADVISORY
COMMITTEE OF CITIES
Nagoya, Japan, 22 - 23 March 2012

INFORMATION NOTE FOR PARTICIPANTS

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1. Opening and registration

Third meeting on the Implementation of the Plan of Action Including a Meeting of the Global Partnership on Local and Sub-National Action for Biodiversity and its Advisory Committee of Cities will be held in Nagoya, Japan from Thursday, 22 March to Friday, 23 March 2012.

The meeting will start at 9:00 a.m. on Thursday, 22 March 2012, and registration will take place at the venue of the meeting from 8:30 a.m. the same day.

2. Venue

The meeting will be held at:

Nagoya International Center

Annex Hall

Nagano 1-47-1, Nakamura-ku

Nagoya, 450-0001, Japan

Telephone: +81 52 581 0100

Web site: <http://www.nic-nagoya.or.jp/en/e/>

(Map of venue and directions from subway is in Annex A below)

The Nagoya International Center is located above “Kokusai Center Subway Station” on the Sakura-dori Subway Line. This station is linked to the Nagoya International Center through the basement level. At the ticket gate, exit to the right and take the left corridor towards exit 2.

The Nagoya International Center is just a 7 minute walk from Nagoya Station. In this case, you may use the underground passage called “Unimall” which links the Nagoya Station and the Kokusai Center Station.

3. Working languages of the meeting

The meeting will be held in English and Japanese with interpretation.

4. Documents

Participants are kindly reminded to bring their own copies of the documents for the meeting as there will be no extra copies made available on site during the meeting. Pre-session documents are available on the Secretariat’s web site at:



<http://www.cbd.int/doc/?meeting=IPA-SNGCOLA-03>

5. General information on access to Nagoya, Japan



The nearest international airport servicing Nagoya is “Centrair”, the Central Japan International Airport (<http://www.centrair.jp/en/>) which is located about 45 km from Nagoya City. The airport is linked to the city via the Meitetsu train service (a map is available in

Annex A below). For more information, please consult the following link:
<http://www.centrair.jp/en/access/ac-to-train/index.html>.

6. Visa information



Holders of ordinary passports from countries NOT LISTED in (Annex B) require an entry visa to Japan, and it is recommended to contact the Consular Section of the Embassy or the Consulate General of Japan nearest you in advance in order to obtain information about the visa application procedure and the necessary documents required for the visa application.

Diplomatic/Official passport or Laissez-passer holders are advised to contact the Consular Section of the Embassy or the Consulate General of Japan http://www.mofa.go.jp/about/emb_cons/over/index.html in advance in order to obtain information about the necessity of an entry visa to Japan, the visa application procedure and the necessary documents for the visa application.

It should be noted that airline companies will not allow boarding in the absence of a valid visa; visas cannot be obtained upon arrival in Japan.

For updated information on visa requirements, please visit the links below:

- List of diplomatic missions:
http://www.mofa.go.jp/about/emb_cons/over/index.html
- Countries which have visa exemption for holders of ordinary passport:
http://www.mofa.go.jp/j_info/visit/visa/short/novisa.html
- Nationals requiring an entry visa except nationals of China, Russian Federation, NIS countries and the Philippines who are holders of ordinary passports:
http://www.mofa.go.jp/j_info/visit/visa/short/other_visa.html
- Nationals of the Philippines who are holders of ordinary passports:
http://www.mofa.go.jp/j_info/visit/visa/short/philippine.html
- Nationals of the Russian Federation and NIS nationality who are holders of ordinary passports:
http://www.mofa.go.jp/j_info/visit/visa/short/russia_nis.html

7. Hotel information

A list of recommended hotels in the vicinity of the meeting venue (walking distance) can be found in Annex C below. Participants are requested to make their hotel bookings as soon as possible.

There are many hotels in this area, Information on hotels in Nagoya is available at the following webpage of the “Nagoya Information Navi” web site:
<http://www.ncvb.or.jp/en/contents/sightseeing/stay/>

Further information about the city of Nagoya including accommodation, transportation and other general information can be found on the “Nagoya Information Navi” web site:
<http://www.ncvb.or.jp/en/>

8. Payment of the Daily Subsistence Allowances (DSA)

Participants sponsored by SCBD will receive their DSA on the first day of the meeting.

9. Official language in Japan

The official language in Japan is Japanese. English is spoken in some hotels and restaurants.

10. Weather and time zone information



In March, temperatures in Nagoya range between a maximum of 14°C in the daytime and a minimum of 5°C at night. You can expect sunny weather with occasional rain. Participants are recommended to bring warm clothing and an umbrella as well as some light clothes. Current weather conditions can be found at: <http://www.worldweather.org/068/c00355.htm>.

The standard time zone at the time of the meeting will be GMT/UTC + 9 hours.

11. Electricity

The voltage and frequency in Nagoya, Japan is 100 Volts, 60 Hertz as illustrated below.



12. Currency



The currency in Japan is the Japanese Yen (JPY). US \$1 = approximately 80 JPY and 1 Euro = approximately 106 JPY (indicative rate in March 2012).

