

REFERENCE: SCBD/EDM/HZ/32222

11 October 2002

Dear Madam/Sir,

**Re: Eighth Meeting of the Subsidiary Body on Scientific, Technical and Technological Advice
(SBSTTA-8), 10-14 March 2003**

and

**Open-ended Inter-sessional Meeting on the Multi-year Programme of Work of the Conference
of the Parties up to 2010 (MYPOW), 17-19 March 2002**

I have the honour to inform you that the eighth meeting of the Subsidiary Body on Scientific, Technical and Technological Advice (SBSTTA-8) will be held in Montreal, Canada, from 10 – 14 March 2003. The meeting will be followed by an Open-ended Inter-sessional Meeting on the Multi-year Programme of Work of the Conference of the Parties up to 2010 (MYPOW), from 17 – 19 March 2003 to be held at the same venue. The latter meeting is organized pursuant to decision VI/28 of the sixth meeting of the Conference of the Parties (COP) to the Convention on Biological Diversity.

Please note that while decision VI/28 calls for the MYPOW meeting to be of a two-day duration, and taking into consideration the provisional agenda of the meeting, including the need to review the outcome of the World Summit on Sustainable Development and its potential impact on the work programme of the Secretariat, the Bureau of the sixth meeting of the Conference of the Parties was of the view that the meeting should extend over a three-day period instead of the two days originally envisaged.

I am pleased to attach herewith the provisional agendas and the pre-registration forms for both meetings as well as the Information for Participants Note. The pre-session documentation of the two meetings will be made available as soon as finalized. These documents will also be accessible at the Secretariat's web page at www.biodiv.org.

Subject to the availability of contributions to the Special Voluntary Trust Fund (BZ) established by decision V/22 for facilitating participation of Parties in the Convention process, the Secretariat will be in a position to finance the participation of **one** representative from each of the developing countries Party to the Convention, in particular, the least developed countries and the small island developing states and countries with economies in transition to **both** meetings.

To: All CBD and SBSTTA National Focal Points



United Nations
Environment
Programme

Tel.: (514) 288-2220
Fax: (514) 288-6588

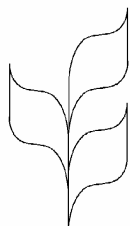
website: www.biodiv.org
e-mail: secretariat@biodiv.org

World Trade Centre Building
393 Saint-Jacques Street, Suite 300
Montréal, Québec, Canada H2Y 1N9

Please advise the Secretariat of the name(s) and coordinates of your government's officially designated representative(s) to these two meetings at your earliest convenience but no later than **30 November 2002** to enable travel arrangements be made for eligible participants in good time. In view of the budget constraints and in order to allow the maximum number of countries to participate in the meeting, the Secretariat would be using special air fare tickets for sponsored delegates, which impose restrictions with respect to the changing of passenger's name, travel dates and itinerary.

Please accept, Madam/Sir, the assurances of my highest consideration.

Hamdallah Zedan
Executive Secretary



**CONVENTION ON
BIOLOGICAL
DIVERSITY**

Distr.
GENERAL

UNEP/CBD/SBSTTA/8/1
11 October 2002

ORIGINAL: ENGLISH

**SUBSIDIARY BODY ON SCIENTIFIC,
TECHNICAL AND TECHNOLOGICAL
ADVICE**

Eighth meeting
Montreal, 10-14 March 2003

PROVISIONAL AGENDA

1. Opening of the meeting.
2. Organizational matters:
 - 2.1. Election of officers;
 - 2.2. Adoption of the agenda;
 - 2.3. Organization of work.
3. Reports:
 - 3.1. Progress in implementation of the thematic programmes of work;
 - 3.2. Progress in implementation of the programmes of work on cross-cutting issues;
 - 3.3. Report of the Chair of the Subsidiary Body on Scientific, Technical and Technological Advice on the inter-sessional activities of the Bureau.
4. Main theme: mountain biological diversity.
5. In-depth reviews:
 - 5.1. Inland water ecosystems: review, further elaboration and refinement of the programme of work;
 - 5.2. Marine and coastal biological diversity: review, further elaboration and refinement of the programme of work.
6. Other substantive issues:
 - 6.1. Dry and sub-humid lands biodiversity: matters requested by the Conference of the Parties in paragraphs 5 and 6 of its decision V/23 and decision VI/4;

