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26 September 2011

NOTIFICATION

Regional Workshop for Central and Eastern Europe on Updating National Biodiversity Strategies and Action Plans Minsk, Belarus 5 – 8 December, 2011

Dear Madam/Sir,

I am pleased to inform you that, thanks to the financial support provided by Japan and other donors, a regional capacity-building workshop for the updating and revision of National Biodiversity Strategies and Action Plans (NBSAPs) for Central and Eastern Europe countries will be held in Minsk, Belarus from 5 to 8 December 2011. The workshop is organised by the Secretariat of the Convention on Biological Diversity (SCBD), in collaboration with the Ministry of Natural Resources and Environmental Protection of the Republic of Belarus.

This workshop is part of a series of regional and sub-regional capacity-building workshops being organised in 2011 and 2012. The purpose of the workshop is to strengthen national capacities for the development, implementation, review, updating and communication of NBSAPs; to help facilitate national implementation of the Strategic Plan for Biodiversity 2011-2020; and to translate the Post-2010 Strategic Plan into national targets and commitments (decision X/2, paragraph 17). The workshop will also provide an introduction to other COP-10 outcomes. Please note that the workshop will be held in Russian with simultaneous interpretation to English and some presentations will be made in English. Further information is available at: <http://www.cbd.int/nbsap/workshops2.shtml>.

In light of the above, I am pleased to invite you to nominate two representatives of your Government to participate in this workshop. The nomination should be in the form of an official letter addressed to the CBD Executive Secretary signed by yourself, or a senior government official, and should contain the nominees' names and full contact information, including email addresses. This letter can either be scanned and emailed to secretariat@cbd.int or faxed to the

CBD Primary National Focal Points of the following countries: Albania, Armenia, Belarus, Bosnia-Herzegovina, Bulgaria, Croatia, Czech Republic, Estonia, Georgia, Hungary, Kosovo, Latvia, Lithuania, Macedonia, Moldova, Montenegro, Poland, Romania, Russian Federation, Serbia, Slovakia, Slovenia, Ukraine, and Relevant organizations.

Secretariat at + 1 514 288 6588, no later than 10 October 2011. The Secretariat will support the participation of two representatives from each country eligible for financial support under the CBD, with economy-class round-trip tickets and daily subsistence allowances for the duration of the workshop to be provided in accordance with relevant UN rules.

In submitting nominations, Parties are requested to note that one of the participants should be responsible for the development, updating and/or implementation of the national biodiversity strategy and action plan, and be in a position to translate the capacity gained into concrete actions in support of national implementation. The second nomination should be a person with responsibility and experience of supporting the mainstreaming of biodiversity into national development and poverty reduction strategies and plans or other such initiatives, as well as with the experience of building cooperation and synergies among the Rio and/or biodiversity-related conventions.

Upon receipt of nominations, further information on travel and hotel arrangements will be duly communicated. We look forward to receiving your early nominations.

I thank you in advance for your support and cooperation.

Please accept, Madam/Sir, the assurances of my highest consideration.

Ahmed Djoghlaïf
Executive Secretary

[Russian translation provided for convenience]

NOMINEE INFORMATION FORM

To be returned to:

Secretariat of the Convention on Biological Diversity (SCBD)
Fax : +1 514 288 6588 / Email: secretariat@cbd.int

I hereby nominate the following person(s) for the
Regional Workshop for Central and Eastern Europe on Updating National Biodiversity Strategies and Action Plans
5 - 8 December 2011

Deadline: 10 October 2011

1st nominee

Family name (as per passport): Title: Mr. Ms.

First name (as per passport):

Institution/Function:

Date of birth:

Passport number (passport should be valid for 6 months):

Passport Issue Date:

Passport Expiry Date:

Departure and Return city:

Home address:

Tel.:

Mobile:

Email:

2nd nominee

Family name (as per passport): Title: Mr. Ms.

First name (as per passport):

Institution/Function:

Date of birth:

Passport number (passport should be valid for 6 months):

Passport Issue Date:

Passport Expiry Date:

Departure and Return city:

Home address:

Tel.:

Mobile:

Email: