



Ref: SCBD/CONFSERV/NI/80824

12 September 2012

**NOTIFICATION**  
**Vehicle access to the Hyderabad International Convention Centre**

Dear Madam/Sir,

During the High Level Segment of the eleventh meeting of the Conference of the Parties to the Convention on Biological Diversity, vehicle access to the Hyderabad International Convention Centre (HICC) will be limited to vehicles with permit only.

Parties and Governments wishing to obtain a permit for official vehicle access to the venue are required to fill in the attached form and submit the official request to Mr. Kailash Peregu ([logistics.cop11@mci-group.com](mailto:logistics.cop11@mci-group.com)) by **5 October 2012**.

Given the limited parking space at the venue, please note that only **one (1)** vehicle permit per Party or Government will be issued. Permits can be collected at MCI Management Counter at the HICC front desk as of 10 October 2012.

Please ensure that the driver of the vehicle has been registered and accredited as part of the delegation, as conference badge will be required.

Please accept, Madam/Sir, the assurances of my highest consideration.

Braulio Ferreira de Souza Dias  
Executive Secretary

To: All CBD and CPB Focal Points



Secretariat of the Convention on Biological Diversity  
United Nations Environment Programme  
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## Vehicle Registration Form

### Party Information

Country name: \_\_\_\_\_

Name of contact person: \_\_\_\_\_

Phone number: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Vehicle & Driver Information

License Plate Number: \_\_\_\_\_

Car Make & Model: \_\_\_\_\_

Car Colour: \_\_\_\_\_

Driver Name: \_\_\_\_\_

Driver Mobile Number: \_\_\_\_\_

Driver License Copy\*

*\*We need a clear both side scanned copy of the driver license.*

### Rented Vehicle Details (if applicable)

Vehicle Rental Company: \_\_\_\_\_

Rental Company Address: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_

Contact Person Mobile Number: \_\_\_\_\_

**Please submit the form by email to:**

MCI Management India Pvt. Ltd.

Contact Person: Mr. Kailash Peregu

Email: [logistics.cop11@mci-group.com](mailto:logistics.cop11@mci-group.com)