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1 September 2009

NOTIFICATION

Tenth Meeting of the Conference of the Parties to the Convention on Biological Diversity (COP 10), 18 – 29 October 2010, Nagoya, Japan

Dear Madam/Sir,

I have the honour to inform you that, at the invitation of the Government of Japan, the tenth meeting of the Conference of the Parties to the Convention on Biological Diversity (COP 10) will be held in Nagoya, Japan from 18 – 29 October 2010. The High Level Segment will be held from 27 – 29 October 2010.

I am pleased to attach herewith the provisional agenda adopted by the COP Bureau at its meeting held in Berlin on 26 – 27 November 2008. The pre session documentation of the meeting will be made available as soon as possible and, in any case, no later than three months in advance of the meeting. The pre session documents and information for participants will also be accessible at the Convention website: <http://www.cbd.int>.

In accordance with rule 18 of the rules of procedure for meetings of the Conference of the Parties, I would be grateful if your Government could submit to the Secretariat, as soon as possible and no later than **30 September 2010**, the credentials of your representative(s) and the names of the alternate representative(s) and advisor(s), as appropriate. You will find attached herewith, for your convenience, a sample format of appropriate credentials for the meeting, which should be signed by the Head of State or Government or by the Minister of Foreign Affairs, except in the case of regional economic integration organization, in which case it should be signed by the competent authority of that organization. Accreditation of delegates to the meeting will not be possible without proper credentials.

All CBD National Focal Points



Subject to the availability of contributions to the Special Voluntary Trust Fund for Facilitating Participation of Parties in the Convention Process established by Decision III/24, and in accordance with the interim policy adopted by the Bureau in this regard, the Secretariat expects to be in a position **to finance the participation of one representative from eligible countries**. Eligible Parties to the Convention wishing to solicit such assistance are kindly requested to inform the Secretariat of the name and contact information of the designated representative to receive financial support as soon as possible but no later than **30 April 2010**. Please note that the CBD Secretariat will be unable to respond positively to requests for financial support received after the deadline.

In view of the increased security procedures for travelers and budget constraints, and in order to allow the maximum number of countries to participate in the meeting, the Secretariat will be using special airfare tickets for sponsored delegates that impose restrictions with regard to changing the passenger's name, travel date and itinerary. In this respect, it will not be possible for the Secretariat to accommodate name changes if they are received after **1 July 2010**.

Please accept, Madam/Sir, the assurances of my highest consideration.

Ahmed Djoghlaif
Executive Secretary



Convention on Biological Diversity

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CONFERENCE OF THE PARTIES TO THE
CONVENTION ON BIOLOGICAL DIVERSITY
Tenth meeting
Nagoya, Japan, 18-29 October 2010

PROVISIONAL AGENDA

I. ORGANIZATIONAL MATTERS

- 1.1. Opening of the meeting.
- 1.2. Election of officers.
- 1.3. Adoption of the agenda.
- 1.4. Organization of work
- 1.5. Report on the credentials of representatives to the tenth meeting of the Conference of the Parties.
- 1.6. Pending issues.
- 1.7. Date and venue of the eleventh meeting of the Conference of the Parties.

II. CONSIDERATION OF REPORTS

- 2.1. Reports of inter-sessional and regional preparatory meetings.
- 2.2. Report of the Global Environment Facility.
- 2.3. Report of the Executive Secretary on the administration of the Convention and the budget for the Trust Fund of the Convention.

III. ACCESS AND BENEFIT SHARING

3. International Regime on Access and Benefit-sharing.

IV. STRATEGIC ISSUES FOR EVALUATING PROGRESS AND SUPPORTING IMPLEMENTATION

- 4.1. Progress toward the 2010 biodiversity target, including national reports and the Global Biodiversity Outlook.
- 4.2. Revised Strategic Plan, biodiversity target and indicators.
- 4.3. Operations of the Convention, including programme of work for the period 2011-2022 and periodicity of meetings of the Conference of the Parties.

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In order to minimize the environmental impacts of the Secretariat's processes, and to contribute to the Secretary-General's initiative for a C-Neutral UN, this document is printed in limited numbers. Delegates are kindly requested to bring their copies to meetings and not to request additional copies.

- 4.4. Strategy for resource mobilization.
- 4.5. Scientific and technical cooperation and the clearing-house mechanism.
- 4.6. Technology transfer and cooperation.
- 4.7. Global Strategy for Plant Conservation.
- 4.8. Communication, education and public awareness (CEPA) and the International Year of Biodiversity
- 4.9. Cooperation with other conventions and international organizations and initiatives, engagement of stakeholders, including business and biodiversity, cities and biodiversity, and South/South cooperation.
- 4.10. Financial mechanism: fourth review of effectiveness and guidance.

V. ISSUES FOR IN-DEPTH CONSIDERATION

- 5.1. Inland waters biodiversity.
- 5.2. Marine and coastal biodiversity.
- 5.3. Mountain biodiversity.
- 5.4. Protected areas.
- 5.5. Sustainable use of biodiversity.
- 5.6. Biodiversity and climate change.

VI. OTHER SUBSTANTIVE ISSUES ARISING FROM DECISIONS OF THE CONFERENCE OF THE PARTIES

- 6.1. Agriculture biodiversity.
- 6.2. Biodiversity of dry and sub-humid lands.
- 6.3. Forest biodiversity.
- 6.4. Biofuels and biodiversity.
- 6.5. Invasive alien species.
- 6.6. Global Taxonomy Initiative.
- 6.7. Article 8(j) and related provisions.
- 6.8. Incentive measures.
- 6.9. New and emerging issues.

VII. ADMINISTRATIVE AND BUDGETARY MATTERS

- 7. Administration of the Convention and budget for the Trust Fund of the Convention for the biennium 2011-2012.

VIII. FINAL MATTERS

- 8.1. Other matters.
- 8.2. Adoption of the report.
- 8.3. Closure of the meeting.

SAMPLE FORMAT FOR CREDENTIALS FOR THE TENTH MEETING OF THE
CONFERENCE OF THE PARTIES TO THE CONVENTION ON BIOLOGICAL
DIVERSITY (COP 10)

CREDENTIALS

I, the undersigned [*Head of State of Government or Minister of Foreign Affairs*], hereby make known that the following delegation has been duly appointed, authorized and empowered to represent [*Country*] at the tenth meeting of the Conference of the Parties to the Convention on Biological Diversity to be held in Nagoya, Japan from the eighteenth to the twenty-ninth of October in the year two thousand and ten.

Head of Delegation [*Name of Head of Delegation*]

Alternate Head of Delegation [*Name of Alternate of Delegation*]

Representative(s) [*Name(s) of representative(s)*]

DONE in [*city*] on thie [*day*] of [*month*] in the [*year*]

Seal and Signature