



CBD

# Secretariat of the Convention on Biological Diversity

22 May 2007  
International Day for Biological Diversity



Biodiversity and Climate Change

Ref.: SCBD/OES/AD/CG/JH/60409

23 October 2007

## NOTIFICATION

### **Fourth Meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol on Biosafety (COP-MOP/4) 12 – 16 May 2008, Bonn, Germany**

Dear Madam/Sir,

I have the honour to inform you that, at the invitation of the Government of the Federal Republic of Germany, the fourth meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol on Biosafety (COP-MOP/4) will be held at the Maritim Hotel in Bonn, Germany, from 12 to 16 May 2008. Subject to the availability of funding, the meeting will be preceded by regional preparatory meetings. To date, the Secretariat has received the generous financial support from the Government of Germany and the African Union for the African Group preparatory meeting.

I am pleased to attach herewith the provisional agenda adopted by the COP-MOP Bureau at its meeting held in Montreal, on 14 October 2007. The pre-session documentation of the meeting will be made available as soon as possible and, in any case, no later than three months in advance of the meeting. The pre-session documents and information for participants will also be accessible at the Convention website: <http://www.cbd.int>.

In accordance with rule 18 of the rules of procedure for meetings of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol on Biosafety, I would be grateful if your Government could submit to the Secretariat, as soon as possible, the credentials of your representative(s) and the names of the alternate representative(s) and advisor(s), for the COP-MOP/4. You will find attached herewith, for your convenience, a sample format of appropriate credentials for the meeting, which should be signed by the Head of State or Government or by the Minister of Foreign Affairs, except in the case of regional economic integration organization, in which case it should be signed by the competent authority of that organization. Accreditation of representatives of Parties to this meeting will not be possible without proper credentials.

To: All National Focal Points to the Cartagena Protocol on Biosafety  
CBD National Focal Points where Biosafety Focal Points have not yet been  
nominated



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Subject to the availability of contributions to the Special Voluntary Fund for Facilitating Participation of Parties in the Biosafety Protocol process established by decision BS-I/10, and in accordance with the interim policy adopted by the Bureau in this regard, the Secretariat expects to be in a position to finance the participation of **one representative to COP-MOP/4** from each developing country **Party to the Cartagena Protocol on Biosafety**, in particular the least developed countries and small island developing States amongst them, as well as Parties with economies in transition. Countries Party to the Protocol wishing to solicit such assistance are kindly requested to inform the Secretariat of the name and contact information of the designated representative eligible to receive financial support as soon as possible but no later than **31 December 2007**. Please note that the Secretariat will be unable to respond positively to requests for financial support after this deadline.

In view of the increased security procedures for travellers and budget constraints, and, in order to allow the maximum number of countries to participate in the meeting, the Secretariat will be using special airfare tickets for sponsored delegates. This imposes restrictions with respect to changes of passenger name, travel date and itinerary. In this regard, it will not be possible for the Secretariat to accommodate name changes after **15 April 2008**.

Please accept, Madam/Sir, the assurances of my highest consideration.

Ahmed Djoghlaif  
Executive Secretary

Enclosures



**Convention on  
Biological Diversity**

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ORIGINAL: ENGLISH

CONFERENCE OF THE PARTIES TO THE CONVENTION  
ON BIOLOGICAL DIVERSITY SERVING AS THE  
MEETING OF THE PARTIES TO THE CARTAGENA  
PROTOCOL ON BIOSAFETY

Fourth meeting  
Bonn, 12-16 May 2008

**PROVISIONAL AGENDA**

**I. ORGANIZATIONAL MATTERS**

1. Opening of the meeting.
2. Organization of the meeting:
  - 2.1 Officers;
  - 2.2 Adoption of the agenda;
  - 2.3 Organization of work.
3. Report on the credentials of representatives to the fourth meeting of the Conference of the Parties serving as the meeting of the Parties to the Protocol on Biosafety.

**II. STANDING ISSUES**

4. Report of the Compliance Committee.
5. Operation and activities of the Biosafety Clearing-House.
6. Status of capacity-building activities and the use of the roster of biosafety experts.
7. Matters related to the financial mechanism and resources.
8. Cooperation with other organizations, conventions and initiatives.
9. Report of the Executive Secretary on the administration of the Protocol and on budgetary matters.

/...

**III. SUBSTANTIVE ISSUES ARISING FROM THE MEDIUM-TERM PROGRAMME OF WORK AND PREVIOUS DECISIONS OF THE CONFERENCE OF THE PARTIES TO THE CONVENTION ON BIOLOGICAL DIVERSITY SERVING AS THE MEETING OF THE PARTIES TO THE CARTAGENA PROTOCOL ON BIOSAFETY**

10. Handling, transport, packaging and identification of living modified organisms (Article 18)  
Article 18, paragraph 3;  
Article 18, paragraph 2(a).
11. Risk assessment and risk management (Articles 15 and 16).
12. Liability and redress (Article 27).
13. Subsidiary bodies (Article 30).
14. Monitoring and reporting (Article 33).
15. Assessment and review (Article 35).
16. Socio-economic considerations (paragraph 2, Article 26).
17. Public awareness and participation (paragraph 1, Article 23).
18. Options for implementation of the notification requirement under Article 8.

**IV. FINAL MATTERS**

19. Other matters.
20. Date and venue of the fifth meeting of the Conference of the Parties to the Convention on Biological Diversity serving as the meeting of the Parties to the Cartagena Protocol on Biosafety.
21. Adoption of the report.
22. Closure of the meeting.

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SAMPLE FORMAT FOR CREDENTIALS

**CREDENTIALS**

I, the undersigned [*Head of State, President, Minister of Foreign Affairs*], hereby make known that the following delegation has been duly appointed, authorized and empowered to represent [country] at the fourth meeting of the Conference of the Parties to the Convention on Biological Diversity serving as the meeting of the Parties to the Cartagena Protocol on Biosafety to be held in Bonn, Germany, from the twelfth to the sixteenth of May in the year two thousand and eight.

Head of Delegation [*Name of Head of Delegation*]

Alternate Head of Delegation [*Name of Alternate Head of Delegation*]

Representative(s) [*Name(s) of representative(s)*]

**DONE** in [city] on this [day] of [month] in the [year]

Seal and Signature