

ANNEX D – SIDE-EVENT REQUEST FORM



CBD



**Convention on
Biological Diversity**

Deadline: 23 October 2009

SIDE-EVENTS REQUEST FORM

SIXTH MEETING OF THE AD HOC OPEN-ENDED WORKING GROUP ON ARTICLE 8(J) AND
RELATED PROVISIONS (WG-8J-6), 2 - 6 NOVEMBER 2009, MONTREAL, CANADA

Please ensure that all the information below is completed

For online requests, please click here: <https://www.cbd.int/register/home.shtml>

1. Event Title: _____

2. Full name and acronym of organizer(s): _____

3. Expected number of Participants: _____

4. Preferred date and time:

| | | | | | | | |
|-----|----------------|--------------|-------|---------------|--------------------------|---------------|--------------------------|
| (a) | First Choice: | ____/11/2009 | time: | 13:15 – 14:45 | <input type="checkbox"/> | 18:15 – 19:45 | <input type="checkbox"/> |
| (b) | Second choice: | ____/11/2009 | time: | 13:15 – 14:45 | <input type="checkbox"/> | 18:15 – 19:45 | <input type="checkbox"/> |
| (c) | Third choice: | ____/11/2009 | time: | 13:15 – 14:45 | <input type="checkbox"/> | 18:15 – 19:45 | <input type="checkbox"/> |

5. Requirements* (Please check the boxes as appropriate)

| | | |
|-----|--|--------------------------|
| (a) | LCD Projector with PC (for PowerPoint presentations) | <input type="checkbox"/> |
| (b) | Other* (please specify and refer to note below): | <input type="checkbox"/> |

6. Date of submission: (____ / ____ / ____) dd/mm/yy

7. Short event description:

* For any catering arrangements, please refer to page 7 under heading 12. Any event requiring special equipment is at the expense of the organizer; for any query & assistance, please contact: secretariat@cbd.int.