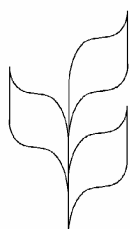
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For reasons of economy, this document is printed in a limited number. Delegates are kindly requested to bring their copies to meetings and not to request additional copies

- 6.2 Biological diversity and tourism: draft guidelines for activities related to sustainable tourism development and biological diversity and case-studies on the implementation of the guidelines;
- 6.3 Operations of the Subsidiary Body on Scientific, Technical and Technological Advice:
 - (a) Strategic plan of the Subsidiary Body on Scientific, Technical and Technological Advice;
 - (b) Assessment of recommendations made to the Conference of the Parties by the Subsidiary Body on Scientific, Technical and Technological Advice.
 - (c) Multi-year programme of work of the Conference of the Parties up to 2010;
7. Preparation for the ninth meeting of the Subsidiary Body on Scientific, Technical and Technological Advice:
 - 7.1. Provisional agenda;
 - 7.2. Dates and venue.
8. Other matters.
9. Adoption of the report.
10. Closure of the meeting.



CBD



**CONVENTION ON
BIOLOGICAL
DIVERSITY**

Distr.
GENERAL

UNEP/CBD/MYPOW/1
23 September 2002

ORIGINAL: ENGLISH

OPEN-ENDED INTER-SESSIONAL MEETING ON THE
MULTI-YEAR PROGRAMME OF WORK FOR THE
CONFERENCE OF THE PARTIES UP TO 2010
Montreal, 17 - 19 March 2003

PROVISIONAL AGENDA

1. Opening of the meeting.
2. Organizational matters:
 - 2.1. Election of officers;
 - 2.2. Adoption of the agenda;
 - 2.3. Organization of work.
3. Analysis of the outcome of the World Summit on Sustainable Development as it relates to the Convention process.
4. Implementation of the Convention and the Strategic Plan: information for future evaluation of progress.
5. Multi-year programme of work for the Conference of the Parties up to 2010.
6. Legal and Socio-economic Aspects of Technology Transfer and Cooperation.
7. International Regime on Access and Benefit sharing.

For reasons of economy, this document is printed in a limited number. Delegates are kindly requested to bring their copies to meetings and not to request additional copies.

8. Other matters.
9. Adoption of the report.
10. Closure of the meeting.



CBD



**CONVENTION ON
BIOLOGICAL DIVERSITY**

Distr.
GENERAL

11 October 2002

ENGLISH ONLY

**SUBSIDIARY BODY ON SCIENTIFIC, TECHNICAL
AND TECHNOLOGICAL ADVICE**

Eighth meeting

Montreal, 10-14 March 2003

**OPEN-ENDED INTER-SESSIONAL MEETING ON THE
MULTI-YEAR PROGRAMME OF WORK OF THE
CONFERENCE OF THE PARTIES UP TO 2010**

Montreal, 17 - 19 March 2003

INFORMATION FOR PARTICIPANTS

The eighth meeting of the Subsidiary Body on Scientific, Technical and Technological Advice (SBSTTA-8) and the Open Ended Inter-sessional Meeting on the Multi-Year Programme of Work of the Conference of the Parties up to 2010 (MYPOW) will be held back-to-back in Montreal, Canada, on Monday, 10 March to Friday, 14 March, and Monday, 17 March to Wednesday, 19 March 2003, respectively.

The official opening for **SBSTTA-8** will be on Monday, 10 March, at 10:00 a.m. and registration will commence on Sunday, 9 March, between 12:00 noon and 6:00 p.m.

The official opening for **MYPOW** will be on Monday, 17 March, at 10:00 a.m. and registration will commence on Sunday, 16 March, between 12:00 noon and 6:00 p.m.

Delegates are kindly requested to pre-register in order to facilitate the registration process.

Venue

Both SBSTTA-8 and MYPOW will be held on the premises of the **International Civil Aviation Organization (ICAO)** located downtown:

International Civil Aviation Organization (ICAO)

999 University Street (corner Viger) Montreal

Quebec, Canada

Access through metro, line 2 - Orange, station **Square-Victoria**

Telephone: + 1 (514) 954-8219

Fax: + 1 (514) 954-6402

Access to Montreal

Montreal is serviced by the Dorval airport (15 km from downtown). Taxis are available at the airport and there is a shuttle-bus service every 30 minutes.

Fares:

Bus / Shuttles:	One way trip	Round trip
Dorval / Downtown	\$ 11.00	\$19.75

Taxis:

Dorval / Downtown	\$ 28.00 Fixed rate	N.A.
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Accommodation in Montreal

Please find attached an indicative list of hotels (Annex I) located in the vicinity of the International Civil Aviation Organization (ICAO) building and the Secretariat of the CBD or next to a Metro (subway) station.

Further information on hotels in Montreal is available at the following website address:
<http://www.tourism-montreal.org>

Time Zone

Montreal is GMT less 5 hours.

Weather

During the month of March in Montreal, maximum temperatures average + 6°C and minimum temperatures average -3°C. Temperatures may drop to -10/-20°C and snowfalls are frequent and may be heavy.

Voltage

110 volts, 60 Hertz. Adapters can be purchased for about CAN\$50.00.

Pre-Registration

The pre-registration forms for both meetings are attached (Annex II). To enable the Secretariat to print the actual number of documents needed and to avoid waste of resources, delegates are kindly invited to specify which of the six official languages of the United Nations is/are preferred. It should be returned duly completed by **30 November 2002**.

Visas / Customs

Please find attached (Annex III) a list of countries whose citizens require an entry visa to Canada.

Services to Delegates

A Business Centre will be available within the venue. It will provide the delegates, on a commercial basis, photocopying, card operated telephones, fax, etc. Delegates will also be able to access e-mails, free of charge, at the cyber-café situated on the premises.

Documents

The main pre-session documents for the two meetings will be dispatched to the National Focal Points and SBSTTA Focal Points as soon as finalized. The documents will also be accessible at the Secretariat's web page at <www.biodiv.org>.

Delegates are kindly reminded to bring their documents, as they will only be available at the meeting facilities in limited quantities for reasons of economy.

Credit Cards

Major credit cards are accepted in most hotels and restaurants in Montreal.

Attached: Annex I: List of hotels
 Annex II: Pre-registration form
 Annex III: List of countries with visa requirements (in accordance with the list provided by the Government of Canada, on the website of the Canadian Department of Immigration <www.cic.gc.ca>)

Annex I

Hotel List

Prices given in Canadian currency are indicative and may be subject to changes :

\$1 US = appr. \$ 1.60 Canadian

\$1 Canadian = appr. \$ 0.63 US

Prices do not include taxes. (GST 7% + QST 7.5 % = 15.03%). Tax refund is possible for non-Canadians.
Please ask for forms at the registration desk during the meeting.

You must make your own reservations.

Lord Berri Hotel * (formerly Days Inn Vieux Montreal)** 20 minute-walk to ICAO Building
1199, Berri Street
Montreal
Tel.: + 1 (514) 845-9236
Fax: + 1 (514) 849-9855
<http://www.lordberri.com/>
\$89 single, \$ 99 double

La Tour Centre -Ville *** 15 minute-walk to ICAO Building
400 René-Lévesque Blvd. W.
Montreal
Tel.: + 1 (514) 866-8861
Fax: + 1 (514) 866-7257
Studios \$66.00, Small suite at \$70.00 for single occupancy, Big suite at \$75.00 for double occupancy + \$12.00 per additional person.

Travelodge *** 20 minute-walk to ICAO Building
50, René-Lévesque Blvd. W.
Montreal
Tel. : + 1 (514) 874-9090
Fax : + 1 (514) 874-0907
<http://www.travelodge.com/>
Rooms at \$79.00, single or double occ., including breakfast

L'Appartement-in-Montréal *** 15 minute-walk to ICAO Building
455, Sherbrooke W.
Montreal
Tel.: + 1 (514) 284-3634
Fax: + 1 (514) 287-1431
<http://www.appartementin.com/>
Studios \$90.00, single or double occ.

Best Western**** 20 minute-walk to ICAO Building
3407 Peel Street (corner of Peel and Sherbrooke Street)
Montreal
Tel: 514-288-4141
Fax: 514-288-3021
<http://www.hotelvillemarie.com>
Room at Can\$ 91.00. Please mention United Nations/SCBD when making reservations

Delta Centre Ville ** (ex-Radisson)**

Across the street from ICAO

Building

777 University

Montreal

Tel. : + 1 (514) 879-1370

Fax : + 1 (514) 879-1761

<http://www.deltahotels.com/>

First class hotel

Rooms at \$135.00, single or double occ. Please mention United Nations/ICAO account # 91317 when making reservations.

Hotel Inter-Continental Montréal ****

Located in the World Trade Centre

360 St-Antoine street West

Indoor access to the Secretariat by corridors

Montreal, Quebec

5 minute-walk to ICAO Conference Center

Canada H2Y 3X4

Tel.: + 1 (514) 847-8525 From North America toll free:1-800 327-0200/361 3600

Fax: 1 (514) 847-8730

E-mail: montreal@interconti.com Website: <http://montreal.interconti.com>

Rooms at \$149.00 Please mention ICAO rate when making reservations.

Holiday Inn Select ** (Chinatown, oriental food available) 10 minute-walk to ICAO Building**

99 Viger West

Montreal

Tel.: + 1 (514) 878-9888

Fax: +1 (514) 878-6341

<http://www.hiselect-yul.com/>

\$149 single or double occ.

Hôtel Manoir des Alpes ***

20 minute-walk to ICAO Building

1245, St-André St.

Montreal

Tel.: + 1 (514) 845-9803

Fax : + 1 (514) 845-9886

<http://www.hotelmanoirdesalpes.qc.ca/>

\$75, single

Hôtel de la Montagne ****20 minute-walk to ICAO Building and
2 minutes from Metro station

1430, de la Montagne Street

Montréal

Tel. : + 1 (514) 288-5656 + 1(800) 361-6262 toll free in North America

Fax : + 1 (514) 288-9658

<http://www.hoteldelamontagne.com/>

\$165 for single occ.

\$175 for double occ.

Hôtel Courtyard Marriott Montréal** (formerly La Citadelle) 15 minute-walk to ICAO Building**

410, Sherbrooke St. W.

Montreal

Tel.: + 1 (514) 844-8851

Fax : + 1 (514) 844-0912

<http://www.courtyard.com/>

\$139, single or double occ.

Annex II

**EIGHTH MEETING OF THE SUBSIDIARY BODY ON SCIENTIFIC, TECHNICAL AND
TECHNOLOGICAL ADVICE (SBSTTA-8)**

MONTREAL - CANADA – 10 TO 14 MARCH 2003

Pre-Registration Form (Please print)

Mr. / Mrs. / Ms. / Amb. / Dr. / Prof. Female Male

FAMILY NAME: _____

FIRST NAME: _____

FUNCTION/TITLE: : _____

Have you attended CBD meeting(s) before?: Yes No

Representing:

GOVERNMENT : _____

Ministry/department/agency : _____

OR

ORGANIZATION : _____

(SHORT NAME / ACCRONYM): _____

(Check one) UN/ Specialized Agency Inter-governmental organization Non-governmental organization
 Indigenous community organization Media ? Industry Other

Official

Address : _____

Telephone : + (_____) _____

Fax : + (_____) _____

Telex : + (_____) _____

E-MAIL : _____

URL: _____

Signature : _____ Date: _____

Please return duly filled by 30 November 2002 to :
Secretariat of the Convention on Biological Diversity
World Trade Center
393 Saint-Jacques St., Suite 300
Montreal, Quebec, Canada
H2Y 1N9
Fax : + 1 (514) 288-6588

Preferred language :

- ? English
- ? French
- ? Spanish
- ? Russian
- ? Arabic
- ? Chinese

E-mail: secretariat@biodiv.org

**OPEN-ENDED INTER-SESSIONAL MEETING ON THE MULTI-YEAR PROGRAMME OF
WORK OF THE CONFERENCE OF THE PARTIES UP TO 2010 (MYPOW)
MONTREAL - CANADA – 17 TO 19 MARCH 2003**

