

Ref: SCBD/I&O/AN/25494

20 February 2002

Madam/Sir,

NOTIFICATION**Re: Latin America and Caribbean Regional Meeting to Share Experiences in the
Implementation of the Convention and Prepare for the Sixth Meeting of the Conference of the
Parties,
Kingston, Jamaica, 18 to 20 March 2002**

Further to the Secretariat's Notification dated 31 January 2002 to National Focal Points concerning the Regional Preparatory Meetings for the sixth meeting of the Conference of the Parties, I have the honour to transmit herewith the Provisional Agenda and the Annotated Provisional Agenda for the Latin America and Caribbean Regional Preparatory Meeting.

An Information Note for Participants prepared in collaboration with the UNEP Regional Office for Latin America and the Caribbean is also attached.

I wish to thank you for your cooperation and continued support to the work of the Convention.

Accept Madam/Sir, the assurances of my highest consideration.

Yours sincerely,

Hamdallah Zedan
Executive Secretary

To: CBD National Focal Points





**CONVENTION ON
BIOLOGICAL
DIVERSITY**

Distr.
GENERAL

UNEP/CBD/PrepCop6.LAC/1
20 February 2002

ORIGINAL: ENGLISH

LATIN AMERICAN AND CARIBBEAN REGIONAL
PREPARATORY MEETING FOR THE SIXTH
CONFERENCE OF THE PARTIES TO THE
CONVENTION ON BIOLOGICAL DIVERSITY
Kingston, 18–20 March 2002

PROVISIONAL AGENDA

1. Opening of the meeting.
2. Organizational matters:
 - 2.1 Officers;
 - 2.2 Adoption of the agenda;
 - 2.3 Organization of work.
3. Issues for in-depth consideration at the sixth meeting of the Conference of the Parties:
 - 3.1 Forest biological diversity;
 - 3.2 Alien species that threaten ecosystems, habitats or species;
 - 3.3 Access and benefit-sharing;
 - 3.4 Strategic Plan, national reporting, and implementation of the Convention on Biological Diversity.
4. Selected cross-cutting and implementation issues:
 - 4.1 Article 8(j) and related provisions of the Convention on Biological Diversity;
 - 4.2 Financial resources and mechanism;
 - 4.3 Biological diversity and tourism;

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- 4.4. Biodiversity education and public awareness.
5. Issues of special concern to the region.
6. Presentation on the Protocol Concerning Specially Protected Areas and Wildlife (“the SPAW Protocol”).
7. Other matters.
8. Adoption of the report.
9. Closure of the meeting.

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PREPARATORY MEETING FOR THE SIXTH
MEETING OF THE CONFERENCE OF THE
PARTIES TO THE CONVENTION ON
BIOLOGICAL DIVERSITY

Kingston, 18–20 March 2002

ANNOTATED PROVISIONAL AGENDA**INTRODUCTION**

1. In paragraph 33 of decision V/20, the Conference of the Parties to the Convention on Biological Diversity recognized that activities at the subregional and regional levels have an important role to play in preparing for meetings under the Convention and enhancing its implementation, and called upon Parties to participate actively in suitable subregional and regional activities, as well as on the Executive Secretary, subject to necessary voluntary contributions, to facilitate the involvement in such subregional and regional activities of developing country Parties, in particular the least developed and small island developing States, and other Parties with economies in transition.
2. The Open-ended Inter-sessional Meeting on the Strategic Plan, National Reports and Implementation of the Convention, convened in Montreal from 19 to 21 November 2001, pursuant to paragraph 38 of decision V/20, also acknowledged the important role that regional and subregional mechanisms and networks play in promoting the implementation of the Convention and providing forums for the preparation of regional inputs to meetings of the Convention and for translating decisions of the Conference of the Parties into regional actions.
3. Accordingly, the Executive Secretary will convene an Latin American and the Caribbean regional preparatory meeting for the sixth meeting of the Conference of the Parties in Kingston, Jamaica, from 18 to 20 March 2002.

ITEM 1. OPENING OF THE MEETING

4. The meeting will take place at the Jamaica Conference Centre in Kingston. It will be opened at 10 a.m. on Monday, 18 March 2002. Registration of participants will take place on Monday, 18 March 2002 from 8.30 a.m. to 10 a.m.

