



Convention on Biological Diversity

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ENGLISH ONLY

**CAPACITY-BUILDING WORKSHOP FOR
WEST AFRICA ON ECOSYSTEM RESTORATION
TO SUPPORT ACHIEVEMENT OF
THE AICHI BIODIVERSITY TARGETS**
Accra, Ghana, 5-9 October 2015

INFORMATION NOTE FOR PARTICIPANTS

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1. Opening and registration

The Capacity-building workshop for West Africa on ecosystem restoration to support achievement of the Aichi Biodiversity Targets will be held in Accra, Ghana from Monday, 5 October to Friday, 9 October 2015.

The workshop will start at 9 a.m. on Monday, 5 October and registration will take place at the venue of the workshop at 8:00 a.m. the same day.

2. Venue

The workshop will be held at:

The Alisa Hotel – North Ridge

21 Dr. Isert Road, North Ridge

Accra, Ghana

Tel: +233 (0)302-214-244; +233 (0)302-214-233

Fax: +233 (0) 302-232-619

E-mail: northridge@alisahotels.com; reservations@alisahotels.com

Web site: <http://www.alisahotels.com/>

3. Working language

The workshop will be held in English.

4. Documents

Participants are kindly reminded to bring their own copies of the documents for the workshop as there will be no extra copies made available on site. Documents are available on the following web page:



<https://www.cbd.int/doc/?meeting=ECRWS-2015-01>

5. General information on access to Accra, Ghana



Accra, the capital of Ghana, is serviced by the Kotoka International Airport, which is approximately 10 kms from the city centre. Taxis are available at the arrival hall at the exit of the airport and transfers cost about US \$5.00 to \$7.00.

6. Visa information



Participants from certain countries require a visa for Ghana and are strongly advised to contact the nearest Ghanaian diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure. Please note that airlines will not allow boarding without a valid visa. A listing of Ghanaian diplomatic or consular missions abroad can be found at the following link:

http://www.ghanaweb.com/GhanaHomePage/foreign_affairs/abroad.php

Information on visa procedures for entry into the Republic of Ghana can be found on the web site of the Ghana Immigration Service at the following link:
http://www.ghanaimmigration.org/visa_info.html

To facilitate the issuance of visas, the Secretariat will issue upon request invitation letters to be attached to the visa applications.

7. Hotel information

Participants are requested to make their own hotel reservations. A listing of hotels in the vicinity of the venue are in Annex A below. Lunch for participants will be included in the meeting package.

The workshop venue, the Alisa Hotel, has a special rate for participants of 160 USD for bookings made by 21 September. Please mention the workshop to take advantage of this reduced rate and see their contact information in Annex A.

Further information on hotels in Ghana is available on the web site of the Ministry of Tourism:

<http://www.touringghana.com/accommodation/accommodation.php>



8. Field trip

A field trip is planned for participants to the Atewa Forest on 8 October 2015. Kindly wear appropriate comfortable clothing and walking shoes.

9. Payment of the Daily Subsistence Allowance (DSA)

The relevant DSA will be paid to participants during the meeting. Participants will be informed of the details in due course.

10. Official language

The official language in the Republic of Ghana is English. .

11. Weather and time zone information



In October average temperatures in Accra usually range between a maximum of +31°C in the daytime and a minimum of +24°C at night. Current weather conditions in the area can be found at: <http://worldweather.wmo.int/en/city.html?cityId=921>.

There is no time zone offset in Rabat which is equivalent to GMT/UTC.

12. Electricity

The electrical currents in Ghana are 230 Volts, 50 Hertz, the plugs are as shown in the illustration below.



13. Currency



The currency in the Republic of Ghana is the Ghana Cedis (Ghc). The current exchange rate as at 31 August 2015 is US \$1 = Ghc 3.85 and €1.00 = 4.32 Ghc (rates are subject to change).

14. Disclaimer

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical, accident and travel insurance for the period of participation prior to departure.

Annex B – Hotel Listing

LIST OF HOTELS WITH INDICATIVE ROOM RATES

PRICES DO NOT INCLUDE THE APPLICABLE TAXES

RATES ARE INDICATIVE ONLY AND ARE SUBJECT TO CHANGE

HOTELS	Approximate room rates	Distance to the meeting venue (walk)	Remarks
1. The Alisa Hotel – North Ridge 21 Dr. Isert Road, North Ridge Accra, Ghana Tel: +233 (0)302-214-244; +233 (0)302-214-233 Fax: +233 (0) 302-232-619 E-mail: northridge@alisahotels.com ; reservations@alisahotels.com Web site: http://www.alisahotels.com/	Standard room: US \$160.00 – this is a special rate offer until 21 September. Please mention the workshop when booking to take advantage of this offer. Superior room: US \$210.00	1 minute	Rates include: <ul style="list-style-type: none"> • High speed internet • Price includes taxes
2. Highgate Hotel Mango Tree Avenue 70 Mango Tree Avenue Asylum Down, Cantonments Accra, Ghana Tel: +233 302 233 315; 302 233 278; 243 690 460; 302 946 690 Fax: +233 (0)302 238 967 E-mail: info@highgatehotel.com Web site: http://www.highgatehotel.com/	Standard room: US \$185.00 Executive room: US \$260.00	5 minutes	Rates include: <ul style="list-style-type: none"> • High speed internet • Breakfast
3. Maxlot Hotel House No. C19/5 off Onyan Street Ring Road Central Kokomleml Behind Meridian House Accra, Ghana Tel: +(233) 554 447390; 260 597474; 289 674485; 302 244286 E-mail: info@maxlohotel.com Web site: http://www.maxlohotel.com/	Standard room: US \$150.00 Deluxe room: US \$170.00		Rates include: <ul style="list-style-type: none"> • internet
4. Coconut Grove Regency Hotel North Ridge P.O. Box CT 3998, Cantonments, Accra, Ghana Tel: +233 (302) 225155; +233 (307) 060200; +233 (307) 060201; +233 (307) 060202; +233 (307) 060203 E-mail: sales@coconutgrovehotelsghana.com ; regencyreservations@coconutgrovehotelsghana.com Web site: http://coconutgrovehotelsghana.com/regency/	Standard room: US \$120.00 Single suite: US \$160.00 Double suite: US \$160.00		Rates include: <ul style="list-style-type: none"> • internet
