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2 August 2013

## NOTIFICATION

### Third meeting of the Ad Hoc Open-ended Intergovernmental Committee for the Nagoya Protocol on Access and Benefit-sharing, Pyeongchang, Republic of Korea, 24-28 February 2014

Dear Madam/Sir,

I am pleased to confirm that the third meeting of the Ad Hoc Open-ended Intergovernmental Committee for the Nagoya Protocol on Access and Benefit-sharing (ICNP) will be held in Pyeongchang, Republic of Korea, from 24 to 28 February 2014.

The provisional agenda of the meeting is attached for your information and is available on the CBD website at: <http://www.cbd.int/doc/?meeting=ICNP-03>. Other documents for the meeting, as well as the information note for participants, will be made available at the same address in due course.

Indigenous and local communities representatives wishing to receive funding from the Voluntary Trust Fund to facilitate their participation in the above-mentioned meeting, in accordance with decision 8/5, D on the Voluntary Funding Mechanism to facilitate the participation of indigenous and local communities in the work of the Convention, are invited to submit their application forms **no later than 15 November 2013** to ensure that it is received three months before the meeting. Applications received after the deadline may not be considered.

The Voluntary Trust Fund application forms are available in the six official languages of the United Nations on the CBD website at the following link: <http://www.cbd.int/traditional/fund.shtml>. The completed application forms should be sent to the Secretariat either by fax to: +1 514 288 6588, or by electronic mail, as a scanned attachment, to [secretariat@cbd.int](mailto:secretariat@cbd.int), together with a recent *Curriculum Vitae* and an official letter of recommendation from the relevant organization, addressed to the Executive Secretary of the CBD.

I would like to take this opportunity to remind you of notification of 17 January 2013 (<http://www.cbd.int/doc/notifications/2013/ntf-2013-003-abs-en.pdf>) and the subsequent one of 16 May 2013 (<http://www.cbd.int/doc/notifications/2013/ntf-2013-037-abs-en.pdf>), in which Parties, other Governments, international organizations, indigenous and local communities and relevant stakeholders were kindly invited to provide views and/or relevant information to the Executive Secretary on the following issues for the consideration by the Intergovernmental Committee:

To: Indigenous and local community organizations



Convention on  
Biological Diversity

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- a) Monitoring and reporting (Article 29);
- b) Development, updating and use of sectoral and cross-sectoral model contractual clauses, voluntary codes of conduct, guidelines and best practices and/or standards (Article 19 and 20).

Please note that all submissions, accompanied by an official cover letter addressed to the Executive Secretary, should be sent by e-mail to [secretariat@cbd.int](mailto:secretariat@cbd.int) as soon as possible and **no later than 10 September 2013**. To facilitate the compilation of documents for the meeting, we would appreciate receiving the submissions in **Word format**.

I look forward to the participation of your organization in the above-mentioned meeting, and your continued contribution to the work of the Convention and the Nagoya Protocol.

Please accept, Madam/Sir, the assurances of my highest consideration.

Braulio Ferreira de Souza Dias  
Executive Secretary

Attachment

**Convention on  
Biological Diversity**Distr.  
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OPEN-ENDED AD HOC INTERGOVERNMENTAL  
COMMITTEE FOR THE NAGOYA PROTOCOL ON  
ACCESS TO GENETIC RESOURCES AND THE  
FAIR AND EQUITABLE SHARING OF BENEFITS  
ARISING FROM THEIR UTILIZATION

Third meeting

Pyeongchang, Republic of Korea, 24-28 February 2013

**PROVISIONAL AGENDA**

1. Opening of the meeting.
2. Organizational matters:
  - 2.1. Officers;
  - 2.2. Adoption of the agenda;
  - 2.3. Organization of work.
3. Outstanding issues for consideration by the Intergovernmental Committee in accordance with its work plan (decision X/1, annex II):
  - 3.1. Development of a programme budget for the biennium following the entry into force of the Protocol.
  - 3.2. Consideration of rules of procedure for the Conference of the Parties serving as the meeting of the Parties to the Protocol (Article 26, paragraph 5).
  - 3.3. Elaboration of a draft provisional agenda for the first meeting of the Conference of the Parties serving as the meeting of the Parties to the Protocol (Article 26, paragraph 6).
  - 3.4. The need for and modalities of a global multilateral benefit-sharing mechanism (Article 10).
  - 3.5. Modalities of operation of the Access and Benefit-sharing Clearing-House (Article 14, paragraph 4)
  - 3.6. Measures to assist in capacity-building, capacity development and strengthening of human resources and institutional capacities in developing countries, in particular the least developed countries and small island developing States amongst them, and countries with economies in transition taking into account the needs identified by the Parties concerned for the implementation of the Protocol (Article 22).

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- 3.7. Cooperative procedures and institutional mechanisms to promote compliance with the Protocol and to address cases of non-compliance, including procedures and mechanisms to offer advice or assistance where appropriate (Article 30).
4. Additional issues identified in decision XI/I:
  - 4.1. Monitoring and reporting (Article 29).
  - 4.2. Exchange of views on the development, updating and use of sectoral and cross-sectoral model contractual clauses, voluntary codes of conduct, guidelines and best practices and standards (Article 19 and 20).
  - 4.3. Exchange of views on the state of implementation of the Nagoya Protocol.
5. Other matters.
6. Adoption of the report.
7. Closure of the meeting.

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