

Convention on Biological Diversity

Distr. GENERAL

21 February 2022

ENGLISH ONLY

SUBSIDIARY BODY ON SCIENTIFIC, TECHNICAL AND TECHNOLOGICAL ADVICE Twenty-fourth meeting (Resumed) SUBSIDIARY BODY IMPLEMENTATION Third meeting (Resumed)

ON OPEN-ENDED WORKING GROUP ON THE POST-2020 GLOBAL BIODIVERSITY FRAMEWORK Third meeting (Resumed)

Geneva, Switzerland, 14 to 29 March 2022

INFORMATION NOTE FOR PARTICIPANTS

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Important: COVID-19 measures

• All delegates will be required to present the Priority Pass as well as their COVID Certificate at the main entrance of the CICG venue.

- All delegates are required to wear a face covering at all times while in public spaces, and in the meeting room except when directly addressing the meeting. Face coverings are to cover the mouth and nose. (see section 4 for more details)
- No food or drinks (except bottled water) allowed in all meeting rooms.

1. VENUE AND DATES

The Resumed Twenty-fourth meeting of the Subsidiary Body on Scientific, Technical and Technological Advice (SBSTTA-24), the Resumed Third meeting of the Subsidiary Body on Implementation (SBI-3), and the Resumed Third meeting of the Open-ended Working Group on the Post-2020 Global Biodiversity Framework (WG2020-3), (hereinafter "the Meetings") will be held from 14 to 29 March 2022 which is preceded by the Regional and other Group meetings on 13 March 2022 at the International Conference Centre Geneva (CICG) in Geneva, Switzerland.

The meeting will be held at:

International Conference Centre Geneva / Centre International de Conférences Genève (CICG)

Rue de Varembé 17 P.O. Box 13, CH-1211 Geneva 20, Switzerland

Telephone: +41-(0)22 791 93 10

Fax: +41-(0)22 791 90 64 Web site: http://www.cicg.ch

Please note that the time zone of the Meetings will be Central European Time (CET) which is GMT/UTC+1 hour. On 27 March, Switzerland will change to Central European Summer Time (CEST) which is GMT/UTC+2 hours.

Early registration is encouraged. The resumed meetings in Geneva will be conducted in person. However, taking into account the ongoing pandemic measures, Parties and observers are encouraged to limit the number of their representatives present physically in Geneva. To facilitate this, provision will be made to allow delegations from Parties and observers to follow the sessions of the meetings, both plenary and contact groups, virtually. Please note, however, that online participation will be limited to 'Viewer' mode only.

In addition, special arrangements will be made for any Party that is not able to participate physically in Geneva due to travel restrictions. To allow sufficient technical planning for the meetings, Parties should inform the Secretariat immediately (secretariat@cbd.int) if they foresee that it will not be possible, due to travel restrictions, for any member of their delegation to travel to Geneva for the meetings.

Access to the venue will be restricted to comply with COVID-19 safety and social distancing measures, please see section 3 below for details.

As per the standard UN procedures, no food or drinks are permitted in the meeting rooms.

Official Opening of the Meetings

The official opening of the Meetings will take place in the CICG on Monday, 14 March at 10:00 a.m. local time. The formal sessions of the meetings will be held daily from Monday, 14 March 2022 onwards according to the timetables listed in the schedule. For detailed information, please refer to the proposed organization of work for the meetings in documents are available at: https://www.cbd.int/conferences/geneva-2022.

The daily calendar will be available on the Conference home page listed above.

The Meetings will be available online using the Interactio system for all registered participants as Viewers.

Parties and Organizations encountering difficulties to attend the SBSTTA-24, SBI-3 and WG2020-3 Meetings in-person are asked to contact the Secretariat at: secretariat@cbd.int

2. **REGISTRATION** (IN ADVANCE OF THE MEETINGS)

2.1 CONTRACTING PARTIES

Registration of representatives from Contracting Parties is subject to the receipt by the Secretariat of an official letter of nomination for each of the meetings. The letter must indicate the names, titles and contacts of delegates, and the meeting(s) that each delegate is officially designated to attend. The letter should be sent to the attention of the Executive Secretary at the address below, as soon as possible. Without an official notification from representatives of contracting Parties nominated to attend the Meetings, indicating the names, titles and contacts of delegates and including the head of the delegation, registration will not be possible.

