## SAMPLE FORMAT FOR CREDENTIALS

## **CREDENTIALS**

**I**, the undersigned [*Head of State, President, Minister of Foreign Affairs*] hereby make known that the following delegation has been duly appointed, authorized and empowered to represent [country] at the fifth meeting of the Conference of the Parties to the Convention on Biological Diversity to be held in Nairobi, Kenya from the fifteenth to the twenty-sixth of May in the year two thousand.

Head of Delegation [Name of Head of Delegation]
Alternate Head of Delegation [Name of Alternate Head of Delegation]
Representative(s) [Name(s) of representative(s)]

**DONE** in [city] on this [day] of [month] in the [year]

Seal and Signature