

Ref: SCBD/BCH/GF/ABw/72371

15 July 2010

NOTIFICATION

Biosafety Clearing-House (BCH) Training Workshop, Nagoya, Japan, 8-9 October 2010 (prior to COP-MOP/5)

Dear Madam/Sir,

I am pleased to announce that the Secretariat, in collaboration with and support of the UNEP-GEF Biosafety Project, will convene a training workshop for National Focal Points for the Biosafety Clearing-House (BCH-NFPs) on 8-9 October 2010, immediately before the fifth meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol (COP-MOP), in Nagoya, Japan. The workshop is in response to COP-MOP decision BS-III/2¹ and in accordance with the BCH's multi-year program of work².

The training workshop is being offered exclusively to BCH National Focal Points who will be in Nagoya, Japan to attend the COP-MOP 5. Participants will receive a comprehensive training in the general navigation of the BCH and management of national records.

Please note that no extra travel funding is available specifically for participation in the workshop. However, a limited number of eligible BCH-NFPs who will already be in Nagoya may apply for daily subsistence allowance (DSA) covering the additional two days of the workshop. Since there are limited number of places available for the training, placement for the workshop will be on a first come first served basis in accordance with the date of receipt of the fully completed registration forms. Please see the attached nomination form to this notification.

Nomination endorsed by the National Protocol Focal Point should be sent as soon as possible but **not later than 3 September 2010.**

Further, it is noted that the working languages for the workshop will be selected based on those indicated by nominees on their application forms. It is important that nominees indicate their preferred UN language of training by order of preference (Arabic, Chinese, English, French, Russian and Spanish) when completing the nomination form.

Please accept, Madam/Sir, the assurances of my highest consideration.

Ahmed Djoghlaif
Executive Secretary

¹ See <http://www.cbd.int/decisions/?m=MOP-03&id=11058&lg=0>.

² See <https://bch.cbd.int/about/mypow.shtml>.

To: CPB Focal Points
BCH Focal Points

**Biosafety clearing-house training workshop,
NAGOYA-JAPAN, 8-9 October 2010**

Pre-Registration Form

Mr. / Ms. / Amb. / Dr. / Prof.

BCH FOCAL POINT'S NAME: _____

Have you ever participated in any BCH training? Yes No

Preferred UN language of training (arrange by order of preference):

Options available are: Arabic, Chinese, English, French Spanish and Russian

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

Organization: _____

Official Address: _____

Telephone: + (_____) _____

Fax: + (_____) _____

E-Mail: _____

Do you require a Daily Subsistence Allowance (DSA) extension to attend this workshop? Yes No

Signature of BCH Focal Point: _____ Date: _____

Name of the Cartagena Protocol Focal Point: _____

Signature of Cartagena Protocol Focal Point: _____ Date: _____

Please return duly completed and signed by scanned email or fax or no later than 3 September 2010 to:

Secretariat of the Convention on Biological Diversity

Fax: + 1 (514) 288-6588

e-mail: secretariat@cbd.int