



## Convention on Biological Diversity

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FRANCOPHONE AFRICA SUBREGIONAL WORKSHOP  
ON THE REVIEW OF AND CAPACITY-BUILDING  
FOR THE IMPLEMENTATION OF THE PROGRAMME  
OF WORK ON PROTECTED AREAS UNDER THE  
CONVENTION ON BIOLOGICAL DIVERSITY  
Libreville, 7-10 January 2008

### ANNOTATIONS TO THE PROVISIONAL AGENDA

#### INTRODUCTION

1. At its eighth meeting, held in Curitiba, Brazil, from 20 to 31 March 2006, the Conference of the Parties to the Convention on Biological Diversity reviewed progress made in the implementation of the programme of work on protected areas since its adoption in 2004. In paragraph 10 of decision VIII/24, the Conference of the Parties recognized the lack of implementation and capacity-building constraints for developing countries, especially in the areas of conducting gap analysis, country-level sustainable financing strategies, and protected area management effectiveness. In the same paragraph, the Conference of the Parties urged Parties to address these constraints as a priority and requested the Executive Secretary to organize regional workshops to review the implementation of the programme of work and to build capacity, and encouraged Parties, other Governments and relevant organizations to support and implement capacity-building activities.

2. In pursuance of paragraph 14 of decision VIII/24, the Secretariat of the Convention on Biological Diversity convened an informal planning meeting on 13 and 14 November 2006 in Montreal with the members of the NGO consortium, consisting of The Nature Conservancy, World Wide Fund for Nature, Wildlife Conservation Society, BirdLife International and Conservation International, and the IUCN World Commission on Protected Areas (WCPA). It was agreed at the meeting that for optimum results, it would be useful to organize the workshops at the subregional level and that each partner would cover a number of subregions in collaboration with other partners. The meeting also agreed to address at each subregional workshop activities identified by the eighth meeting of the Conference of the Parties for capacity-building and to review implementation of the programme of work on protected areas.

3. In response to the request contained in paragraph 10 of decision VIII/24, the Executive Secretary, with the generous financial support of the Governments of Germany and Canada, GTZ and COMIFAC, is organizing a Francophone Africa Subregional Workshop on the Review of and Capacity-Building for the Implementation of the Programme of Work on Protected Areas of the Convention on Biological Diversity, to be held from 7-10 January in Libreville, Gabon.

4. The objectives of the Workshop are to: (i) review progress being made in implementing the programme of work on protected areas, including identification of constraints and opportunities to promote implementation; (ii) strengthen the skills and knowledge of protected-area staff and others who

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implement the programme of work through an exchange of experiences, sharing of tools, available resources and capacity-building in the areas identified by the Conference of the Parties in paragraph 10 of decision VIII/24 (see paragraph 1 above); and (iii) inputs to the second meeting of the Ad Hoc Open-ended Working Group on Protected Areas, to be held in Rome in February 2008.

5. A list of documents for the workshop is attached as annex I.
6. The Secretariat is issuing an information note for participants containing details of logistical arrangements, including information on travel, visa requirements, accommodation and other matters for the workshop. The Workshop will be held in French.
7. Registration of participants will commence at 8.30 a.m. on Monday, 7 January 2008.

#### **ITEM 1. OPENING OF THE MEETING AND ORGANIZATIONAL MATTERS**

8. A representative of the Government of Gabon will open the meeting at 9a.m. on Monday, 7 January 2008. Representatives of the Executive Secretary of the Convention on Biological Diversity and GTZ will also welcome the participants.

9. After a brief self-introduction by the participants, the workshop will elect its Chair based on proposals from the floor. Participants will then be invited to consider the provisional agenda prepared by the Executive Secretary (UNEP/CBD/WS-PA/FA/1/1), adopt it following any amendments, if needed, and consider the proposed organization of work for the meeting as contained in annex II below.

10. As a complement to the consideration of the organization of the work, the Secretariat of the Convention on Biological Diversity will give an overview of the programme of work on protected areas (see document UNEP/CBD/WS-PA/FA/1/2 prepared by the Executive Secretary) and describe the purpose and expected outputs of the workshop. The workshop will be organized around a hands-on learning programme designed to address key framing questions (see annex III below) in five technical sessions:

- *Session 1:* Overview and experience in developing national master plans or national strategic plans for protected area systems;
- *Session 2:* Critical action steps and action tools available for: (i) filling ecological gaps; (ii) sustainable finance; and (iii) management effectiveness;
- *Session 3:* Problem-solving clinics and country team break-out groups (focus on the three themes of session 2);
- *Session 4:* Overviews of progress on country-level implementation, identification of opportunities to promote protected areas and obstacles to implementation of the programme of work; and
- *Session 5:* Wrap-up.