Pre-Registration Form (Please print)

Mr. / Mrs. / Ms. / Amb. / Dr. / Prof. Female Male

FAMILY NAME: _____

FIRST NAME: _____

FUNCTION/TITLE: : _____

Have you attended CBD meeting(s) before?: Yes No

Representing:

 GOVERNMENT : _____

Ministry/department/agency : _____

OR
 ORGANIZATION : _____
 (SHORT NAME / ACCRONYM): _____

 (Check one) UN/ Specialized Agency Inter-governmental organization Non-governmental organization
 Indigenous community organization Media ? Industry Other

Official

Address : _____

Telephone : + (_____) _____

Fax : + (_____) _____

Telex : + (_____) _____

E-MAIL : _____

URL: _____

Signature : _____ Date: _____

Please return duly filled by 30 November 2002 to :
 Secretariat of the Convention on Biological Diversity
 World Trade Center
 393 Saint-Jacques St., Suite 300
 Montreal, Quebec, Canada
 H2Y 1N9
 Fax : + 1 (514) 288-6588

Preferred language :

- ? English
- ? French
- ? Spanish
- ? Russian
- ? Arabic
- ? Chinese

E-mail: secretariat@biodiv.org

Annex III

VISA REGULATIONS

Citizens of the following countries require a visa to **visit** or **transit** Canada
(*in accordance with the list provided by the Government of Canada*).

A

Afghanistan
Albania
Algeria
Angola
Argentina
Armenia
Azerbaijan

B

Bahrain
Bangladesh
Belarus
Belize
Benin
Bhutan
Bolivia
Bosnia-Herzegovina
Brazil
Bulgaria
Burkina-Faso
Burundi

C

Cambodia
Cameroon
Cape Verde
Central African Republic
Chad
Chile
China (People's Republic)
Colombia
Comoros
Congo (The), Democratic Rep. of
Congo (The), People's Rep. of
Côte d'Ivoire
Croatia
Cuba
Czech Republic

D

Djibouti
Dominica
Dominican Republic

E

East Timor
Ecuador
Egypt
El Salvador
Equatorial Guinea
Eritrea
Estonia
Ethiopia

F

Fiji

G

Gabon
Gambia
Georgia
Ghana
Grenada
Guatemala
Guinea
Guinea-Bissau
Guyana

H

Haiti
Honduras
Hungary

I

India
Indonesia
Iran (Islamic Rep. of)
Iraq
Israel (only Israeli citizens holding valid Israeli orange "Travel Document in Lieu of National Passport")

J

Jamaica
Jordan

K

Kazakhstan
Kenya
Kiribati
Korea (Dem. Rep. of)
Kuwait
Kyrgyzstan

L

Lao (People's Democratic Rep.)
Latvia
Lebanon
Lesotho
Liberia
Libyan Arab Jamahiriya
Lithuania

M

Macau S.A.R.
Macedonia (former Yugoslav Republic of)
Malagasy Republic
Malawi
Malaysia
Maldives
Mali
Marshall Islands
Mauritania
Mauritius
Micronesia (Federated States)
Moldova
Mongolia
Morocco
Mozambique
Myanmar (Burma)

N

Nauru
Nepal
Nicaragua
Niger
Nigeria

O

Oman

P

Pakistan
Paku (Rep. of)
Palestinian National Authority
Panama
Paraguay
Peru
Philippines
Poland

Q

Qatar

R

Romania
Russian Federation
Rwanda

S

Sao Tome e Principe
Saudi Arabia
Senegal
Seychelles, The
Sierra Leone
Slovakia
Somalia
South Africa
Sri Lanka
Sudan
Surinam
Syrian Arab Republic

T

Tadjikistan
Tanzania (United Rep. of)
Thailand
Togo
Tonga
Trinidad & Tobago
Tunisia
Turkey
Turkmenistan
Tuvalu

U

Uganda
Ukraine
United Arab Emirates
Uruguay
Uzbekistan

V

Vanuatu
Venezuela
Vietnam

Y

Yemen
Yugoslavia

Z

Zambia
Zimbabwe
