



CONVENTION ON BIOLOGICAL DIVERSITY

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ANGLOPHONE AFRICA SUBREGIONAL WORKSHOP ON THE REVIEW OF AND CAPACITY-BUILDING FOR THE IMPLEMENTATION OF THE PROGRAMME OF WORK ON PROTECTED AREAS UNDER THE CONVENTION ON BIOLOGICAL DIVERSITY

Cape Town, South Africa, 13-16 August 2007

ANNOTATIONS TO THE PROVISIONAL AGENDA

INTRODUCTION

1. At its eighth meeting, held in Curitiba, Brazil, from 20 to 31 March 2006, the Conference of the Parties to the Convention on Biological Diversity reviewed progress made in the implementation of the programme of work on protected areas since its adoption in 2004. In paragraph 10 of decision VIII/24, the Conference of the Parties recognized the lack of implementation and capacity-building constraints for developing countries, especially in the areas of conducting gap analysis, country-level sustainable financing strategies, and protected area management effectiveness. In the same paragraph, the Conference of the Parties urged Parties to address these constraints as a priority and requested the Executive Secretary to organize regional workshops to review the implementation of the programme of work and to build capacity, and encouraged Parties, other Governments and relevant organizations to support and implement capacity-building activities.

2. In pursuance of paragraph 14 of decision VIII/ 24, the Secretariat of the Convention on Biological Diversity convened an informal planning meeting on 13 and 14 November 2006 in Montreal with the members of the NGO consortium, consisting of The Nature Conservancy, World Wide Fund for Nature, Wildlife Conservation Society, BirdLife International and Conservation International, and the IUCN World Commission on Protected Areas. It was agreed at the meeting that for optimum results, it would be useful to organize the workshops at the subregional level and that each partner would cover a number of subregions in collaboration with other partners. The meeting also agreed to address at each subregional workshop activities identified by the eighth meeting of the Conference of the Parties for capacity-building and to review implementation of the programme of work on protected areas.

3. In response to the request contained in paragraph 10 of decision VII/24, the Executive Secretary, with the generous financial support of the European Union and the WWF, is organizing an Anglophone Africa subregional workshop on the review of and capacity-building for the implementation of the programme of work on protected areas of the Convention on Biological Diversity to be held from 13-16 August 2007 in Cape Town, South Africa, at the Lord Charles Hotel, Somerset West.

4. The objectives of the workshop are to: (i) review progress being made in implementing the programme of work on protected areas, including identification of constraints and opportunities to promote implementation; (ii) collect information on the status of implementation of the programme of work in their country, focusing on progress made, challenges/obstacles and capacity-building needs for the second meeting of the Ad Hoc Open-ended Working Group on Protected Areas, to be held in Rome in February 2008; and (iii) strengthen the skills and knowledge of protected area functionaries and others who implement the programme of work through an exchange of experiences, sharing of tools, available resources and capacity-building in the areas identified by the Conference of the Parties in paragraph 10 of decision VIII/24 (see paragraph 1 above).
5. A list of documents for the workshop is attached as annex I.
6. The Secretariat is issuing an information note for participants containing details of logistical arrangements, including information on travel, visa requirements, accommodation and other matters for the workshop. The language of the workshop will be English.
7. Registration of participants will commence at 8.30 a.m. on Monday, 13 August 2007.

ITEM 1. OPENING OF THE MEETING AND ORGANIZATIONAL MATTERS

8. A representative of the Government of South Africa will open the meeting at 9a.m. on Monday, 13 August 2007. Representatives of the Executive Secretary of the Convention on Biological Diversity and the WWF will also welcome the participants.
9. After a brief self-introduction by the participants, the workshop will elect its Chair based on proposals from the floor. Participants will then be invited to consider the provisional agenda prepared by the Executive Secretary (UNEP/CBD/WS-PA/AA/1/1), adopt it following any amendments, if needed, and consider the proposed organization of work for the meeting as contained in annex II below.
10. As a complement to the consideration of the organization of the work, the Secretariat of the Convention on Biological Diversity will give an overview of the programme of work on protected areas (see document UNEP/CBD/WS-PA/SWA/1/2 prepared by the Executive Secretary for a similar workshop for the South and West Asia Subregion) and describe the purpose and expected outputs of the workshop. A representative from the UNEP-World Conservation Monitoring Centre will make a presentation on assessing progress on the 2010 and 2012 targets of the programme of work on protected areas with the World Database on Protected Areas. The workshop will be organized around a hands-on learning programme designed to address key framing questions (see annex III below) in five technical sessions:
 - *Session 1:* Overview and experience in developing national master plans or national strategic plans;
 - *Session 2:* Critical action steps and action tools available for: (i) filling ecological gaps; (ii) sustainable finance; and (iii) management effectiveness;
 - *Session 3:* Problem-solving clinics and country team break-out groups (focus on the three themes of session 2);
 - *Session 4:* Overviews of progress on country-level implementation, identification of opportunities to promote the implementation of protected areas and obstacles to implementation; and
 - *Session 5:* Wrap-up.

ITEM 2. STRENGTHENING OF CAPACITY FOR (i) CONDUCTING ECOLOGICAL GAP ANALYSIS; (ii) DEVELOPING SUSTAINABLE FINANCING; AND (iii) USING GUIDELINES FOR IMPROVING/ASSESSING MANAGEMENT EFFECTIVENESS THROUGH THE EXCHANGE OF COUNTRY EXPERIENCES, CASE STUDIES, AVAILABLE TOOLS AND RESOURCES

11. Under this item, the workshop will provide practical hands-on tools and training on activities that were not implemented satisfactorily, and for which the Conference of the Parties recommended capacity-building: (i) ecological gap assessments; (ii) sustainable finance plans; and (iii) management effectiveness. Each item is structured as follows: (i) general introduction; (ii) review of critical steps and tools; (iii) case studies; and (iv) interactive sessions for understanding country-specific progress and identification of country-specific challenges, opportunities and ways and means to address these challenges. In the interactive sessions, the participants will be provided with key framing questions for each topic to come up with a description of the current state and a future plan of action. As each country is represented by two participants, concurrent sessions will be organized to provide in-depth discussions and interactive training.

12. Workshop participants have before them a note (UNEP/CBD/WS-PA/SWA/1/3) prepared by the Executive Secretary for a similar workshop for the South and West Asia subregion that provides information on critical steps, tools and available resources and case studies for the three items. In addition, participants will be provided with a CD of all the presentations and documents for the workshop, including web links to online resources and tools.

ITEM 3. OVERVIEW OF PROGRESS ON COUNTRY-LEVEL IMPLEMENTATION OF THE PROGRAMME OF WORK ON PROTECTED AREAS, IDENTIFICATION OF CONSTRAINTS AND OPPORTUNITIES TO PROMOTE IMPLEMENTATION

13. In paragraph 2 of decision VIII/24 on protected areas, the Conference of the Parties recognized that limited availability of relevant information, including the insufficient number of reports submitted, was a major shortcoming in the review of the programme of work on protected areas for the period 2004-2006. In paragraph 3 of the same decision, the Conference of the Parties, recognizing the need for the systematic collection of relevant information for evaluating progress in the implementation of the programme of work on protected areas, encouraged Parties, other Governments and relevant organizations to provide timely and high-quality information on the implementation of the programme of work. In paragraph 5 of the decision, the Conference of the Parties agreed that reporting should concentrate mostly on outputs as well as processes, using tools such as the matrix in annex II of recommendation 1/4 of the Ad Hoc Open-ended Working Group on Protected Areas (UNEP/CBD/WG-PA/1/6 accessible at <http://www.biodiv.org/doc/meetings/pa/pawg-01/official/pawg-01-06-en.doc>) and other relevant information, to provide for a strategic assessment of progress made, challenges/obstacles and capacity-building needs.