**ITEM 2. STRENGTHENING OF CAPACITY FOR (i) CONDUCTING ECOLOGICAL GAP ANALYSIS; (ii) DEVELOPING SUSTAINABLE FINANCING; AND (iii) USING GUIDELINES FOR IMPROVING/ASSESSING MANAGEMENT EFFECTIVENESS THROUGH THE EXCHANGE OF COUNTRY EXPERIENCES, CASE-STUDIES, AVAILABLE TOOLS AND RESOURCES**

11. Under this item, the Workshop will provide practical hands-on tools and training on activities that require greater efforts and attention, and for which the Conference of the Parties recommended capacity-building: (i) ecological gap assessments; (ii) sustainable finance plans; and (iii) management effectiveness. Each item is structured as follows: (i) general introduction; (ii) review of critical steps and tools; (iii) case studies; and (iv) interactive sessions for understanding country-specific progress and identification of country-specific challenges, opportunities and ways and means to address these challenges. In the interactive sessions, the participants will be provided with key framing questions for each topic to come up with a description of the current state, a future plan of action and capacity needs.

12. Workshop participants have before them a note (UNEP/CBD/WS-PA/PA/1/3) prepared by the Executive Secretary that provides information on critical steps, tools and available resources and case studies for the three items. In addition, participants will be provided with a CD of all the presentations and documents for the workshop, including web links to online resources and tools.

**ITEM 3. OVERVIEW OF PROGRESS ON COUNTRY-LEVEL IMPLEMENTATION OF THE PROGRAMME OF WORK ON PROTECTED AREAS, IDENTIFICATION OF CONSTRAINTS AND OPPORTUNITIES TO PROMOTE IMPLEMENTATION**

13. In paragraph 2 of decision VIII/24 on protected areas, the Conference of the Parties recognized that limited availability of relevant information, including the insufficient number of reports submitted, was a major shortcoming in the review of the programme of work on protected areas for the period 2004-2006. In paragraph 3 of the same decision, the Conference of the Parties, recognizing the need for the systematic collection of relevant information for evaluating progress in the implementation of the programme of work on protected areas, encouraged Parties, other Governments and relevant organizations to provide timely and high-quality information on the implementation of the programme of work. In paragraph 5 of the decision, the Conference of the Parties agreed that reporting should concentrate mostly on outputs as well as processes, using tools such as the matrix in annex II of recommendation 1/4 of the Ad Hoc Open-ended Working Group on Protected Areas (UNEP/CBD/WG-PA/1/6 accessible at <http://www.biodiv.org/doc/meetings/pa/pawg-01/official/pawg-01-06-en.doc>) and other relevant information, to provide for a strategic assessment of progress made, challenges/obstacles and capacity-building needs.

14. The Executive Secretary sent out a notification (No. 2006-125, dated 30 November 2006) to Parties, other Governments, relevant organizations and other stakeholders, inviting them to submit information on the implementation of the programme of work on protected areas.

15. Under this agenda item, participants are invited to describe the status of implementation of the programme of work in their country, focusing on progress made, challenges/obstacles and capacity-building needs, using the matrix annexed to the notification of 30 November 2006. Participants are also encouraged to submit progress reports and presentations in advance of the Workshop.

#### **ITEM 4. INPUTS TO THE SECOND MEETING OF THE OPEN-ENDED WORKING GROUP ON PROTECTED AREAS**

16. In paragraph 15 of decision VIII/24, the Conference of the Parties decided to convene the second meeting of the Ad Hoc Open-ended Working Group on Protected Areas prior to its ninth meeting to evaluate progress and elaborate recommendations to the Conference of the Parties for improved implementation of the programme of work on protected areas. In paragraph 16 of the same decision, the Conference of the Parties invited Parties, other Governments, relevant organizations and other stakeholders to report on progress made towards the targets, challenges/obstacles and capacity-building needs in time for consideration by the second meeting of the Ad Hoc Open-ended Working Group on Protected Areas. The second meeting of the Working Group on Protected Areas will be held from 11-15 February 2008 at the headquarters of the Food and Agriculture Organization of the United Nations (FAO) in Rome.

17. Under this item, based on the pre-session documents for the working group meeting, participants are invited to discuss and draft, as a subregion, what inputs they would like to present to the second meeting of the Working Group and what they expect from it and the Conference of the Parties in terms of effective implementation of the programme of work on protected areas.

