

Ref.: EDM/BS/CS/jh

21 May 2001

NOTIFICATION

Madam/Sir

Re: Open-ended expert meeting to further develop proposals on the implementation of capacity building provisions of the Cartagena Protocol on Biosafety, 11-13 July 2001, Havana, Cuba

I have the honour to inform you that, pursuant to the recommendation of the first meeting of the Intergovernmental Committee for the Cartagena Protocol on Biosafety (ICCP) on capacity-building and at the kind invitation of the Government of Cuba, the Open-ended expert meeting on the implementation of capacity building provisions of the Biosafety Protocol will be held, **subject to the availability of funds, from 11 to 13 July 2001, in Havana, Cuba.**

This meeting is being organized in coordination with UNEP which, as requested by the ICCP, is organizing, in collaboration with the GEF, a workshop on financial support for the creation and implementation of national biosafety frameworks, back-to-back with the open-ended expert meeting, on 14 July 2001 at the same venue.

Please find attached herewith the provisional agenda and other documents for the meeting. The documents are also available on the website of the Secretariat: <http://www.biodiv.org>.

A general information note including a pre-registration form for participants is also attached. Participants are kindly requested to fill in the form and return it to the Secretariat at their earliest convenience.

Kindly inform the Secretariat of the name and contact address of the officially designated delegate(s) of your Government at the earliest opportunity, preferably no later than **22 June 2001**, in order to enable travel arrangements to be made for eligible participants. Confirmation of travel assistance will be made in due course, provided that funds are available. In view of the budget constraints and in order to allow more countries to attend the meeting, the Secretariat will be using special-fare tickets, which impose restrictions about changing the passenger's name and dates of travel upon issuance of the ticket. In this respect, kindly note that it will not be possible for the Secretariat to accommodate such changes if they are received after **29 June 2001**.

To: ICCP National Focal Points

CBD National Focal Points (where ICCP National Focal Points have not yet been designated)

Developing countries and countries with economies in transition

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Depending on the status of contributions to the Special Voluntary Fund for Facilitating Participation of Parties in the Convention Process established by decision III/24, the Secretariat hopes to be in a position to finance the participation of one representative from each of the developing countries Parties to the Convention, in particular the least developed and small island developing States amongst them, and countries with economies in transition.

Yours sincerely,

Hamdallah Zedan
Executive Secretary

**OPEN-ENDED EXPERT MEETING ON CAPACITY BUILDING FOR
THE CARTAGENA PROTOCOL ON BIOSAFETY,
11 – 13 JULY 2001, HAVANA, CUBA**

Pre-Registration Form (Please print)

Mr. / Mrs. / Ms. / Amb. / Dr. / Prof.

FAMILY NAME: _____

First name: _____

Representing:

GOVERNMENT : _____

Ministry/department/agency : _____

OR

ORGANIZATION : _____

(Check one) UN/ Specialized Agency Inter-governmental organization Non-governmental
organization Indigenous community organization Media Industry Other

Official Address: _____

Telephone : + (_____) _____

Fax : + (_____) _____

Telex : + (_____) _____

E-MAIL : _____

URL: _____

Signature : _____ Date: _____

Please return duly filed by 22 June 2001 to:

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Preferred language:

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