14. The Executive Secretary sent out a notification (No. 2006-125, dated 30 November 2006) to Parties, other Governments, relevant organizations and other stakeholders, inviting them to submit information on the implementation of the programme of work on protected areas.

15. Under this agenda item, participants are invited to describe the status of implementation of the programme of work in their country, focusing on progress made, challenges/obstacles and capacity-building needs, using the matrix annexed to the notification of 30 November 2006. Participants are also encouraged to submit progress reports and presentations in advance of the workshop.

ITEM 4. INPUTS TO THE SECOND MEETING OF THE OPEN-ENDED WORKING GROUP ON PROTECTED AREAS

16. In paragraph 15 of decision VIII/24, the Conference of the Parties decided to convene the second meeting of the Ad Hoc Open-ended Working Group on Protected Areas prior to its ninth meeting to evaluate progress and elaborate recommendations to the Conference of the Parties for improved implementation of the programme of work on protected areas. In paragraph 16 of the same decision, the Conference of the Parties invited Parties, other Governments, relevant organizations and other stakeholders to report on progress made towards the targets, challenges/obstacles and capacity-building needs in time for consideration by the second meeting of the Ad Hoc Open-ended Working Group on Protected Areas.

17. It is envisaged that the subregional workshops on protected areas could be used as an effective forum to obtain inputs for the second meeting of the working group. Under this item, based upon presentations in agenda item 3, participants are invited to discuss and draft, as a subregion, what inputs they would like to present to the second meeting of the working group and what they expect from it, the working group and the Conference of the Parties in terms of effective implementation of the programme of work on protected areas.

ITEM 5. OTHER MATTERS

18. Under this item, a representative from IUCN-WCPA will make a presentation on governance of protected areas: concepts, approaches and tools to implement Element 2 of the Convention on Biological Diversity's programme of work...and beyond!"

19. The global project coordinator, the UNDP/GEF project on supporting country action on the Convention on Biological Diversity's programme of work on protected areas, will make a presentation on the project. This project was launched on 10 July 2007 in Paris. The call for applications was announced and the deadline set for 7 September 2007. Workshop participants will have an opportunity to learn more about the project and develop proposals under the project.

ITEM 6. ADOPTION OF THE REPORT AND CLOSURE OF THE MEETING

20. The workshop will be invited to consider and adopt its report on the basis of a draft report to be prepared and presented by the Chair.

21. The Workshop is expected to be closed at 1 p.m. on Thursday, 16 August 2007.

Annex I

**LIST OF DOCUMENTS FOR THE ANGLOPHONE AFRICA SUBREGIONAL WORKSHOP
ON THE REVIEW OF AND CAPACITY-BUILDING FOR THE IMPLEMENTATION OF THE
CBD PROGRAMME OF WORK ON PROTECTED AREAS**

| <i>Symbol</i> | <i>Title</i> |
|-----------------------------|--|
| UNEP/CBD/WS-PA/AA/1/1 | Provisional agenda |
| UNEP/CBD/WS-PA/AA/1/1/Add.1 | Annotations to the provisional agenda |
| UNEP/CBD/WS-PA/SWA/1/2 | Programme of work on protected areas of the Convention on Biological Diversity |
| UNEP/CBD/WS-PA/SWA/1/3 | Critical steps, tools and available resources and case-studies on: (i) ecological gap analysis; (ii) sustainable financing; and (iii) management effectiveness |

Tools and resources

CBD Technical Series No. 18: *Towards Effective Protected Area Systems. An Action Guide to Implement the Convention on Biological Diversity Programme of Work on Protected Areas*

<http://www.biodiv.org/doc/publications/cbd-ts-18.pdf>

CBD Technical Series No. 24: *Closing the Gap: Creating Ecologically Representative Protected Area Systems*