Ms. Elizabeth Maruma Mrema Executive Secretary Secretariat of the Convention on Biological Diversity World Trade Centre 413 St. Jacques Street, Suite 800 Montreal, Quebec H2Y 1N9, Canada

Fax: +1-514-288-6588 E-mail: secretariat@cbd.int

Pre-registration will facilitate the delivery of conference badges upon arrival on site, and the preparation of the list of participants. Participants who do not wish to have their coordinates appear on the list of participants for each meeting should inform the registration desk upon their arrival at the venue.

2.2 OBSERVERS

2.2.1 STATES NOT PARTY TO THE CONVENTION

Rule 6.1 of the rules of procedure applies to States not Party to the Convention that wish to be represented as observers in the Meetings.

The registration of these representatives is subject to the receipt by the Secretariat of an official letter of nomination. The official letter of nomination must be received immediately to ensure registration in a timely manner, and must indicate the names, titles and contact details of the delegates to the Meetings. The letter should also clearly indicate the SBSTTA-24, SBI-3 and WG2020-3 meetings.

The letter should be addressed to the Executive Secretary at the address indicated in item 2.1, above.

2.2.2 THE UNITED NATIONS AND ITS SPECIALIZED AGENCIES

Rule 6.1 of the rules of procedure also applies to the United Nations, its specialized agencies and the International Atomic Energy Agency, that wish to be represented as observers in the Meetings.

The registration of these representatives is subject to the receipt by the Secretariat of an official letter of nomination. The official letter of nomination must be received immediately to ensure registration in a timely manner, and must indicate the names, titles, and contact details of the delegates to the meeting, and the meeting or meetings that each delegate is officially designated to attend.

The letter should be sent to the attention of the Executive Secretary at the address indicated in item 2.1, above.

Please note that pursuant to rule 6.2 of the rules of procedure, these observers may participate in the Meetings, without the right to vote, unless at least one third of the Parties present at the meetings object.

2.2.3 GOVERNMENTAL AND NON-GOVERNMENTAL BODIES OR AGENCIES QUALIFIED IN THE FIELDS OF BIODIVERSITY CONSERVATION AND SUSTAINABLE USE

Rule 7.1 of the rules of procedure applies to bodies or agencies qualified in the fields of biodiversity conservation and sustainable use wishing to be represented as observers in the Meetings.

The registration of these representatives is subject to the receipt by the Secretariat of an official letter of nomination. The official letter of nomination must be received immediately to ensure registration in a timely manner.

The letter, to be sent to the attention of the Executive Secretary at the address indicated in item 2.1 above, must take the form of an official letter from the Chief Executive or Head of the organization, and must indicate the names, titles and contact details of the delegates to the meeting. The letter should also indicate the meeting or meetings that each nominee is officially designated to attend.

Please note that pursuant to rule 7.2 of the rules of procedure, these observers may participate, without the right to vote, in the proceedings of any meeting in matters of direct concern to the body or agency they represent unless at least one third of the Parties present at the meeting object.

3. ACCESS TO THE MEETING VENUE AND NAME BADGES (ON-SITE REGISTRATION)

Upon arrival at the entry gate of the venue, delegates will be required to present to Security Personnel the following three documents:

- 1. Priority Pass (issued by the Secretariat as proof of registration)
- 2. COVID Certificate (any one of the three listed below):
 - Swiss COVID vaccination certificate (for those who managed to obtain it);
 - All WHO approved vaccines, the Sputnik or the Abdala vaccine are accepted;
 - A certificate of proof of recovery from COVID in the last 270 days.
- 3. Valid photo ID

Please note that given the improving epidemiological situation in Switzerland, the Government of Switzerland has announced that COVID measures are being relaxed as of 17 February 2022. Consequently, the website to obtain the Swiss COVID certificate is no longer operational.

Nonetheless, the Secretariat will maintain measures with a view to ensuring that the meetings proceed in a manner that is safe for all delegates. These measures include regular testing, social distancing, and a requirement of proof of vaccination or immunity. Accordingly, to access the meeting venue, delegates will still be required to present their COVID Certificate as listed above. This documentation will be requested at the registration counter in order to obtain a conference badge.

