



Secretariat of the Convention on Biological Diversity



Ref.: SCBD/SEL/OJ/LG/cr/62508

30 April 2008

NOTIFICATION - REMINDER

Ninth meeting of the Conference of the Parties to the Convention on Biological Diversity and Fourth meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol on Biosafety

CREDENTIALS

Dear Madam/Sir,

I have the honour to refer to Notifications 2007-124 of 23 October 2007 and 2008-25 of 26 February 2008 on the submission of credentials for representatives of Parties attending the COP 9 and the COP-MOP 4.

I wish to remind Parties that, in accordance with rule 18, credentials of representatives and the names of alternate representatives and advisers shall be submitted to the Executive Secretary, if possible **not later than twenty-four hours after the opening of the meeting**. Parties are further reminded that credentials must be issued either by the Head of State or government, or by the Minister of Foreign Affairs, or in the case of a regional economic integration organization by the competent authority of that organization. Finally, please note that **separate and distinct credentials are required for each meeting**.

It should be noted that accreditation of delegates to the meetings will not be possible without adequate credentials. You will find attached, for your convenience, sample formats of credentials for each meeting, which must be signed by the Head of State or government or by the Minister of Foreign Affairs.

Please accept, Madam/Sir, the assurances of my highest consideration.

Ahmed Djoghlaif
Executive Secretary

To: All CBD National Focal Points
All National Focal Points to the Cartagena Protocol on Biosafety



ONE NATURE · ONE WORLD · OUR FUTURE
COP 9 MOP 4 Bonn Germany 2008



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SAMPLE FORMAT FOR CREDENTIALS

**NINTH MEETING OF THE CONFERENCE OF THE PARTIES TO
THE CONVENTION ON BIOLOGICAL DIVERSITY (COP/9)**

CREDENTIALS

I, the undersigned [*Head of State or Government or Minister of Foreign Affairs*], hereby make known that the following delegation has been duly appointed, authorized and empowered to represent [*country*] at the ninth meeting of the Conference of the Parties to the Convention on Biological Diversity to be held in Bonn, Germany from the nineteenth to the thirtieth of May in the year two thousand and eight.

Head of Delegation [*Name of Head of Delegation*]

Alternate Head of Delegation [*Name of Alternate head of Delegation*]

Representative(s) [*Name(s) of representative(s)*]

DONE in [*city*] on this [*day*] of [*month*] in the [*year*]

Seal and Signature

SAMPLE FORMAT FOR CREDENTIALS

**FOURTH MEETING OF THE CONFERENCE OF THE PARTIES TO THE
CONVENTION ON BIOLOGICAL DIVERSITY SERVING AS THE MEETING OF THE
PARTIES TO THE CARTAGENA PROTOCOL ON BIOSAFETY**

CREDENTIALS

I, the undersigned [*Head of State, President, Minister of Foreign Affairs*] hereby make known that the following delegation has been duly appointed, authorized and empowered to represent [country] at the fourth meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol on Biosafety to be held in Bonn, Germany from the twelfth to the sixteenth of May in the year two thousand and eight.

Head of Delegation [*Name of Head of Delegation*]

Alternate Head of Delegation [*Name of Alternate Head of Delegation*]

Representative(s) [*Name(s) of representative(s)*]

DONE in [city] on this [day] of [month] in the [year]

Seal and Signature