<http://www.biodiv.org/doc/publications/cbd-ts-24.pdf>

CBD Technical Series No. 15: *Biodiversity Issues for Consideration in the Planning, Establishment and Management of Protected Area Sites and Networks.*

<http://www.biodiv.org/doc/publications/cbd-ts-15.pdf>

CBD Technical Series No. 13: *Technical Advice on the Establishment and Management of a National System of Marine and Coastal Protected Areas*

<http://www.biodiv.org/doc/publications/cbd-ts-13.pdf>

*Annex II***PROPOSED ORGANIZATION OF WORK****MONDAY 13 AUGUST 2007**

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| 9 a.m. – 9.30 a.m. | Agenda item 1. Opening of the meeting and organizational matters |
| 9.30 a.m. – 10 a.m. | Overview of CBD programme of work on protected areas, purpose and expected outputs of the programme of work |
| 10 a.m. – 11 a.m. | Assessing progress on the 2010 and 2012 targets of the programme of work on protected areas with the World Database on Protected Areas |
| 11 a.m. – 11:15 a.m. | Coffee break |
| 11.15 a.m. – noon | Overview and experience in developing national master plans or national strategic plans (technical session 1) |
| Noon – 1 p.m. | Interactive session on master planning |
| 1 p.m. – 2 p.m. | Lunch |
| | Agenda item 2. Strengthening of capacity for (i) conducting ecological gap analysis; (ii) developing sustainable financing; and (iii) using guidelines for improving/assessing management effectiveness (technical session 2) Ecological Gap Analysis |
| 2 p.m. – 3 p.m. | Introduction, review of tools and critical steps to filling ecological gaps |
| 3 p.m. – 3.45 p.m. | Presentation of case studies |
| 3.45 p.m. – 4 p.m. | Coffee break |
| 4 p.m. – 5.30 p.m. | Break-out groups to prepare peer review and refine country-specific work plans (technical session 3) |
| 5.30 p.m. – 6 p.m. | Country-specific reports back to full working group |

TUESDAY 14 AUGUST 2007

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|------------------------|--|
| | Agenda item 2. Strengthening of capacity for (i) conducting ecological gap analysis; (ii) developing sustainable financing; and (iii) using guidelines for improving/assessing management effectiveness. Management Effectiveness |
| 9 a.m. – 9.10 a.m. | Overview of previous day's proceedings |
| 9.10 a.m. – 9.45 a.m. | Introduction to management effectiveness, review of tools and critical steps |
| 9.45 a.m. – 10.45 a.m. | Presentation of case studies |
| 10.45 a.m. – 11 a.m. | Coffee break |
| 11 a.m. – 12.30 p.m. | Break-out groups to prepare, peer review and refine country-specific work plans |
| 12.30 p.m. – 1 p.m. | Country-specific work plans reported back to the plenary |

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| 1 p.m. – 2 p.m. | Lunch |
| Sustainable Finance | |
| 2 p.m. – 2.30 p.m. | Introduction to sustainable finance, review of tools and critical steps |
| 2.30 p.m. – 3.30 p.m. | Presentation of case studies |
| 3.30 p.m. – 3.45 p.m. | Coffee break |
| 3.45 p.m. – 5.30 p.m. | Break-out groups to prepare peer review and refine country-specific work plans |
| 5.30 p.m. – 6 p.m. | Country-specific reports back to full working group |

WEDNESDAY 15 AUGUST

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|------------------------|---|
| 9 a.m. – 9.10 a.m. | Overview of previous day's proceedings |
| 9.10 a.m. – 10.45 a.m. | Agenda item 3. Overview of progress on country-level implementation of the programme of work on protected areas, identification of constraints and opportunities to promote implementation (technical session 4) |
| 10.45 – 11 a.m. | Coffee break |
| 11 a.m. – 1 p.m. | Presentations by individual countries: (i) current status of implementation; (ii) obstacles and challenges; (iii) next steps; and (iv) capacity-building needs |
| 1 p.m. – 2 p.m. | Lunch |
| 2 p.m. – 4.15 p.m. | Presentations by individual countries: (i) current status of implementation; (ii) obstacles and challenges; (iii) next steps; and (iv) capacity-building needs (continued) |
| 4.15 – 4.30 p.m. | Coffee break |
| 4.30 p.m. – 6 p.m. | Agenda item 5 Other matters. Presentation on governance of protected areas: concepts, approaches and tools to implement element 2 of the CBD programme of work... and beyond! Followed by discussion. |