Thanks to the Government of Switzerland, COVID self-test kits and face masks will be provided at the meetings and will be distributed to each delegate upon registration. Each delegate will be required to daily self-administer the test prior to arrival at the venue and to present the negative result to the security personnel at the venue entrance. A video on how to administer the "ALLTEST" COVID self-test kits is at the following link: https://www.youtube.com/watch?v=U4ZDDXC6Z5s

How to obtain a Conference badge:

Conference badge issuance

Once inside the venue, delegates should proceed to the registration counter to obtain a conference badge with photo. You must be ready to present your Priority Pass and a valid photo I.D. for verification.

Please note that daily access to the meeting venue is subject to the presentation of a valid conference badge, venue access badge (see next section for details) and COVID certificate.

Venue access badges

To ensure compliance with COVID measures and social distancing guidelines, it is expected that it will be necessary to limit the number of delegates on site at any one time. The limit is currently

six per Party and two per observer organization. As such, "venue access badges" will be distributed per delegation as follows:

- Each Party delegation will have 6 "venue access badges"
 - Two Green cards access to the Plenary Hall A, B and C
 - Four Yellow cards access to the remaining of the venue, including Hall D (where Plenary will be broadcasted in the six UN languages).
- Each Observer delegation will have 2 "venue access badges"
 - One Green card access to the Plenary Hall A, B and C
 - One Yellow Card access to the remaining of the venue, including Hall D (where Plenary will be broadcasted in the six UN languages).

The full number of allowed "venue access badges" will be given to the first registered delegate from each Party or Organization. They are labelled with Parties or Organization names, must be managed and shared/interchanged within each delegation (but cannot be transferred between delegations) to ensure that the number of participants at the venue at any one time does not exceed the maximum permitted. Conference badges and venue access badges must both be worn at all times and will be closely monitored for the security and safety of all participants. Any loss of a badge should be reported immediately to the registration counter, forgotten or misplaced badges will not be reissued.

Further limitations on the total number of delegates may be necessary depending on the demand.

Registration Hours:

The registration counter is located at the entrance of the CICG building, and will be operational as per following schedule:

- 12 March 2022 from 2:00 p.m. to 6:00 p.m.
- 13-19 March 2022 from 8:00 a.m. to 6:00 p.m.
- 21-29 March 2022 from 8:00 a.m. to 5:00 p.m.

4. MEETING ROOM ALLOCATIONS/RESERVATIONS

Meeting rooms are available for regional and major groups starting on 13 March 2022, from 9:00 a.m. to 6:00 p.m. and continuing every day thereafter **from 8:00 a.m. to 9:45 a.m**. For any other use outside these timeslots, the access to the meeting rooms needs to be confirmed on a daily basis. Requests, prior to the start of the meeting, can be submitted to the CBD Secretariat (secretariat@cbd.int), and on site by contacting Lisa Pedicelli.

5. **DOCUMENTS AND STATEMENTS**

5.1 DOCUMENTS

In order to minimize the negative environmental impact of the Meetings and in line with restrictions, they will be held paperless (there will be no hard copies of documents available for distribution at the venue).

Pre-session and information documents for each of the Meetings are available at: https://www.cbd.int/conferences/geneva-2022 or through each meeting link:

SBSTTA-24: https://www.cbd.int/meetings/SBSTTA-24

SBI-3: https://www.cbd.int/meetings/SBI-03

WG2020-3: https://www.cbd.int/meetings/WG2020-03

In-session documents will be available on the above web sites under the "in-session" tab or on the schedule on the main conference homepage.

5.2 STATEMENTS

To assist with the interpretation process, delegates wishing to make interventions during official sessions of the Meetings are strongly urged to upload their statement at least 1 hour in advance of delivery.

The statement should include the following information in its header and filename:

- 1- Party/organization name;
- 2- Identify session of intervention: Plenary;
- 3- Date and time of intervention;
- 4- Agenda item number.

Statement uploading

Please select the meeting from the SBSTTA-24, the SBI-3, or the WG2020-3 home page (see links below):

Click on the "upload statements" tab

You may upload your statement in several languages and if necessary, revised statements. Please upload each file separately.

When Parties are submitting a Regional Statement, please check the box 'Regional Group' statement, then select your region in the drop-down menu.

