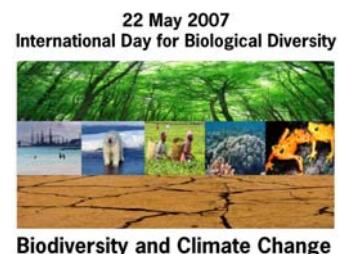




CBD

Secretariat of the Convention on Biological Diversity



Ref.: SCBD/STTM/LJ/57297

9 February 2007

CALL FOR POSTER PAPERS Emerging Issues for Biodiversity Conservation in a Changing Climate

TWELFTH MEETING OF THE SUBSIDIARY BODY ON SCIENTIFIC, TECHNICAL AND TECHNOLOGICAL ADVICE 2 to 6 July 2007, UNESCO, Paris, France

The theme of the poster session at the twelfth meeting of the Subsidiary Body on Scientific, Technical and Technological Advice (SBSTTA) of the Convention on Biological Diversity (CBD) to be held in Paris, France from 2 to 6 July 2007, is “Emerging issues for biodiversity conservation in a changing climate”, as agreed by the Bureau of SBSTTA.

Parties, other Governments and relevant United Nations, inter-governmental, non-governmental, regional and international organizations, indigenous and local communities, and the private sector are invited to contribute poster papers and extended abstracts that describe issues for biodiversity conservation emerging from climate change (see a list of suggested themes in the attached form). Contributors are encouraged to link their topics to the 2010 biodiversity targets, the Millennium Development Goals, poverty alleviation and/or any other relevant agreed goals in the framework of the World Summit on Sustainable Development Plan of Implementation, the United Nations Convention to Combat Desertification, the United Nations Framework Convention on Climate Change, and other biodiversity-related conventions.

The Secretariat of the CBD plans to publish the extended abstracts of the poster papers in its Technical Series. The deadline for submission of extended abstracts is **16 April 2007**. Please indicate if you intend to present a poster paper by completing and returning the attached form by fax or email at your earliest convenience but no later than **31 March 2007**. Please also find attached poster specifications and guidelines for extended abstracts, and note that there will be a limit to the number of posters to be presented. Submission of posters and abstracts is not restricted to registered participants of SBSTTA 12.

Please accept, Madam/Sir, the assurances of my highest consideration.

Ahmed Djoghlaif
Executive Secretary

To all CBD National Focal Points, SBSTTA Focal Points and relevant organizations



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Environment Programme

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www.biodiv.org
secretariat@biodiv.org

SBSTTA 12 POSTER SUBMISSION FORM

-Please Print-

Poster Title: _____

Contact: _____
First Name Last Name

Affiliation: _____

Address: _____

City: _____

Province/State _____

Country: _____

Postal/ZIP code: _____

Tel: _____ **Fax:** _____

E-mail(s): _____

Alternate Contact: _____
First Name Last Name

Alternate Contact E-mail: _____

Alternate Contact Tel: _____ **Fax:** _____

Please indicate below under what categories your poster paper could be included:

- | | |
|--|---|
| <input type="checkbox"/> Impacts of climate change (including global warming, sea-level rise, increased frequency and intensity of extreme weather events etc.) on biodiversity (including plants, animals, microorganisms and ecosystems) | <input type="checkbox"/> Use of biodiversity in adaptation measures |
| <input type="checkbox"/> Impacts on biodiversity of measures taken to reduce greenhouse gases or mitigate impacts of climate change | <input type="checkbox"/> Avoided deforestation, land use, land use change and forestry |
| | <input type="checkbox"/> Contribution of biodiversity to climate change mitigation |
| | <input type="checkbox"/> Use of biodiversity components in the Clean Development Mechanism and Joint Implementation |

Do you intend to submit an extended abstract? Yes No

Please send this completed form (*not the poster itself*) before 31 March 2007, by fax or e-mail, to:

