



## Convention on Biological Diversity






Distr.  
GENERAL

15 July 2014  
ENGLISH ONLY

INTERNATIONAL WORKSHOP ON  
FINANCING FOR BIODIVERSITY\*  
Kartause Ittingen, Switzerland, 18-19 August 2014

### Information Note for Participants

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\* This meeting is organized by the CBD, with the assistance of the Governments of Japan, Republic of Korea and Switzerland and the European Commission.

## 1. Official Opening and registration

The official opening for the International Workshop on Financing for Biodiversity will take place at 9 a.m. on Monday, 18 August 2014. Registration will take place from 8.30 a.m. to 9 a.m. during the first day of the meeting.

## 2. Venue

All meetings will be held at:

### **Stiftung Kartause Ittingen**

CH 8532 Warth

Gastwirtschaftsbetrieb / Hotel

CH 8532 Warth

Website: <https://www.kartause.ch/?src=st-elisabeth-hegne.de#!/de>

## 3. Documents

Participants are kindly reminded to bring their own copies of the pre-session documents for the workshop as there will be no extra copies made available on site during the workshop. Pre-session documents will be available on the Secretariat's web site at:



<http://www.cbd.int/doc/?meeting=RMWS-2014-05>

## 4. General information on access to Kartause Ittingen, Switzerland



From Zurich airport take the Swiss Federal Railways train to Frauenfeld ([www.sbb.ch](http://www.sbb.ch)). Take a taxi from Frauenfeld to Kartause Ittingen (10 minute drive). The approximate cost for a taxi from Frauenfeld to Kartause Ittingen is 30 CHF.

By car: Motorway A7 with destination “Konstanz, Kreuzlingen, Frauenfeld”. Exit Frauenfeld-West, follow brown signposts for 4.5 km.

### Distances:

From Zurich 43 km

Zurich Airport 40 km

St. Gall 46 km

Constance (D) 24 km

## 5. Visa requirements



Visa requirements for entry into Switzerland differ according to country of citizenship of travellers. Detailed information and instructions can be found at: <https://www.bfm.admin.ch/content/bfm/en/home/themen/einreise/kurzfristig.html>

A list of requirements by country is found at:

<https://www.bfm.admin.ch/content/dam/data/bfm/rechtsgrundlagen/weisungen/visa/bfm/bfm-anh01-liste1-e.pdf>

Please consult with the nearest Swiss Embassy or Consulate in advance whether you need a visa or any particular documents. Some delegates may require transit visas due to connecting flights. Please, consult as soon as possible with the respective Embassies of those countries whether you will have to obtain a transit visa before starting your trip to Switzerland.

Upon request, the CBD Secretariat will supply Invitation Letters to facilitate the issuance of visas, to be attached to the visa applications.

## 6. Hotel information



Block bookings at Stiftung Kartause Ittingen have been made for all participants.

### Funded participants:

Full board accommodation will be covered by the Secretariat of the CBD. Any additional expenses for items consumed such as wine or beer with meals are to be covered by the participants. Funded participants will be paid a partial Daily Subsistence Allowance (DSA) for the duration of the meeting plus one additional day to cover other travel costs such as visa and terminal expenses. Funded participants will be requested to provide a photocopy of their passport and an original copy of their boarding pass.

### Non-funded participants:

Non-funded participants are requested to send their arrival and departure details to [Ponggyun.park@cbd.int](mailto:Ponggyun.park@cbd.int) (with a copy to [Lydia.zemke@cbd.int](mailto:Lydia.zemke@cbd.int)) by **28 July 2014**. Reservations for bed and breakfast will then be confirmed by the Secretariat. However, non-funded participants are responsible for clearing their own bills.

## 7. Health information

There is currently no health advisory for Switzerland. Please check vaccines required for visa purposes.

## 8. Official language in Switzerland

The official languages in Switzerland are German, French, Italian and Romansh. Kartause Ittingen is located in the German-speaking Canton of Thurgau. English is spoken in touristic and recreational sites in the larger cities.

## 9. Weather and time zone information



In August, temperatures in Kartause Ittingen range from a maximum day temperature of +25C to a minimum of +10C during evenings and nights. Current weather conditions can be found at: <http://www.accuweather.com/en/ch/ittingen/729891/august-weather/729891>

The standard time zone is GMT/ UTC +1 hours.

## 10. Electricity

Country or Territory	Plug type	Plug Standard	Residential Voltage	Frequency
Switzerland	C, J	SS SEV 1011	230 V	50 Hz

## 11. Currency



The currency in Switzerland is the Swiss Franc. The exchange rate as per 14 July 2014 is 1.12USD, 0.82EUR. Please follow updated rates prior to flight.

## 12. Disclaimer

The CBD Secretariat disclaim all responsibility for medical, accident and travel insurances, for compensation for death or disability compensation, for loss of or damage to personal property and for any other losses that may be incurred during travel time or the period of participation. In this context, it is strongly recommended that participants will secure international medical, accident and travel insurances for the period of participation prior to departure.