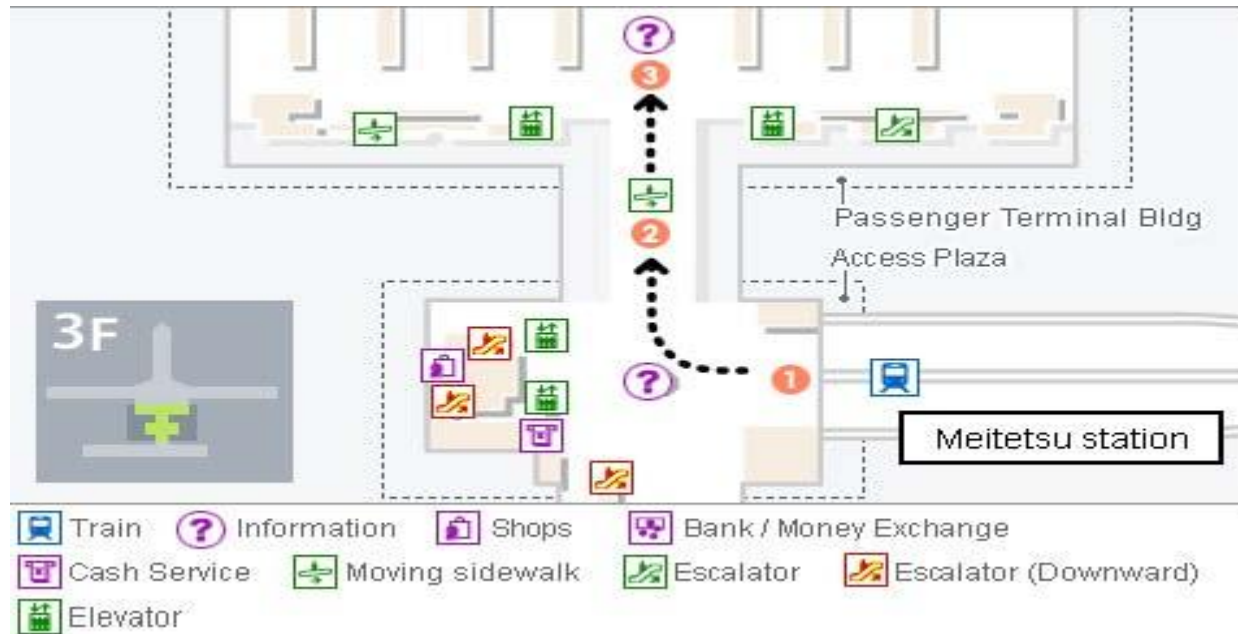
13. Disclaimer

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical insurance for the period of participation prior to departure.

Annex A – Airport and Venue information

AIRPORT

Nagoya Centrair airport (access to/from Meitetsu railway station)



Source: Centrair website

VENUE

Nagoya International Center (access to/from Nagoya Station)



Source: Nagoya International Center website

Floor map of the Annex Hall, Nagoya International Center



Source: Nagoya International Center website

Annex B

COUNTRIES AND TERRITORIES WHOSE CITIZENS DO NOT REQUIRE VISAS IN ORDER TO ENTER JAPAN AS VISITORS (AS LISTED ON THE WEBSITE OF MINISTRY OF FOREIGN AFFAIRS OF JAPAN)

Citizens of the following countries and territories do not require a visa to **visit** or **transit** Japan:

A

Andorra
Argentina
Australia
Austria

B

Bahamas
Barbados(*)
Belgium
Brunei Darussalam(**)
Bulgaria

C

Canada
Chile
Costa Rica
Croatia
Cyprus
Czech Republic

D

Denmark
Dominican Republic

E

El Salvador
Estonia

F

Finland
France

G

Germany
Greece
Guatemala

H

Honduras
Hungary

I

Iceland
Ireland
Israel
Italy

K

Korea, Republic of

L

Latvia
Liechtenstein
Lithuania
Luxembourg

M

Malta
Mauritius
Mexico
Monaco

N

Netherlands
New Zealand
Norway

P

Poland
Portugal

R

Romania

S

San Marino
Singapore
Slovakia
Slovenia
Spain
Suriname
Sweden
Switzerland

T

Tunisia
Turkey

U

United Kingdom of Great
Britain and Northern Ireland
United States of America
Uruguay

(*) Nationals of Barbados who possess “Non-Machine-Readable passports” will be encouraged to obtain visas before entering Japan. Nationals without visas will be strictly examined when entering Japan.

(**) 14 days or less.

Annex C – Hotel listing

LIST OF HOTELS IN THE VICINITY OF THE MEETING VENUE

Participants are recommended to stay in a hotel in the Nagoya station area which is walking distance from the Nagoya International Center.

Hotels
1. Nagoya Castle Plaza 4-3-25 Meieki, Nakamura-ku Nagoya, Aichi 450-0002, Japan Tel: +81-52-582-2121 Fax: +81-52-582-8666 Web site: http://www.castle.co.jp/plaza/en/ E-mail: cpinfo@castle.co.jp (You can book this hotel via e-mail correspondence.)
2. Nagoya Marriott Associa Hotel 1-1-4 Meieki, Nakamura-ku Nagoya, Aichi 450-6002, Japan Tel: +81-52-584-1212 Fax: +81-52-584-1213 Web site: http://www.associa.com/english/nma/ (Online reservation available)

There are a lot of other hotels located in the Nagoya station area. Information on hotels in Nagoya is available at the following webpage of the “Nagoya Information Navi” web site:
<http://www.ncvb.or.jp/en/contents/sightseeing/stay/>
