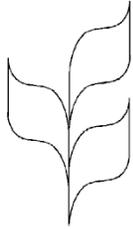




CBD



**CONVENTION ON
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DIVERSITY**

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BUREAU OF THE CONFERENCE OF THE PARTIES
TO THE CONVENTION ON BIOLOGICAL
DIVERSITY

Montreal, 6 May 2012

MINUTES OF THE FIFTH MEETING OF THE COP-10 BUREAU

INTRODUCTION

1. The fifth meeting of the Bureau elected at the tenth meeting of the Conference of the Parties was held on Sunday, 6 May, from 2:15 p.m. to 5:45 p.m. at the headquarters of the Secretariat. The meeting was chaired by Mr. Kazuaki Hoshino, Adviser to Minister of Environment of Japan, representing the President of the tenth meeting of the Conference of the Parties.
2. The following Bureau members attended the meeting: Ms. Snezana Prokic (Serbia); Mr. Ioseb Kartsivadze (Georgia); Ms. Ines Verleye (Belgium); Mr. Andrew Bignell (New Zealand); Mr. Spencer Thomas (Grenada); Ms. Valeria Gonzalez Posse (Argentina); Ms. Latifa Lakfifi (Morocco); Ms. Kauna Betty Schroder (Namibia) and Dr. Akram Eissa Darwich (Syrian Arab Republic). Ms. Mi-So Ko attended on behalf of Mr. Yeon-chul Yoo (Korea), together with Ms. Soo-Myoung Jung. Mr. M.F. Farooqui (India) attended as *ex officio* member (host of COP-11).
3. The Chair of SBSTTA, Ms. Senka Barudanović (Bosnia and Herzegovina) participated as an observer.
4. UNEP was represented by Mr. Carlos Martin-Novella. The meeting was also attended by the following representatives of the Presidency: Mr. Ryoji Iwama and Mr. Eiji Hatano of the Ministry of Foreign Affairs and Ms. Fumiko Nakao and Ms. Noriko Moriwake of the Ministry of the Environment of Japan.
5. The Secretariat was represented by Mr. Braulio Ferreira de Souza Dias (Executive Secretary), Mr. Olivier Jalbert (Principal Officer), Mr. Ravi Sharma (Principal Officer), Mr. Atsuhiko Yoshinaka (Global Coordinator), Mr. David Cooper (Principal Officer) and Mr. David Duthie (Senior Programme Officer).

ITEM 1. OPENING OF THE MEETING

6. The meeting was opened by Mr. Hoshino, the representative of the President of the tenth meeting of the Conference of the Parties. He welcomed the Bureau members.

7. The Executive Secretary, Mr. de Souza Dias, also welcomed Bureau members and expressed his hope that the upcoming WGRI meeting would be successful.

ITEM 2. ADOPTION OF THE AGENDA

8. The Bureau reviewed and adopted the provisional agenda as contained in document UNEP/CBD/COP10/Bur/2012/2/1.

ITEM 3. PREPARATIONS FOR THE FOURTH MEETING OF THE AD HOC OPEN-ENDED WORKING GROUP ON THE REVIEW OF IMPLEMENTATION OF THE CONVENTION (WGRI-4)

(i) Rapporteur

9. The Bureau designated Ms. Snezana Prokic as the rapporteur for WGRI-4.

(ii) Organization of work

10. Under this item, the Secretariat drew attention to the revised annotated agenda and revised organization of work. Implementation of the Strategic Plan for Biodiversity 2011-2020 and matters related to resource mobilization and financial mechanism would come up on the first day of the meeting. In addition, the Secretariat had prepared and circulated a “road map” on resource mobilization as an information document (UNEP/CBD/WG-RI/4/INF/15) pursuant to a request by the Bureau at its previous meeting. Finally, the Secretariat drew attention to the draft message for Rio+20 which contains short High Level message and technical message (UNEP/CBD/WG-RI/4/4). It was decided that linkages between agenda items will be highlighted when the Secretariat introduces agenda items in the meeting. A document highlighting these inter-linkages was distributed to the Bureau members.

11. The Bureau agreed in principle to establish two contact groups as needed: the first on issues related to the Strategic Plan and the second on issues related to resource mobilization and financial mechanism. The following bureau members were identified to co-chair the contact groups: Mr. Andrew Bignell (New Zealand) and Mr. Spencer Thomas (Grenada) for the first contact group, and Ms. Ines Verleye (Belgium) and Mr. M.F. Farooqui (India) for the second contact group.

12. With regard to the “road map”, it was clearly understood that the document was not intended for negotiation but only for the information of participants to facilitate discussions.

13. Questions were raised about the nature and intent of a document circulated on 4 May to some, but not all, Parties on south-south cooperation. The Executive Secretary apologized to the Bureau for this mishap and emphasized that the document has no formal status.

