



CONVENTION ON BIOLOGICAL DIVERSITY

11th meeting of Subsidiary Body on Scientific, Technical and Technological Advice (SBSTTA) of the Convention on Biological Diversity 28 November – 2 December 2005 ICAO Building, Montreal, Canada

MEDIA ACCREDITATION

Participation of the media (including: print media, photo, radio, TV, film and news agencies) in the above meeting is subject to accreditation by the CBD secretariat. Such accreditation is strictly reserved for representatives of bona fide media organizations who fully meet UN media accreditation requirements.¹

Accreditation procedure

Media representatives wishing to cover the above meeting are invited to complete and submit the media accreditation form (overleaf) to the CBD Secretariat at:

CBD Secretariat (Attn David Ainsworth)
413 St. Jacques Street West, Suite 800,
Montreal, Quebec, H2Y 1N9 Canada
Tel. +1-514-288-2220, Fax +1-514-288-6588
E-mail: david.ainsworth@biodiv.org

Along with this form applicants should send by fax a copy of the following:

- A letter of assignment on official letterhead of their media organization signed by an authorized person (Editor, Bureau Chief or Publisher). It should specify the name and functional title of the journalist.
- Photocopy of a valid press card.

Participants are encouraged to submit their accreditation request form **no later than 27 November 2005**. It should be noted that double accreditation (e.g. as press and delegate or NGO) is not allowed.

Registration

Upon arrival in Montreal, participants will be required to present their original press card and two forms of photo ID (passport, driver's license or work ID) at the registration desk located at the lower atrium of the ICAO building. Registration will begin Sunday, 4 September from 3 to 6 p.m. and will continue on Monday, 5 September 2005 at 8 a.m. Journalists who are accredited will be issued with press identification badges in order for them to gain access to the conference venue and the public sessions.

Information for Journalists

Please note that journalists accredited to cover the meeting are responsible for their own travel and hotel arrangements. Further information about hotels and visas is available at:

<http://www.biodiv.org/doc/info-part-sbstta-11.aspx>

For press releases and other information regarding the meeting, please contact the Secretariat at the above coordinates or visit <http://www.biodiv.org/programmes/outreach/press/default.aspx>

¹ See: <http://www.un.org/media/accreditation/require.htm>



CBD



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MEDIA ACCREDITATION FORM

(Please complete and submit this form to the CBD Secretariat by fax (+1 514 288 6588) or e-mail (secretariat@biodiv.org) together with a photocopy of your valid press card and a letter of assignment).

PERSONAL DATA *(Please type or print clearly)*

1. Name:

(Family name)

(First name)

(Middle name)

2. Date of birth:

3. Place of birth:

4. Nationality:

5. Passport number:

6. Permanent office address *(if different from your organization's headquarters):*

Address:

Tel. ()

Mobile: ()

Fax: ()

E-mail:

7. Contact address during the Conference:

Address:

Tel. ()

Mobile: ()

Fax: ()

E-mail:

7. Your position/ Functional title:

☐ Cameraperson

☐ Correspondent

☐ Reporter

☐ Director

☐ Editor

☐ Producer

☐ Photographer

☐ Technician

☐ Other *(specify)*

8. Press Card number:

9. Issue date:

10. Expiry date:

DATA ON THE MEDIA ORGANIZATION YOU REPRESENT

11. Name of organization:

12. Contact person and title:

13. Headquarters' contact address:

Street:

City:

Postal Code:

Country:

Phone:

Fax:

Email:

Website:

14. Status/ Ownership:

☐ Educational/Public

☐ Private

☐ Government/State

☐ Other *(specify)*:

15. Type of medium:

☐ Daily newspaper

☐ News agency/service

☐ Online news (only)

☐ Photo/ Visual service

☐ Radio

☐ Television

☐ Periodical (newsletter/ journal)

☐ Other *(specify)*:

16. Working language (s) of your media organization:

17. Your main topics/ field(s) of coverage:

18. How would you like to receive press releases and other information for the media?

☐ E-mail

☐ Fax

☐ Other *(specify)*:

Date:

Signature: