



Ref.: SCBD/EDM/DC/47714

15 June 2005

## NOTIFICATION

Dear Madam/Sir,

**Subject: Ad Hoc Open-ended Working Group on Review of Implementation of the Convention  
(5 – 9 September 2005, Montreal, Canada)**

The purpose of the present Notification is to invite Parties and Governments to nominate representatives to attend the meeting of the Ad Hoc Open-ended Working Group on Review of Implementation of the Convention, to be held, subject to availability of funds, from 5 to 9 September 2005 in Montreal, Canada. This Notification also serves to inform Parties and Governments that pre-session documents for the meeting will shortly be made available for their review and comment.

The mandate of the Working Group on Review of Implementation has been defined based on the components of decision VII/30, elements of other relevant decisions (V/20 (41) & VII/26 (3&5)) and the goals and subsidiary goals of the Strategic Plan. It will focus primarily on the following issues:

- Progress on implementation of the Strategic Plan and the 2010 target, particularly at the national level;
- Review of the impacts and effectiveness of Convention processes;
- Cooperation with other conventions, organizations and initiatives, and stakeholder engagement; and,
- Methods to evaluate progress in the implementation of the Convention, including national reporting.

The provisional agenda and the pre-registration form for the meeting are attached herewith. The Information for Participants Note will be made available shortly at the Secretariat's web page at [www.biodiv.org](http://www.biodiv.org).

Please advise the Secretariat of the name and coordinates of your government's officially designated representative to this meeting at your earliest convenience but no later than **15 July 2005**. This will enable travel arrangements to be made for eligible participants in good time. Subject to the availability of resources, the Secretariat will support the participation of representatives selected from among those nominated by developing countries and countries with economies in transition. This includes a round-trip air ticket on the most economical and direct route and Daily Subsistence Allowance (DSA) for the duration of the meeting.

To: CBD National Focal Points, representatives of observers and organizations



In preparation for the meeting, I am pleased to inform you that the documents to be submitted for consideration of the Working Group on Review of Implementation will be made available for peer review on the Secretariat's website, at <http://www.biodiv.org/wgri/doc.shtml>

The following documents will be posted on the website shortly:

Document Number	Title
UNEP/CBD/WGRI/1/1	Provisional agenda
UNEP/CBD/WGRI/1/1/Add.1	Annotated provisional agenda
UNEP/CBD/WGRI/1/1/Add.2	Rationale for the Ad Hoc Open-Ended Working Group on Review of Implementation of the Convention
UNEP/CBD/WGRI/1/2	Implementation of the Convention and the Strategic Plan and progress towards the 2010 Target
UNEP/CBD/WGRI/1/3	Review of processes under the Convention
UNEP/CBD/WGRI/1/3/Add.1	Review of processes under the Convention: Summary of previous reviews, external reviews and submissions from Parties
UNEP/CBD/WGRI/1/3/Add.2	Review of programmes of work, guidance, and other tools developed under the Convention
UNEP/CBD/WGRI/1/4	Mechanisms to support implementation of the Clearing-House Mechanism
UNEP/CBD/WGRI/1/5	Financial resources and mechanism: Implementation of Articles 20 and 21 and related decisions
UNEP/CBD/WGRI/1/6	Review of the impacts and effectiveness of existing processes under the Convention: Communication, Education and Public Awareness
UNEP/CBD/WGRI/1/7	Cooperation with other conventions, organizations and initiatives, and engagement of stakeholders in the implementation of the Convention
UNEP/CBD/WGRI/1/7/Add.1	Options for enhanced cooperation among the three Rio conventions
UNEP/CBD/WGRI/1/7/Add.2	Options for enhanced cooperation among the five biodiversity-related conventions
UNEP/CBD/WGRI/1/8	Private sector engagement in the implementation of the Convention
UNEP/CBD/WGRI/1/9	Framework for monitoring implementation of the Convention and achievement of the 2010 target and review of the thematic programmes of work
UNEP/CBD/WGRI/1/10	Reporting mechanisms under the Convention and other conventions

I invite you to submit comments on these documents to the Secretariat as soon as possible but preferably no later than **1 July 2005**. The submissions will be taken into account in finalizing documentation for the Working Group.

I wish to thank you for your cooperation and continued support to the work of the Convention.

Please accept, Madam/Sir, the assurances of my highest consideration.

