



Secretariat of the Convention on Biological Diversity

22 May 2007
International Day for Biological Diversity



Biodiversity and Climate Change

Ref: SCBD/BCH/GF/ABw/61315

18 December 2007

NOTIFICATION

Biosafety Clearing-House (BCH) Training Workshop, Bonn, Germany, 9-10 May 2008 (Prior to COP-MOP/4)

Dear Madam/Sir,

I am pleased to announce that the Secretariat, with the kind support of the UNEP-GEF Biosafety Project, will be convening a training workshop for BCH National Focal Points, 9-10 May 2008, immediately prior to the fourth meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol (COP-MOP). This is being done in accordance with the BCH's multi-year program of work¹ as well as COP-MOP Decision BS-III/2².

At the workshop, BCH Focal Points will receive comprehensive training in the general navigation of the newly revamped BCH as well as the management of national records registered in the BCH. The training workshop will be conducted in English, French and Spanish and is being offered exclusively to BCH National Focal Points. Kindly note that countries will not be able to substitute alternative delegates for their BCH Focal Points.

There are 80 places available for this training which will be allocated on a *first come first served basis* in accordance with the date of receipt of nominations. Of those, 50 are reserved for developing Party countries whose travel costs plus four days of daily subsistence allowance (DSA) will be provided.

Please send the attached nomination form, duly signed by both the BCH and the Cartagena Protocol Focal Point, **no later than 31 January 2008**. Incomplete nomination forms will not be considered.

I would like to take this opportunity to thank the many governments that have been making their information available through the BCH, which currently contains over 3800 national records.

Please accept, Madam/Sir, the assurances of my highest consideration.

Ahmed Djoghlaif
Executive Secretary

¹ See <https://bch.cbd.int/about/mypow.shtml>.

² See <http://www.cbd.int/decisions/?m=MOP-03&id=11058&lg=0>.

To: National Focal Points for the Cartagena Protocol on Biosafety
National Focal Points for the Biosafety Clearing-House



Deadline for registration: 31 January 2008

**Biosafety clearing-house training workshop,
BONN-GERMANY, 9-10 MAY 2008**

Pre-Registration Form

Mr. / Ms. / Amb. / Dr. / Prof.

BCH FOCAL POINT'S FAMILY NAME: _____

BCH FOCAL POINT'S FIRST NAME: _____

Have you attended BCH training before?: Yes No

Preferred language: English French Spanish

Representing:

GOVERNMENT: _____

Ministry/department/agency: _____

Official Address: _____

Telephone: + (____) _____

Fax: + (____) _____

E-Mail: _____

Please note that there are 80 spots available for this training which will be available on a *first come first served basis* in accordance with the date of receipt of nominations. Of those, 50 are reserved for developing countries and travel costs plus four days of daily subsistence allowance (DSA) will be provided.

Do you require funding to attend this workshop? Yes No

Signature of BCH Focal Point: _____ Date: _____

Signature of Cartagena Protocol Focal Point: _____ Date: _____

Please return duly completed and signed by scanned email or fax or no later than 31 January 2008 to:

Secretariat of the Convention on Biological Diversity
413 Saint-Jacques St., Suite 800
Montreal, Quebec, Canada, H2Y 1N9

Fax: + 1 (514) 288-6588
e-mail: secretariat@cbd.int

Based on the received and duly completed pre-registration forms, badges will be prepared and handed over at the Registration Desk **only** upon the presentation of a valid passport or an identification card with a photograph.