14. It was recalled that only Parties should take part in drafting of decisions in contact groups and the Secretariat would provide a clear explanation at WGRI-4 on the process. Finally, the Bureau agreed to hold its next meeting at 8 a.m. on Tuesday. In addition, the contact group co-chairs would meet briefly with the Secretariat on Monday at 6.15 p.m.

ITEM 4. UNITED NATIONS CONFERENCE ON SUSTAINABLE DEVELOPMENT (RIO+20)

15. With regard to the message to be transmitted by WGRI-4 to the Rio+20 conference, the Presidency noted that document UNEP/CBD/WG-RI/4/4 contains two distinct messages: one is a technical message

to be conveyed by the WGRI and the other is a shorter High Level message to be conveyed by the Presidency to the Rio+20 Conference. It was emphasized that the wording of the WGRI message should be in keeping with standard CBD wording already agreed in past decisions.

16. Bureau members regretted the late availability of this document and the fact that most of the Parties were not aware of this new document.

17. Members of the Bureau were concerned to ensure that the CBD message would be delivered to Rio+20 in the most effective manner possible. The Bureau agreed that the Secretariat would continue to explore several options with a view to enabling the President of the COP on behalf of Parties to deliver the message effectively.

ITEM 5. STATUS OF THE TRUST FUNDS OF THE CONVENTION

18. The Bureau thanked the Secretariat for the updated report on the status of the BZ Trust Fund (participation) of the Convention. The need for additional funds for the participation of Parties in COP-MOP6 and COP-11 was noted. Upon request, the documents were also made available electronically.

19. The representative of the President thanked the governments that had made assessed and voluntary contributions to the Trust Funds of the Convention, and asked members to encourage other relevant Parties to consider their contribution. It was decided that the Executive Secretary would send out a notification to invite Parties' voluntary contribution.

ITEM 6. PREPARATIONS FOR THE ELEVENTH MEETING OF THE CONFERENCE OF THE PARTIES (COP-11) AND SIXTH MEETING OF THE PARTIES TO THE CARTAGENA PROTOCOL (COP/MOP-6)

20. The representative of the Government of India made a detailed presentation on the organization of COP-11 and COP/MOP-6, including the various logistical aspects of interest to the Bureau. The host Government had appointed an experienced professional convention organizer and the official website of the host country was now available. One Bureau member raised the issues of visas and advance full payment required by hotels, which would be a problem for participants from developing countries who will receive their DSA only on arrival. With regard to visas, the ES pointed out that the Secretariat had made an arrangement with the host country to the effect that a letter of confirmation from the Secretariat would be sufficient as a basis to apply for a visa.

21. The representative of India noted that the hotel reservation is a commercial matter. The Executive Secretary recalled that, at COP-10, the issue of hotel reservation for funded participants was handled through a list submitted to the host government. Those funded participants on the list agreed to pay the hotel in full on arrival. It was agreed that the Secretariat and the host country would explore this matter further. Responding to some Bureau members, the representative of India agreed to facilitate hotel reservations on a flexible manner upon request by participating governments.

22. The Secretariat confirmed that the document entitled "Information Note for Participants" will be made available by the end of May.

23. Mr. Hoshino thanked the Government of India for the preparations for COP-11.

ITEM 7. OTHER MATTERS

24. Under this item, the Executive Secretary reported that UNEP had agreed to consult and have a proposal ready at COP-11 on a revision of the Administrative Arrangement regarding the reappointment

of the Executive Secretary. With regard to the Delegation of Authority, which is complementary to the Administrative Arrangement, the Secretariat was awaiting a counterproposal from UNEP.

25. Bureau members expressed their appreciation for the efforts made by the Secretariat and UNEP. Mr. Hoshino, as the representative of the President, requested Mr. Carlos Martin-Novella to convey the Bureau's concern to the Executive Director of UNEP that the current Administrative Arrangement lacks certain provisions in particular on the extension of terms of office of the ES and its intention that a revised arrangement should be endorsed by COP11. The ES undertook to keep the Bureau informed of progress.

26. UNEP suggested that Administrative Arrangements applicable to other conventions could provide a simple basis to revise the Administrative Arrangement with the CBD.

27. The ES also informed the Bureau that the former ES was currently negotiating a termination package with the UN and, in the meantime, he remained an "advisor" to the CBD. In response to a query, the UNEP representative confirmed that this matter was in the hands of the Office of the Secretary General and was without consequence to the budget of the Convention.

28. One Bureau member raised the problem of hotel bookings for participants from developing countries in workshops and other meetings, ticket losses as a result of no-shows in meetings, and the cost of workshops back-to-back with other meetings as opposed to regional workshops. The ES undertook to review practices with respect to these issues.

29. The Bureau insisted on the importance to remain involved for the timely preparation of the COP11 documents and agreed on having a meeting to prepare for COP-11 (end of July – early August). The Secretariat will circulate the calendar of the preparation of COP documents and a date for a meeting will be agreed later in the week.

ITEM 8. CLOSURE OF MEETING

30. The meeting was adjourned at 5.45 p.m.