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ITEM 2. ORGANIZATIONAL MATTERS

2.1. *Officers*

5. Participants will be invited to elect a Chairperson and a Rapporteur for the meeting.

2.2. *Adoption of the agenda*

6. The meeting is invited to consider and adopt the provisional agenda contained in document UNEP/CBD/Prep.Cop6.LAC/1, which has been prepared by the Executive Secretary.

2.3. *Organization of work*

7. The meeting may wish to consider carrying out its deliberations only in plenary. The languages of the meeting will be English and Spanish.

8. Participants are invited to consider the suggested timetable for its deliberations as proposed in the provisional organization of work annexed to the present document.

9. The documents prepared for the sixth meeting of the Conference of the Parties, in particular draft decisions recommended by inter-sessional meetings and proposals by the Executive Secretary, will form the basis of discussions at the meeting. All national focal points for the Convention on Biological Diversity have been sent the relevant pre-session documents for the sixth meeting of the Conference of the Parties, and participants are, therefore, requested to bring their own copies of these documents. These documents can also be down-loaded from the Secretariat's website at <http://www.biodiv.org>.

ITEM 3. ISSUES FOR IN-DEPTH CONSIDERATION AT THE SIXTH MEETING OF THE CONFERENCE OF THE PARTIES

10. At its fourth meeting, the Conference of the Parties by its decision IV/16 adopted a programme of work for the period from the fourth meeting of the Conference of the Parties until the seventh meeting of the Conference of the Parties as contained in annex II to the decision. In accordance with the decision, the sixth meeting of the Conference of the Parties will focus on the following as issues for in-depth consideration: forest biological diversity; alien species that threaten ecosystems, habitats or species; and access and benefit-sharing. In addition, the Conference of the Parties will consider the report and recommendations of the Open-ended Inter-Sessional Meeting on the Strategic Plan, National Reports and the Implementation of the Convention as one the key issues. The regional preparatory meeting may wish to further review the respective recommendations contained on these issues in documents prepared for the sixth meeting of the Conference of the Parties. The following pre-session documents for the sixth meeting of the Conference of the Parties will be relevant to the discussions:

<i>Symbol</i>	<i>Title</i>
UNEP/CBD/COP/6/3	Report of the sixth meeting of the Subsidiary Body on Scientific, Technical and Technological Advice
UNEP/CBD/COP/6/4	Report of the seventh meeting of the Subsidiary Body on Scientific, Technical and Technological Advice
UNEP/CBD/COP/6/5	Report of the Open-ended Inter-Sessional Meeting on the Strategic Plan, National Reports and Implementation of the

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Strategic Plan, National Reports and Implementation of the Convention on Biological Diversity

UNEP/CBD/COP/6/6	Report of the Ad Hoc Working Group on Access and Benefit-sharing
UNEP/CBD/COP/6/17	Forest biological diversity
UNEP/CBD/COP/6/18	Alien species that threaten ecosystems, habitats or species
UNEP/CBD/COP/6/19	Access and benefit-sharing as related to genetic resources

ITEM 4. SELECTED CROSS-CUTTING AND IMPLEMENTATION ISSUES

11. The Conference of the Parties will also be considering a number of cross-cutting and implementation issues. Most of these issues have been discussed in inter-sessional meetings held under the Convention. Specific recommendations have been made by such meetings for the consideration of the Conference of the Parties. The Executive Secretary has also proposed several recommendations regarding the way forward on these agenda items for the consideration of the Conference of the Parties. Cross-cutting and implementation issues of specific interest to the region on the agenda of the Conference of the Parties include: Article 8(j) and related provisions of the Convention; financial resources and mechanism; biological diversity and tourism; and biodiversity education and public awareness. Under this agenda item, the meeting may wish to further consider the various proposals regarding these agenda items as contained in the documents prepared for the sixth meeting of the Conference of the Parties. The following pre-session documents for the sixth meeting of the Conference of the Parties will be relevant for the discussions:

