



## Convention on Biological Diversity

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ENGLISH ONLY

AFRICAN REGIONAL CONSULTATION AND CAPACITY-BUILDING  
WORKSHOP ON REDUCING EMISSIONS FROM DEFORESTATION  
AND FOREST DEGRADATION IN DEVELOPING COUNTRIES,  
INCLUDING ON RELEVANT BIODIVERSITY SAFEGUARDS  
Cape Town, South Africa, 20-23 September 2011

### Information Note for Participants

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## 1. Opening and registration

The African Regional Consultation and Capacity-building Workshop on Reducing Emissions from Deforestation and Forest Degradation in Developing Countries, including on Relevant Biodiversity Safeguards will be held in Cape Town, South Africa from Tuesday, 20 to Friday, 23 September 2011.

The workshop will start at 9:00 a.m. on Tuesday, 20 September 2011, and registration will take place at the venue of the workshop from 8:00 a.m. to 9:00 a.m. the same day.

## 2. Venue

The workshop will be held at:

### **NH Lord Charles Hotel**

Corner Faure & Stellenbosch Roads

Somerset West

7130, Cape Town

South Africa

Telephone: + 27 (0) 21 855 1040

Fax: + 27 (0) 21 855 1107

E-mail: [nhthelordcharles@nh-hotels.com](mailto:nhthelordcharles@nh-hotels.com)

Web site: <http://www.nh-hotels.co.za/lordcharles/index.php>

## 3. Working language

The workshop will be held in English and French.

## 4. Documents

Participants are kindly reminded to bring their own copies of the pre-session documents for the workshop as there will be no extra copies made available on site during the workshop. Documents are available on the Secretariat's web site at:



<http://www.cbd.int/doc/?meeting=WSCBREDD-AFR-01>

## 5. General information on access to Cape Town, South Africa



Cape Town is serviced by the Cape Town International Airport which is approximately 50 km from the city centre. The NH Lord Charles Hotel is located approximately 30 km from the airport.

Taxis are readily available at the airport. The approximate price of the journey is 350 ZAR (approx. 44 US\$) for the first passenger and about 20 ZAR for each extra passenger; and it should take approximately 20-40 minutes.

Shuttle services are also available on demand or by pre-booking at the transfer desk in the airport arrivals hall. Schedules vary according to flight arrival times and passengers can also pre-book their return trip to the airport. Prices vary depending on the company and number of

passengers. The NH Lord Charles Hotel also offers shuttle services to and from the airport, please contact the hotel directly for more information.

## 6. Visa information



Participants from countries listed in **Annex A** **do not require** an entry visa for South Africa. All other participants are advised to contact the nearest South African diplomatic or consular mission **as soon as possible** in order to secure the required entry visa in a timely manner, prior to departure. It should be noted that air lines will deny boarding in the absence of a valid visa for South Africa.

Information on visa procedures and the application form can be found on the web-site of the Department of Home Affairs of the Republic of South Africa at:

Details: <http://www.home-affairs.gov.za/>

Application form: <http://www.home-affairs.gov.za/PDF/immigration/bi-84.pdf>

Please note that it is mandatory to have two empty pages in your passport for travel to South Africa.

A list of relevant South African diplomatic/consular missions abroad, is available on the web-site of the South Africa Department of International Relations and Cooperation at: [http://www.dfa.gov.za/foreign/sa\\_abroad/index.htm](http://www.dfa.gov.za/foreign/sa_abroad/index.htm).

To facilitate the issuance of visas, the Secretariat will issue upon request invitation letters to be attached to the visa applications.

## 7. Health Information

Travellers to South Africa require a yellow fever vaccination certificate for travellers over 1 year of age, who within the preceding six days, have been in or have passed through any country with risk of yellow fever transmission.

For more information, please consult a medical professional with regard to the vaccination requirements for your travel.

## 8. Hotel information



A block booking has been made on behalf of all sponsored participants at the NH Lord Charles Hotel in Cape Town. Non-sponsored participants may wish to avail themselves of the booking by contacting the hotel directly. Please quote that this is a CBD meeting.