#### **ITEM 5. OTHER MATTERS**

18. The Global Project Coordinator, the UNDP/GEF project on supporting country action on the Convention on Biological Diversity's programme of work on protected areas, will make a presentation on the project. This project was launched on 10 July 2007 in Paris. The call for applications was announced and the deadline set for the second round of applications is 15 February 2008. Workshop participants will have an opportunity to learn more about the project and develop proposals under the project.

#### **ITEM 6. ADOPTION OF THE REPORT AND CLOSURE OF THE MEETING**

19. Participants will be invited to consider and adopt the report of the Workshop on the basis of a draft report to be prepared and presented by the Chair.

20. The Workshop is expected to be closed at 5.45 p.m. on Thursday, 10 January 2008.

*Annex I*

**LIST OF DOCUMENTS FOR THE FRANCOPHONE AFRICA SUBREGIONAL WORKSHOP  
ON THE REVIEW OF AND CAPACITY-BUILDING FOR THE IMPLEMENTATION OF THE  
CBD PROGRAMME OF WORK ON PROTECTED AREAS**

<i>Symbol</i>	<i>Title</i>
UNEP/CBD/WS-PA/FA/1/1	Provisional agenda
UNEP/CBD/WS-PA/FA/1/1/Add.1	Annotations to the provisional agenda
UNEP/CBD/WS-PA/FA/1/2	Programme of work on protected areas of the Convention on Biological Diversity
UNEP/CBD/WS-PA/FA/1/3	Critical steps, tools and available resources and case-studies on: (i) ecological gap analysis; (ii) sustainable financing; and (iii) management effectiveness
<i>Documents prepared for the second meeting of the Ad Hoc Working Group on Protected Areas</i>	
UNEP/CBD/WG-PA/2/1	Provisional agenda
UNEP/CBD/WG-PA/2/1/Add.1	Annotations to the provisional agenda
UNEP/CBD/WG-PA/2/2	Review of implementation of the programme of work on protected areas
UNEP/CBD/WG-PA/2/4	Exploration of options for mobilizing, as a matter of urgency, through different mechanisms adequate and timely financial resources for the implementation of the programme of work

*Annex II***PROPOSED ORGANIZATION OF WORK**

<b>MONDAY, 7 January 2008</b>	
<b>Agenda item 1, Opening of the meeting and organizational matters</b>	
9-9.45 a.m.	Welcome, overview of agenda and logistics <ul style="list-style-type: none"> <li>• Jo Mulongoy, Principal Officer STTM, CBD Secretariat</li> <li>• Representative of the Government of Gabon</li> <li>• Representative of GTZ</li> <li>• Representative of COMIFAC</li> <li>• Overview of agenda</li> <li>• Logistics</li> </ul>
9.45–10.15 a.m.	Overview of CBD programme of work on protected areas, purpose and expected outputs of the programme of work (Jo Mulongoy)
10.15–10.30 a.m.	GTZ/WWF strategy for implementing the programme of work in Central Africa
10.30–11 a.m.	UNDP/GEF project to support country action
11–11.15 a.m.	<i>Break</i>
11.15 a.m.–1 p.m.	Overview of national protected area system master planning, with interactive exercise (Jamie Ervin)
1–2 p.m.	<i>Lunch</i>
<b>Agenda item 2. Strengthening of capacity for (i) conducting ecological gap analysis; (ii) developing sustainable financing; and (iii) using guidelines for improving/assessing management effectiveness</b>	
<b>ECOLOGICAL GAP ANALYSIS</b>	
2–3 p.m.	Overview of ecological gap analysis methods
3–4.15 p.m.	Presentation of ecological gap analysis case-studies:
4.15–4.30 p.m.	<i>Coffee break</i>
4.30–5.45 p.m.	Break-out groups: Individual countries: identify status, challenges, next steps, and support needs (30 minutes) Five country groups: discuss trends in status, challenges, next steps, and support needs (45 minutes)
<b>TUESDAY, 8 January 2008</b>	
<b>Agenda item 2. Strengthening of capacity for (i) conducting ecological gap analysis; (ii) developing sustainable financing; and (iii) using guidelines for improving/assessing management effectiveness</b>	
<b>MANAGEMENT-EFFECTIVENESS ASSESSMENT AND CAPACITY ACTION PLANNING</b>	
8.30–8.45 a.m.	Summary of previous day's proceedings
8.45–9.45 a.m.	Overview of protected area system management effectiveness and capacity action planning: introduction, review of tools and critical steps
9.35–10.45 a.m.	Presentation of case-studies
10.45–11 a.m.	<i>Break</i>