<i>Symbol</i>	<i>Title</i>
UNEP/CBD/COP/6/7	Report of the Open-ended Ad Hoc Inter-Sessional Working Group on Article 8(j) and Related Provisions
UNEP/CBD/COP/6/12	Progress report on cross-cutting issues
UNEP/CBD/COP/6/13	Progress report on mechanisms for implementation
UNEP/CBD/COP/6/13/Add.2	Education and Public Awareness
UNEP/CBD/COP/6/14	Financial resources and mechanism

ITEM 5. ISSUES OF SPECIAL CONCERN TO THE REGION

12. Under this agenda item, the meeting may wish to identify and underline specific issues of concern to the region and possible action by the Conference of the Parties to be drawn to the attention of the Conference at its sixth meeting.

ITEM 6. PRESENTATION ON THE PROTOCOL CONCERNING SPECIALLY PROTECTED AREAS AND WILDLIFE (“THE SPAW PROTOCOL”)

13. Under this agenda item, a presentation on the implementation of the SPAW Protocol to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region (Cartagena de Indias, 1993) will be made under the responsibility of the Caribbean Regional Coordinating Unit.

ITEM 7. OTHER MATTERS

14. Under this item, the meeting will have the opportunity to consider any other items proposed and accepted for discussion.

ITEM 8. ADOPTION OF THE REPORT

15. At the end of the meeting, the meeting will be invited to adopt its report, which will be presented to the Conference of the Parties at its sixth meeting for consideration. The report of the meeting will be adopted in English only.

ITEM 9. CLOSURE OF THE MEETING

16. The Latin American and the Caribbean regional preparatory meeting for the sixth meeting of the Conference of the Parties will be closed on Wednesday, 20 March 2002.

Annex

**PROVISIONAL ORGANIZATION OF WORK FOR THE LATIN AMERICAN AND
CARIBBEAN REGIONAL PREPARATORY MEETING FOR THE SIXTH
MEETING OF THE CONFERENCE OF THE PARTIES**

<i>Monday</i> <i>18 March 2002</i> 10 a.m. to 1 p.m.	<ol style="list-style-type: none"> 1. Opening of the meeting 2. Organizational matters: <ol style="list-style-type: none"> 2.1 Officers; 2.2 Adoption of the agenda; 2.3 Organization of work. 3. Issues for in-depth consideration at the sixth meeting of the Conference of the Parties: <ol style="list-style-type: none"> 3.1 Forest biological diversity;.
3 – 6 p.m.	<ol style="list-style-type: none"> 3.2. Alien species that threaten ecosystems, habitats or species; 3.3. Access and benefit-sharing.
<i>Tuesday</i> <i>19 March 2002</i> 10 a.m. to 1 p.m.	<ol style="list-style-type: none"> 3.4. Strategic Plan, national reporting and implementation of the Convention 4. Selected cross-cutting and implementation issues: <ol style="list-style-type: none"> 4.1 Article 8(j) and related provisions of the Convention
3 – 6 p.m.	<ol style="list-style-type: none"> 4.2. Financial resources and mechanism; 4.3. Biological diversity and tourism; 4.4. Biodiversity education and public awareness.
<i>Wednesday,</i> <i>20 March 2002</i> 10 a.m to 1 p.m	<ol style="list-style-type: none"> 5. Issues of special concern to the region.
3-4 p.m	<ol style="list-style-type: none"> 6. Presentation on the Protocol Concerning Specially Protected Areas and Wildlife (“the SPAW Protocol”)
4-6 p.m	<ol style="list-style-type: none"> 7. Other matters 8. Adoption of the report 9. Closure of the meeting



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LATIN AMERICAN AND CARIBBEAN REGIONAL
PREPARATORY MEETING FOR THE SIXTH
CONFERENCE OF THE PARTIES TO THE
CONVENTION ON BIOLOGICAL DIVERSITY
Kingston, Jamaica, 18–20 March 2002

Information for Participants

The Latin American and Caribbean Regional Preparatory Meeting for the Sixth Conference of the Parties to the Convention on Biological Diversity will be held from Monday, 18 March to Wednesday, 20 March 2002.