THURSDAY 16 AUGUST

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| 9 a.m. – 10 a.m. | Agenda item 5 Other matters (continued) Presentation on UNDP/GEF project on supporting country action on the CBD programme of work on protected areas |
| 10 a.m. – 11 a.m. | Discussion and development of project proposals for the UNDP/GEF project |
| 11 a.m. – 11.15 a.m. | Coffee break |
| 11.15 a.m. – 12.30 p.m. | Agenda item 4 .Discussions on inputs to the second meeting of the Open-ended Working Group on Protected Areas (technical session 5) Wrap-up of Workshop |

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| | <ul style="list-style-type: none"> • Resources available when participants return home • Presentation of major “take-home messages” and insights • Ideas on how to maintain momentum (e.g. government collaboration mechanisms, regional learning network on protected areas, periodic regional workshops to share experiences and discuss progress/obstacles) <p>Second meeting of the working group and ninth meeting of the Conference of the Parties: expectations and ideas</p> |
| 12.30 p.m. – 1 p.m. | Agenda item 6. Adoption of the report and closure of the meeting. |

*Annex III***KEY FRAMING QUESTIONS**

| SESSION/THEME | KEY FRAMING QUESTIONS |
|---|---|
| Session 1: Overview and experience in developing national master plans or national strategic plans | <ul style="list-style-type: none"> ◆ For national systems of protected areas, what are the critical action steps and tools? ◆ How do these steps vary given differing country-specific settings? ◆ Should these steps be integrated into some type of master plan or national strategic plan? How? ◆ What are the practical considerations for completing these steps (e.g. timing, participants, costs, etc.)? |
| Session 2: Critical action steps and action tools (agenda item 2) | <ul style="list-style-type: none"> ◆ What are the critical action steps and tools for: <ul style="list-style-type: none"> <input type="checkbox"/> filling ecological gaps; <input type="checkbox"/> sustainable finance; <input type="checkbox"/> management effectiveness; |
| Sessions 3: Problem-solving clinics and country team breakout groups (agenda item 2) | <ul style="list-style-type: none"> ◆ What can we learn from real-world case studies on specific themes (e.g. capacity-building) in terms of success factors, overcoming obstacles, etc.? ◆ For each country/theme, what are the concrete steps that belong in a practical work plan designed to advance progress? ◆ For each country/theme, what problems are being encountered in implementing these steps, and how can these problems be overcome? |
| Session 4: Overviews of progress and obstacles to implementation (agenda item 3) | <ul style="list-style-type: none"> ◆ For each country, what are the major accomplishments to date and likely catalysts/opportunities to advance implementation of the programme of work? ◆ What are the major obstacles faced in implementing the programme of work? |
| Session 5: Wrap-up. What are the key implementation issues (e.g. obstacles and success factors) that were highlighted during sessions on the main themes of this workshop? (agenda item 4) | <ul style="list-style-type: none"> ◆ What are the major “take-home messages” and insights from this workshop? ◆ What are the key resources that can be drawn upon when participants return home (e.g. funding, roster of experts, guides)? ◆ Following this workshop, how can momentum be maintained (e.g. ongoing peer learning network)? ◆ What can we expect at the second meeting of the Open-ended Working Group on Protected Areas and the ninth meeting of the Conference of the Parties meeting (both scheduled for 2008)? What might be some desired outcomes of these meetings? |