11–11.45 a.m	Interactive exercise
11.45 a.m. – 1 p.m.	Breakout groups: Individual countries: identify status, challenges, next steps, and support needs (30 minutes) 5 country groups: discuss trends in status, challenges, next steps, and support needs (45 minutes)
1 p.m. – 2 p.m.	<i>Lunch</i>
<b>SUSTAINABLE FINANCE</b>	
2–5.45 p.m.	Introduction to sustainable finance, business planning, review of tools and critical steps
<b>WEDNESDAY, 9 January 2008</b>	
9 a.m.–1 p.m.	Sustainable finance ( <i>continued</i> ) Case-studies
1–2 p.m	<i>Lunch</i>
2– 5.45 p.m.	Break-out groups: Individual countries: identify status, challenges, next steps, and support needs Five country groups: discuss trends in status, challenges, next steps, and support needs
<b>THURSDAY, 10 January 2008</b>	
8.45-9.45 a.m.	<b>Agenda item 3. Overview of progress on country – level implementation of the programme of work on protected areas, identification of constraints and opportunities to promote implementation</b>
9.45-10.45 a.m.	<b>Agenda item 5. Other matters</b> UNDP/GEF Early Action Grant project presentation on format process and interactive session
10.45-11 a.m.	<i>Coffee break</i>
11 a.m. – 1 p.m.	Report back of 5 country groups on: (i) trends in status, challenges, next steps, and support needs for 3 themes (ii) trends in priorities and next steps for the GEF project proposals
1– 2 p.m.	<i>Lunch</i>
2–4 p.m.	<b>Agenda item 4. Discussions on inputs to the second meeting of the open-ended working Group on Protected Areas:</b> <ul style="list-style-type: none"> <li>• How to maintain momentum (e.g. government collaboration mechanisms, regional learning network on protected areas, periodic regional workshops to share experiences and discuss progress/obstacles)</li> <li>• Recommendations to the second meeting of the Open-ended Working Group on Protected Areas and the ninth meeting of the Conference of the Parties to Convention on Biological Diversity</li> <li>• Major “take-home messages” and insights</li> </ul>
4–4.15 p.m.	<i>Coffee break</i>
4.15–5.45 p.m.	Adoption of the report and closure of the meeting

*Annex III*  
**KEY FRAMING QUESTIONS**

SESSION/THEME	KEY FRAMING QUESTIONS
<b>Session 1:</b> Overview and experience in developing national master plans or national strategic plans	<ul style="list-style-type: none"> <li>◆ For national systems of protected areas, what are the critical action steps and tools?</li> <li>◆ How do these steps vary, given differing country-specific settings?</li> <li>◆ Should these steps be integrated into some type of master plan or national strategic plan? How?</li> <li>◆ What are the practical considerations for completing these steps (e.g. timing, participants, costs, etc.)?</li> </ul>
<b>Session 2:</b> Critical action steps and action tools (agenda item 2)	<ul style="list-style-type: none"> <li>◆ What are the critical action steps and tools for:               <ul style="list-style-type: none"> <li>⇒ filling ecological gaps;</li> <li>⇒ sustainable finance;</li> <li>⇒ management effectiveness;</li> </ul> </li> </ul>
<b>Sessions 3:</b> Problem-solving clinics and country team breakout groups (agenda item 2)	<ul style="list-style-type: none"> <li>◆ What can we learn from real-world case studies on specific themes (e.g. capacity-building) in terms of success factors, overcoming obstacles, etc.?</li> <li>◆ For each country/theme, what are the concrete steps that belong in a practical work plan designed to advance progress?</li> <li>◆ For each country/theme, what problems are being encountered in implementing these steps, and how can these problems be overcome?</li> </ul>
<b>Session 4:</b> Overviews of progress and obstacles to implementation (agenda item 3)	<ul style="list-style-type: none"> <li>◆ For each country, what are the major accomplishments to date and likely catalysts/opportunities to advance implementation of the programme of work?</li> <li>◆ What are the major obstacles faced in implementing the programme of work?</li> </ul>
<b>Session 5:</b> Wrap-up. What are the key implementation issues (e.g. obstacles and success factors) that were highlighted during sessions on the main themes of this workshop? (agenda item 4)	<ul style="list-style-type: none"> <li>◆ What are the major “take-home messages” and insights from this workshop?</li> <li>◆ What are the key resources that can be drawn upon when participants return home (e.g. funding, roster of experts, guides)?</li> <li>◆ Following this workshop, how can momentum be maintained (e.g. ongoing peer learning network)?</li> <li>◆ What can we expect at the second meeting of the Open-ended Working Group on Protected Areas and the ninth meeting of the Conference of the Parties meeting (both scheduled for 2008)? What might be some desired outcomes of these meetings?</li> </ul>

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