SBSTTA-24: https://www.cbd.int/meetings/SBSTTA-24

SBI-3: https://www.cbd.int/meetings/SBI-03

WG2020-3: https://www.cbd.int/meetings/WG2020-03



6. GENERAL INFORMATION ON ACCESS TO GENEVA

Geneva is serviced by the Geneva Cointrin International Airport, which is about 5 kilometres from central Geneva. A free public transport ticket can be obtained at the airport. There are direct connections to the city centre by taxi, train and bus, as follows:

6.1 TAXI

Taxis are readily available at Geneva Airport. The trip to central Geneva takes approximately 15 minutes. Fares range from CHF 35.00-CHF45.00 (approx. €33-43).

6.2 TRAIN

The airport railway station has direct access to the airport Check-in and Arrival levels. All trains stop at the Geneva-Cornavin station in the city centre and takes about 7 minutes (every 12 minutes). For information on the Swiss railway system and prices, please go to: http://www.sbb.ch/en/index.htm

6.3 Bus

There are a number of bus lines that service the Geneva Airport. The frequency and fares are as follows:

- a) **To Geneva Central Station and Place Bel Air:** Bus number 10 departs approximately every 10 minutes;
- b) **To Geneva (the United Nations building):** Bus number 5 departs approximately every 10 minutes.

You can pick up a free ticket for public transportation at the airport from the machine in the baggage collection area at the Arrivals level. This "Unireso" ticket, offered by Geneva International Airport, allows you to use public transport in Geneva for free for a period of 80 minutes.

Some hotels offer free shuttle service from the airport kindly request this information when making your reservations.

If you are staying at a hotel, the establishment will offer you the "Geneva Transport Card" that allows you to use public transport in Geneva free of charge during your stay. More information can be found at the following link: http://www.geneve-tourisme.ch/index.php?rubrique=00000000417&lang=_eng

7. VISA AND ENTRY REQUIREMENTS

You may wish to consult and complete the travel checklist for entry into Switzerland which will advise on what requirements are needed with regard to visa and health requirements prior to entry into Switzerland. The checklist is available at: https://travelcheck.admin.ch/home

For COVID requirements for connecting points, please consult the IATA website at: https://www.iatatravelcentre.com/world.php, and verify with respective embassies and airlines.

7.1 VISA REQUIREMENTS



Participants requiring a Schengen visa for Switzerland are strongly advised to contact the nearest Swiss diplomatic representation in their country of residence and submit their visa application as soon as possible in order to secure the required entry visa in a timely manner, prior to departure. The estimate average processing time for the Schengen visa is from 15 to 20 working days. Please ensure that you allow sufficient time to process your visa request.

For visa requirements, Swiss Embassies and Consulates representations, and visa application form, please visit Switzerland's Online Visa System accessible at the following web link https://www.swiss-visa.ch/ivis2/#/i210-select-country.

Additional information on entry requirements, including frequently asked questions, is also available on Switzerland's State Secretariat for Migration (SEM) website at: https://www.sem.admin.ch/sem/en/home/themen/einreise.html.

To facilitate the issuance of visas, please also ensure to include the following documents with your visa application:

- Visa assistance letter from the Secretariat (issued to registered delegates upon request)
- Priority Pass (confirmation of pre-registration to the meetings) issued by the Secretariat.

7.2 ENTRY REQUIREMENTS

Entry to Switzerland requires proof of vaccination (with one of the vaccines approved by the World Health Organization), proof of recovery (within the last 9 months) or a recent negative COVID-19 test result. For venue access requirements, please see section 3 above.

Please also note that everyone entering Switzerland must complete the following required "entry form" before entering Switzerland, which is accessible at: https://swissplf.admin.ch/formular. You will receive a notification via e-mail, to be presented to the border authorities when entering Switzerland.

Due to COVID-19, the following information notes are updated regularly and posted on the website of the Swiss Mission in order to assist with the obtention of appropriate certificates for travel to Switzerland:

- COVID-19 Information for people travelling to Switzerland (PDF)
- COVID-19 Information on health measures and border controls (PDF)
- COVID-19 Information on Covid certificate (PDF)

Delegates attending the meetings in-person are requested to ensure that they have international medical insurance coverage for the duration of their stay in Switzerland for the Meetings.

Participants will be required to perform daily testing for COVID-19 in order to access the venue. Any participant testing positive for COVID are required to isolate in their hotel room and to contact the Secretariat by e-mail (secretariat@cbd.int) immediately in order to set-up alternative arrangements for participants in the meetings while in isolation.