SBSTTA 12 Poster Session
Ms. Lisa Janishevski, STTM
Fax: 1-514-288-6588

E-mail: secretariat@biodiv.org or lisa.janishevski@biodiv.org

GUIDELINES FOR EXTENDED ABSTRACTS OF POSTER PRESENTATIONS FOR SBSTTA 12, 2–6 July 2007, UNESCO, Paris, France

Emerging Issues for Biodiversity Conservation in a Changing Climate

General guidelines

- ❑ Length should not exceed **2 pages of text**, including references and 1 page of table(s) and/or figures(s).
- ❑ Text should be divided into sections with headings.
- ❑ **Times New Roman in 11-point type size** is the preferred typeface.
- ❑ Pages must be **single-spaced**.
- ❑ Acronyms must be spelled out in their first usage.
- ❑ Extended abstracts should be sent by e-mail, preferably as an attachment in MS-Word. Please specify in the body of the e-mail message the word processing software used in the attachment.
- ❑ Abstracts must be received by **16 April 2007**.
- ❑ Sample abstracts from the 2005 publication can be found at the Secretariat website: <http://www.biodiv.org/doc/publications/cbd-ts-21.pdf>

Title and affiliations

- ❑ The title should be written on the first line of the first page, left-justified in upper-case bold capital letters, 11-point type size.
- ❑ Authors' names should be left-justified two lines below the full title in upper- and lower-case bold letters.
- ❑ Affiliation and short mailing address, including e-mail address, must follow on the next line, centered in upper- and lower-case letters (not bold). The corresponding author (to whom correspondence should be sent) should be **indicated with an asterisk**.
- ❑ Two lines below the title and affiliation, in italics, up to **five (5) "keywords"** must be given, i.e. words describing the focus and contribution of the paper.

Headings

- ❑ Headings are **not numbered**.
- ❑ All major headings are capitalized and left-justified in bold in 11-point font. Leave 2 line spaces above a major heading, and one line space below a heading before the start of the next paragraph or second-level (sub) heading.
- ❑ Sub-headings (second-level) are left-justified, bold in 11-point font. Leave one line space before and one line space after the sub-heading.
- ❑ Sub-subheadings (third-level) are left-justified, in italics, and in 11-point font. Leave one line space before a sub-subheading, but no line space between this heading and the following paragraph.

References

- ❑ A short list of bibliographic references can be given at the end of the text under the major heading “REFERENCES”. List authors alphabetically by the first letter of the first author’s last name. References should be identified in the text of the abstract by typing the corresponding name and year in parentheses. Do not number references; they must be alphabetized and un-numbered.
- ❑ There should be no extra lines between references.
- ❑ Book titles and names of journals should be printed in italics, not underlined. The format for the reference section should be as follows:

Author, A. (1991). *Title of Book*. XYZ Press, Place of Publication.

Author, B. and Author A. (1995). “Title of Paper,” *Journal* 3(1):1-20.

Author, C., Author, A. and Author, B. (1996). “Title of Paper,” in *Title of Book*, edited by E. Editor, XYZ Press, Place of Publication.

For multiple publications in the same year by the same author:

Author, B. and Author A. (1995a). “Title of Paper A,” *Journal* 3(1):1-20.

Author, B. and Author A. (1995b). “Title of Paper B,” *Journal* 16(4):25-50.

Illustrations

- ❑ Graphics or tables must be placed at the end of the file.
- ❑ Figures should be labeled as “Figure 1. Description of diagram.” and referenced in the text as “Figure 1”. Figure captions should be typed directly below the figure, in bold 11-point font, and left-justified.
- ❑ Table captions should be typed below the table. Tables should be referred in the text as “Table 2. Description of Table.” Table titles should be in bold 11-point font, and left-justified.
- ❑ Where possible, illustrations should be provided in electronic format. Acceptable file types include eps, ai, or pds. Image resolution should be at least 200dpi (dots per inch).

Abstracts in other languages

- ❑ Authors may wish to submit with their extended abstracts, short abstracts in any other UN language. Note that they will be published in the language they are received.