Hamdallah Zedan  
Executive Secretary

AD HOC OPEN ENDED WORKING GROUP ON REVIEW OF IMPLEMENTATION  
OF THE CONVENTION (WGRI)  
5 – 9 SEPTEMBER 2005, MONTREAL

**Pre-Registration Form (Please print)**

**Due to the number of forms involved, the Secretariat will not be able to acknowledge receipt of individual applications. Pre-registered participants will only be contacted in cases where further information is needed.**

Mr. /  Mrs. /  Ms. /  Amb. /  Dr. /  Prof.       Female       Male

FAMILY NAME: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_

FUNCTION/TITLE: : \_\_\_\_\_

Have you attended CBD meeting(s) before?:  Yes       No

Representing:

GOVERNMENT: \_\_\_\_\_

Ministry/department/agency: \_\_\_\_\_

**OR**

ORGANIZATION: \_\_\_\_\_

(SHORT NAME / ACRONYM): \_\_\_\_\_

(Check one)  UN/ Specialized Agency     Inter-governmental organization     Non-governmental organization     Indigenous and local community organization     Media     Industry     Other

Official Address: \_\_\_\_\_

Telephone : + (\_\_\_\_\_) \_\_\_\_\_

Fax : + (\_\_\_\_\_) \_\_\_\_\_

Telex : + (\_\_\_\_\_) \_\_\_\_\_

E-MAIL : \_\_\_\_\_

URL: \_\_\_\_\_

Signature : \_\_\_\_\_ Date: \_\_\_\_\_

**Preferred languages :**

- English
- French
- Spanish
- Russian
- Arabic
- Chinese

**Please return duly completed by 15 July 2005 to:**

Secretariat of the Convention on Biological Diversity  
World Trade Center  
413 Saint-Jacques St., Suite 800  
Montreal, Quebec, Canada  
H2Y 1N9  
Fax : + 1 (514) 288-6588  
E-mail: [secretariat@biodiv.org](mailto:secretariat@biodiv.org)

Based on the received and duly completed pre-registration forms, badges will be prepared and handed over at the Registration Desk **only upon the presentation of a valid piece of identification with a photograph.**



**CBD**



**CONVENTION ON  
BIOLOGICAL  
DIVERSITY**

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UNEP/CBD/WGRI/1/1  
6 June 2005

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AD HOC OPEN-ENDED WORKING  
GROUP ON REVIEW OF  
IMPLEMENTATION OF THE  
CONVENTION  
First meeting  
Montreal, Canada, 5-9 September 2005

**PROVISIONAL AGENDA**

**I. ORGANIZATIONAL MATTERS**

1. Opening of the meeting.
2. Organizational matters:
  - 2.1 Election of officers;
  - 2.2 Adoption of the agenda;
  - 2.3 Organization of work.

**II. SUBSTANTIVE ISSUES**

3. Progress towards implementation of the Convention and the Strategic Plan and achievements leading up to the 2010 target:
  - 3.1. Review of implementation, including:
    - 3.1.1 Implementation of the Strategic Plan;
    - 3.1.2 Review of progress towards the 2010 target;
    - 3.1.3 Implementation at national level.

- 3.2 Identifying and overcoming obstacles to implementation of the Convention, in particular at the national level.
4. Review of the impacts and effectiveness of existing processes under the Convention:
  - 4.1 Meetings of the Conference of the Parties; the Subsidiary Body on Scientific, Technical and Technological Advice, including *ad hoc* Technical Expert Groups; *ad hoc* Open-Ended Working Groups; National Focal Points; The Secretariat.
  - 4.2 Programmes of work, tools and guidance developed under the Convention, and mechanisms for implementation:
    - 4.2.1 Programmes of work, tools and guidance developed under the Convention;
    - 4.2.2 Scientific and technical cooperation and the Clearing-house Mechanism;
    - 4.2.3 Financial resources and the financial mechanism;
    - 4.2.4 Communication, education and public awareness.
5. Cooperation with other conventions and organizations and engagement of stakeholders in implementation of the Convention:
  - 5.1 Cooperation with other conventions organizations and initiatives, including:
    - 5.1.1 Promoting policy coherence;
    - 5.1.2 Facilitating implementation, including options for a global partnership.
  - 5.2 Engagement of key of stakeholders in implementation of the Convention.
6. Monitoring progress and reporting processes:
  - 6.1 Review of the framework for monitoring implementation of the Convention and the Strategic Plan, including reviews of the programmes of work;
  - 6.2 National reporting mechanisms under the Convention and other conventions.

### **III. FINAL MATTERS**

7. Other matters.
8. Adoption of the report.
9. Closure of the meeting.

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