8. HOTEL INFORMATION

Participants are kindly requested to make their own hotel reservations. A list of nearby hotels can be found in Annex B below, the listed rates are an estimate only and are subject to change without notice. When you stay in a hotel in Geneva, you will receive the 'Geneva Transport Card', which is card offered to you upon arrival, that allows you to use all the public transportation systems in Geneva for free.

Information on other hotels and other tourist information in the vicinity of the meeting venue can be found at the following link: https://www.geneve.com/en/.

9. PROMOTIONAL MATERIAL

Dedicated web site for promotional material - Virtual Display table for each of the Meetings

For the Meetings, participants wishing to have promotional materials posted on-line on the Virtual Display Table can do so at https://www.cbd.int/conferences/geneva-2022/virtualtables/publications. Participants are encouraged to send their promotional material, with a brief description, including the full name and coordinates of their government or organization by completing the online form and uploading their promotional material. The focal point for the Virtual Display Table is located on the main conference web page https://www.cbd.int/conferences/geneva-2022.

10. SIDE-EVENTS

Only side-events which are of direct relevance to the issues that will be discussed at the SBSTTA-24, SBI-3, and WG2020-3 meetings will be considered. Preference and priority will be given to side-events convened by multiple partners hosting the side-events and requests may be limited or reduced depending on the slots available. All side-event requests with January 'preferred dates' have been adjusted to the March meeting dates.

Subject to the availability of rooms and provided that side-event requests were received before the deadline, the meeting rooms, equipped with LCD projectors and computers/laptops for PowerPoint presentations, will be provided at no cost to the side-event organizers. However, there may be a cost to the organizers when an event is scheduled in a room that does not already contain the required equipment. Should this be the case, organizers will be notified accordingly. It should be noted that side-events may be rescheduled depending on official sessions of the Meetings.

The list of side-events will be processed by the Secretariat, and the combined list will be made available in due course on the SBSTTA-24, SBI-3, and the WG2020-3 tabs of the meetings web sites under the 'info links' tabs at: https://www.cbd.int/conferences/geneva-2022

Please note that there will be no Catering Services available for side-events during the Meetings due to the COVID restrictions.

11. PAYMENT OF THE DAILY SUBSISTENCE ALLOWANCES (DSA)

The Daily Subsistence Allowance (DSA) will be provided to funded participants on the first day of the meeting. Funded participants are asked to present their passports which will be copied and returned to them.

12. OFFICIAL LANGUAGES

The official languages are: French, German, Italian and Romansh. English and/or French is spoken in hotels and restaurants.

13. WEATHER AND TIME ZONE INFORMATION



In March, temperatures in Geneva usually range between a maximum of +10°C in the daytime and a minimum of -2°C at night. Please bring warm winter clothing. Current weather conditions in the area can be found at: http://worldweather.wmo.int/en/city.html?cityId=193.

The time zone in Geneva is Central European Time (CET) which is GMT/UTC +1 hour and on 27 March, Switzerland will convert to Central European Summer Time (CEST) which is GMT/UTC +2 hours.

14. ELECTRICITY

The electrical currents are 220 Volts, 50 Hertz. The type of sockets used is illustrated below:









15. CURRENCY



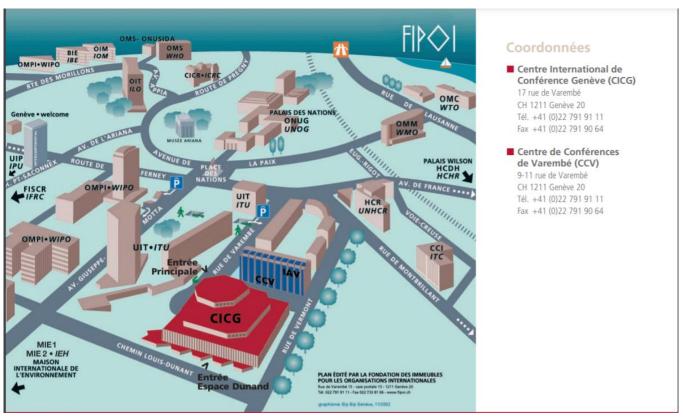
The currency in Switzerland is the Swiss Franc (CHF). The current exchange rate as at 31 January 2022is US \$1 = CHF \$0.9267 and \$0.9267 = CHF \$1.0412 (source: www.xe.com, rates are subject to change).