The room rates including breakfast and 14% VAT not including the 1% tourism tax:

- Standard single room: R 920 (approx. US \$140.00)
- Standard double room: R 1,305 (approx. US \$200.00)

The contact information is listed below.

**NH Lord Charles Hotel**

Corner Faure & Stellenbosch Roads

Somerset West

7130, Cape Town

South Africa

Telephone: + 27 (0) 21 855 1040

Fax: + 27 (0) 21 855 1107

E-mail: [nhthelordcharles@nh-hotels.com](mailto:nhthelordcharles@nh-hotels.com)

Web site: <http://www.nh-hotels.co.za/lordcharles/index.php>

Further information on hotels and tourism in Cape Town is available at the following web-site: <http://www.tourismcapetown.co.za/>.

**9. Payment of the Daily Subsistence Allowances (DSA)**

Sponsored participants will receive the relevant portion of their DSA on the first day of the workshop.

**10. Official languages in South Africa**

There are 11 official languages in South Africa, they are as follows: Afrikaans, English, Southern Ndebele, Northern Sotho, Southern Sotho, Swazi, Tsonga, Tswana, Venda, Xhosa and Zulu.

**11. Weather and time zone information**



In September, temperatures in Cape Town usually range between a maximum of +19°C and a minimum of +8°C. Current weather conditions can be found at: <http://www.worldweather.org/035/c00138.htm>.

The time zone in Cape Town, South Africa is GMT +2 hours.

**12. Electricity**

The electrical currents are 230 Volts, 50 Hertz and the type of plugs is illustrated below.



### **13. Currency**

The currency in the South Africa in the South African Rand (ZAR). The current exchange rate as at 26 July is US \$1 = 6.68 ZAR and (Euro) € 1 = 9.70 ZAR.

### **14. Disclaimer**

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability compensation, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended to secure international medical insurance for the period of participation prior to departure.

## Annex A – Country Listing

### **COUNTRIES AND TERRITORIES WHOSE CITIZENS DO NOT REQUIRE VISAS IN ORDER TO ENTER SOUTH AFRICA AS VISITORS (AS LISTED ON THE WEB SITE OF THE DEPARTMENT OF HOME AFFAIRS OF SOUTH AFRICA)**

Citizens of the following countries and territories **do not require** a visa to visit South Africa:

#### **Exempt and intend to stay for 90 days or less:**

<b>A</b> Andorra Argentina Australia Austria	<b>G</b> Germany Greece	<b>P</b> Paraguay Portugal
<b>B</b> Belgium Botswana Brazil	<b>I</b> Iceland Israel Ireland Italy	<b>S</b> Saint Vincent & the Grenadines San Marino Singapore Spain Sweden Switzerland
<b>C</b> Canada Chile	<b>J</b> Jamaica Japan	<b>U</b> United Kingdom of Great Britain and Northern Ireland United Republic of Tanzania United States of America Uruguay
Costa Rica Czech Republic	<b>L</b> Liechtenstein Luxembourg	<b>V</b> Venezuela
<b>D</b> Denmark	<b>M</b> Malta Monaco	<b>Z</b> Zimbabwe
<b>E</b> Ecuador	<b>N</b> Netherlands New Zealand Norway	
<b>F</b> Finland France		

#### **Exempt and intend to stay for 30 days or less:**

<b>A</b> Antigua and Barbuda	<b>G</b> Gabon Guyana	<b>M</b> Malaysia Malawi Maldives Mauritius Mozambique	<b>S</b> Seychelles Slovak Republic Swaziland
<b>B</b> Barbados Belize Benin Bolivia	<b>H</b> Hungary	<b>N</b> Namibia	<b>T</b> Thailand Turkey
<b>C</b> Cape Verde Costa Rica Cyprus	<b>J</b> Jordan <b>K</b> Korea, Republic of <b>L</b> Lesotho	<b>P</b> Peru Poland	<b>Z</b> Zambia