

REFERENCE: SCBD/EDM/HZ/39831

7 November 2003

NOTIFICATION**Registration and Identification Name Badges for COP-7 and COP-MOP-1 Meetings**

Dear Madam/Sir,

This Notification serves to advise that based on new security regulations in respect of United Nations meetings, **all** participants to the seventh meeting of the Conference of the Parties to the Convention on Biological Diversity (COP-7) and the first meeting of the Conference of the Parties serving as the Meeting of the Parties to the Cartagena Protocol on Biosafety (COP/MOP-1) to be held in Kuala Lumpur, Malaysia, from 9-20 February and 23-27 February 2004 respectively, shall be issued with name badges with a photograph upon registration.

To obtain the name identification badge at the meetings' venue, delegates **must** present one piece of personal identification with a photograph (e.g. passport, driver's licence). This is a pre-requisite for the issuance of name badges for COP-7 and COP/MOP-1 meetings. Delegates are also reminded that the display of name badges is mandatory at all times during the meetings and is essential for admission to the meetings' venue and meeting rooms.

Given the large number of delegates expected to participate in the meetings, the Secretariat wishes to strongly urge all Parties, governments, and organizations to kindly pre-register with the Secretariat as soon as possible but no later than 31 December 2003. This would greatly facilitate and speed up the on-site registration process and minimize the inconvenience of long queues. Late pre-registrations shall only be processed on site and the concerned delegates would face unnecessary delays in the issuance of their name badges.

For this purpose, **all** delegates are kindly requested to submit to the Secretariat a duly completed pre-registration form for both meetings, as appropriate, which is included in the Information for Participants Note as Annexes A and B and is also accessible at the Secretariat's website at: <http://www.biodiv.org/doc/meetings/cop/cop-07/other/cop-07-info-part-en.pdf>.

To: All CBD and ICCP National Focal Points

Please note that registration for COP-7 shall commence on Saturday, 7 February 2004 at 10:00 a.m. to 6:00 p.m. and will continue on Sunday, 8 February 2004 from 10:00 a.m. to 3:00 p.m. and on Monday, 9 February 2004 from 8:00 a.m. For COP/MOP-1, registration shall commence on Sunday, 22 February 2004 from 12:00 noon to 6:00 p.m. and on Monday, 23 February 2004 from 8:00 a.m.

Hamdallah Zedan
Executive Secretary