16. **DISCLAIMER**

The CBD Secretariat disclaims all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other loss that may be incurred during travel time or the period of participation. In this context, it is strongly recommended that participants secure, prior to departure, international medical insurance for the period of participation.

Annex A

ANNEX A – AREA MAP - INTERNATIONAL CONVENTION CENTRE GENEVA (CICG)





ANNEX B - LIST OF HOTELS WITH ESTIMATED ROOM RATES IN THE VICINITY OF THE INTERNATIONAL CONVENTION CENTRE GENEVA (CICG)

(Room rates are an estimate and subject to change without notice)

HOTELS	Approximate room rates	Remarks
	taken from internet are an	Remarks
	estimate, please contact the	
	hotel directly for your rates	
	(taxes NOT included)	
1. Hotel Intercontinental	Single room: 335 CHF	Free WIFI
7-9, Chemin du Petit-Saconnex CH-1211 Geneva 19	(approximate internet rate)	
Telephone: + 41-(0)22-919-3261		
Fax: +41-(0)22-919 38 38		
E-mail: inter-geneva@intercontinental-geneva.ch		
Web site: https://www.ihg.com/hotels/us/en/reservation/		
2. Hôtel Eden Genève	Single room: 191 CHF	Free WIFI and
135 Rue de Lausanne	(approximate internet rate)	breakfast
1202 Geneva, Switzerland		
Tel: +41 22 716 37 00		
E-mail link: http://www.eden.ch/contact-hotel-in-Geneva		
Web site: http://www.eden.ch/		
3 Hôtel Mon Repos	Single room: 191 CHF	Free WIFI
131 Rue de Lausanne	(approximate internet rate)	
1202 Geneva, Switzerland		
Tel: +41-(0)22-909-3909		
Europe toll free: 00-800-97-33-42-26		
US & Canada toll free: +1-866-332-3590		
Web site: http://www.monreposhotelgeneva.com/		
4. Hotel Jade	Single room: 193 CHF	Free WIFI
55 Rue Rothschild	(approximate internet rate)	
1202 Geneva, Switzerland		
Tel. +41 (0)22-544-3838		
Fax +41 (0)22-544-3899		
Web site: http://www.hoteljadegeneva.com/		
5. Hotel Kipling Manotel SA	Single room: 193 CHF	Free WIFI
27 Rue de la Navigation	(approximate internet rate)	
1201 Geneva, Switzerland		
Tel: +41-(0)22-544 4040		
Fax: +41(0)22-544-4099		
E-mail: kipling@manotel.com		
Web site: http://www.hotelkiplinggeneva.com/		
6. Hotel Auteuil	Single room: 210 CHF	Free WIFI
33 Rue de Lausanne	(approximate internet rate)	
1201 Geneva, Switzerland		
Tel. +41 (0)22-544-2222		
Fax +41 (0)22-544-2299		
E-mail link: http://www.hotelauteuilgeneva.com/en/contact-4		
Web site: http://www.hotelauteuilgeneva.com/		

HOTELS	Approximate room rates taken from internet (taxes NOT included)	Remarks
7. Hotel Ibis Geneve Centre Nations 33-35 Rue du Grand Pre 1201 Geneva, Switzerland Tel: (+41)22/9192030 Fax:(+41)22/9192040 E-mail: H8069@ACCOR.COM Web site: http://www.ibis.com/gb/hotel-8069-ibis-geneve-centre-nations/index.shtml	Single room: 140 CHF (approximate internet rate)	Free WIFI
8. Hotel Les Nations 3* fassbindhotels.ch 62 Rue du Grand-Pré 1202 Geneva, Switzerland Tel: +42-(0)22-748-0808 Fax: +42 (0)22-748-0809 E-mail: nations@fhotels.ch Web site: http://fassbindhotels.ch/hotel/les-nations-geneve/	Single room: 140 CHF (approximate internet rate)	Free WIFI
9. Crowne Plaza Geneva Avenue Louis Casai 75-77 Geneva - 1216, Switzerland Hotel Front Desk: +41-22-7103000 Fax: +41-22-7103100 E-mail: info@cpgva.ch Web site: https://www.ihg.com/crowneplaza/hotels/us/en/geneva/	Single room: 160 CHF (approximate internet rate)	Free WIFI