Venue

The meeting will be held in Kingston, Jamaica at:

The Jamaica Conference Centre
14-20 Port Royal Street
Kingston, Jamaica
Tel: (876) 922-9160
Fax: (876) 922-7816

Registration

Registration will take place on Monday, 18 March 2002 from **8:00 am to 9:45 am**. The official opening of the meeting will take place on Monday, 18 March 2002 at 10:00 am.

Participants are kindly requested to pre-register using the attached form (Annex I) in order to facilitate the registration process

Participants are reminded that they should wear their name badges at all times during the meeting.

For reasons of economy, this document is printed in a limited number. Delegates are kindly requested to bring their copies to meetings and not to request additional copies

Documents

The pre-session documents for the meeting have already been dispatched to the National Focal Points. These documents are also accessible at the Secretariat's web page at www.biodiv.org. **Delegates are kindly reminded to bring their documents, as they will only be available in Kingston in limited quantities for reasons of economy.**

Simultaneous interpretation facilities in English and Spanish languages will be provided at all sessions of the Meeting (10:00 to 1:00 pm and 3:00 pm to 6:00 pm).

Transportation

Transport will be provided for all participants attending the meeting between the Norman Manley International airport in Kingston and the hotel upon their arrival and departure as well as between the Courtleigh Hotel and the meeting venue in the mornings and evenings. **There will be clearly visible signs at the airport and in hotel to guide participants to the transportation services.**

Hotel Information

A block reservation has been made at the Courtleigh Hotel, the coordinates of which are indicated below. The negotiated room rate inclusive of all government taxes and complimentary continental breakfast is US\$ 102.00 for a double room and US\$ 92.00 for a single. A 10% service charge is applicable.

Please note that delegates are responsible for making their own bookings. When making reservations, delegates should indicate the name of the meeting.

Hotel Courtleigh
85 Knustford Boulevard.
Kingston 5,
Jamaica
Telephone: (876) 929-9000
Fax: (876) 926-7744
General e-mail: courtleigh@cwjamaica.com
Website: www.courtleigh.com

The contact person at the Hotel Courtleigh is Mr. Nicola. His direct e-mail address is as follows: nicolag@cwjamaica.com

Time Zone

Jamaica is GMT -5 hours.

Weather

The average daytime temperature in the month of March is about 25°C. March is the start of the rainy season in Jamaica.

Electricity

120 volts, 50 Hertz.

Visas

Please find attached Annex II, which lists the countries whose nationals require an entry visa for Jamaica. Participants are kindly requested to check with the Jamaican diplomatic or consular missions in their respective countries in order to verify visa and vaccination requirements in order to secure an entry visa to Jamaica prior to departure.

Official Language

The official language in Jamaica is English.

Currency

The official currency in Jamaica is the Jamaican dollar (exchange rate in February is J\$47.24 to one US dollar), but the US dollar (preferably cash) is accepted in hotels, shops and restaurants.

Credit Cards

Major credit cards are accepted in most hotels and restaurants in the city. .

Annex I

**LATIN AMERICAN AND CARIBBEAN REGIONAL
PREPARATORY MEETING FOR THE SIXTH
CONFERENCE OF THE PARTIES TO THE
CONVENTION ON BIOLOGICAL DIVERSITY
Kingston, Jamaica, 18-20 March 2002**

Pre-Registration Form (Please print)

Mr. / Mrs. / Ms. / Amb. / Dr. / Prof.

FAMILY NAME: _____

First name: _____

Representing:

ORGANIZATION : _____

Official Address: _____

Telephone : + (_____) _____

Fax : + (_____) _____

Telex : + (_____) _____

E-MAIL : _____

URL: _____

Signature : _____ Date: _____

Please return duly filled by 28 February 2002 to:
Secretariat of the Convention on Biological Diversity
World Trade Centre
393 Saint-Jacques St., Suite 300
Montreal, Quebec, Canada
H2Y 1N9
Fax : + 1 (514) 288-6588
E-mail: secretariat@biodiv.org -
URL: <http://www.biodiv.org>

Annex II

List of countries in the Latin America and Caribbean region for which Jamaica requires an entry visa

Bolivia
Colombia
Cuba
Dominican Republic
El Salvador
Guatemala
Honduras
Nicaragua
Panama
Paraguay
Peru