If you have any further questions please contact:

Lisa Janishevski

Programme Assistant, STTM, SCBD

Lisa.janishevski@biodiv.org

+(514) 287-7013



CBD

Secretariat of the Convention on Biological Diversity

22 May 2007
International Day for Biological Diversity



Biodiversity and Climate Change

GUIDELINES FOR POSTER PAPERS

PLANNING

- ❑ Posters should measure **90 centimetres (35.4 inches) (height) by 80 centimetres (31.5 inches) (length)**. Each section of the metal grid board that holds the posters measures approximately 2m (78.7 in) high by 1.2m (47.2 in) wide. Posters will be hung by Velcro tape that wraps around the metal bars. Velcro will be available on site.
- ❑ Posters should be easily readable from a distance of 1.8m (6ft) and should be visually attractive and of professional appearance.

SHIPPING

If you are shipping your poster **it must arrive at UNESCO on either Thursday, 28 or Friday, 29 June 2007. Please inform your shipper that deliveries can only be received between 9 am and 12 noon and 14:30 and 17:00.** Participants that cannot adhere to these dates should consider other arrangements through their hotels, embassies etc. If you choose to take your poster with you to the meeting, **you may set it up on Sunday, 1 July 2007** at your allotted poster location.

Shipping Address:

United Nations Educational, Scientific and Cultural Organization (UNESCO)

Attention: Mr. Mokhtar Abidi for SBSTTA 12, 2-6 July 2007

7, place de Fontenoy

75352 Paris 07 SP

France

Telephone: +33 (0)1 45 68 21 43

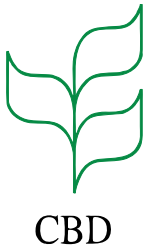
Fax: +33 (0)1 45 67 16 90

E-mail: m.abidi@unesco.org

- ❑ Shipping must be arranged on a **door-to-door** basis, as the recipient cannot deal with Customs clearance nor pay any shipment costs;
- ❑ Shipments must be identified with the title of the meeting (i.e. SBSTTA 12, 2-6 July 2007);
- ❑ Shipments must be **previously communicated** to Mr. Mokhtar Abidi (UNESCO), (m.abidi@unesco.org) with a copy, for information purposes, to Mr. Aballache Yesli (aballache.yesli@biodiv.org), and Ms. Lisa Janishevski (lisa.janishevski@biodiv.org) indicating the airway bill number and the number of boxes sent.

ORGANIZING

The text of the poster should start in the upper left corner. From here, it should flow from left to right and top to bottom. The title/author/sponsoring institution heading



Secretariat of the Convention on Biological Diversity



must be at the top of the board. Letters, number, or arrows can be used as needed to indicate the proper flow to the audience.

TIP 1: *Simplicity*

Concentrate on two or three main points. Highlight trends and comparisons with simplified charts, graphs, and diagrams. Make key points in the legend of the figure or table. Use text cautiously, and make sure it is easily understandable. Avoid using too many numbers, words or complicated graphs. Make sure the message is clear and simple. Choose one background color for your poster board. Use contrasting colors where appropriate in charts, graphs, and diagrams.

TIP 2: *Headings*

It is best to highlight your title, headings and subheadings with colors or colored lines, and to make them at least 25% larger than the text copy. All type must be easily read from a distance of 1.8m (6ft). Use a bold or semi-bold typeface for headings and labels. For the title, plan on using finished type that is at least 2.5cm high (1 inch). The lettering for authors' names, sponsoring institution, and address should be at least 1.9cm high (¾ inch).

TIP 3: *Text type*

It is recommended that you use 24- to 30-point font size for the title, 20-point font size for author's name, affiliation and subheadings, and 16- to 18-point font size for text. Keep text to short, concise, legible statements. Minimize complete sentences and paragraphs. Outlines of important points often work better than text. Use abbreviations and acronyms sparingly. Use a word processor to prepare your text copy, and set it at 1½ lines of space between each line of type. Text in upper and lower case letters is more readable than all capitals. Lettering for subheadings and figure captions should be larger than text type, but smaller than type used for the main heading. This type should also be bold or semi-bold in weight.