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2 August 2013

NOTIFICATION

Third meeting of the Ad Hoc Open-ended Intergovernmental Committee for the Nagoya Protocol on Access and Benefit-sharing, Pyeongchang, Republic of Korea, 24-28 February 2014

Dear Madam/Sir,

I am pleased to confirm that the third meeting of the Ad Hoc Open-ended Intergovernmental Committee for the Nagoya Protocol on Access and Benefit-sharing (ICNP) will be held in Pyeongchang, Republic of Korea, from 24 to 28 February 2014.

The provisional agenda of the meeting is attached for your information and is available on the CBD website at: <http://www.cbd.int/doc/?meeting=ICNP-03>. Other documents for the meeting, as well as the information note for participants, will be made available at the same address in due course.

Subject to the availability of funds in the Special Voluntary Trust Fund (BZ), the Secretariat will finance the participation of one representative from each of the developing country Parties to the Convention, in particular, the least developed and small-island developing States amongst them, and Parties with economies in transition. In view of the budget constraints, and in order to allow the participation of a larger number of delegates, the Secretariat will be using special airfare tickets which impose restrictions with respect to the changing of passenger's name, travel dates and itinerary. Parties are invited to communicate to the Secretariat the name(s) and coordinates of their Government's officially designated representative(s) to the meeting **no later than 15 November 2013**.

Designation of representatives to attend the meeting should be submitted through an official letter addressed to the Executive Secretary either by fax to +1 514 288 6588, or by e-mail, as a scanned attachment, to secretariat@cbd.int.

I would like to take this opportunity to remind you of the notification of 17 January 2013 (<http://www.cbd.int/doc/notifications/2013/ntf-2013-003-abs-en.pdf>) and the subsequent one of 16 May 2013 (<http://www.cbd.int/doc/notifications/2013/ntf-2013-037-abs-en.pdf>), in which Parties, other Governments, international organizations, indigenous and local communities and relevant stakeholders were kindly invited to provide views and/or relevant information to the Executive Secretary on the following issues for the consideration by the Intergovernmental Committee:

To: CBD Focal Points and ICNP Focal Points



Convention on
Biological Diversity

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- a) Monitoring and reporting (Article 29);
- b) Development, updating and use of sectoral and cross-sectoral model contractual clauses, voluntary codes of conduct, guidelines and best practices and/or standards (Article 19 and 20).

In addition, Parties are also invited to provide to the Executive Secretary information on national or regional developments of relevance to the ratification and implementation of the Nagoya Protocol, as it becomes available.

Please note that all submissions, accompanied by an official cover letter addressed to the Executive Secretary, should be sent by e-mail to secretariat@cbd.int as soon as possible and **no later than 10 September 2013**. To facilitate the compilation of documents for the meeting, we would appreciate receiving the submissions in **Word format**.

I look forward to the participation of your Government in the above-mentioned meeting, and your continued contribution to the work of the Convention and the Nagoya Protocol.

Please accept, Madam/Sir, the assurances of my highest consideration.

Braulio Ferreira de Souza Dias
Executive Secretary

Attachment

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OPEN-ENDED AD HOC INTERGOVERNMENTAL
COMMITTEE FOR THE NAGOYA PROTOCOL ON
ACCESS TO GENETIC RESOURCES AND THE
FAIR AND EQUITABLE SHARING OF BENEFITS
ARISING FROM THEIR UTILIZATION

Third meeting

Pyeongchang, Republic of Korea, 24-28 February 2013

PROVISIONAL AGENDA

1. Opening of the meeting.
2. Organizational matters:
 - 2.1. Officers;
 - 2.2. Adoption of the agenda;
 - 2.3. Organization of work.
3. Outstanding issues for consideration by the Intergovernmental Committee in accordance with its work plan (decision X/1, annex II):
 - 3.1. Development of a programme budget for the biennium following the entry into force of the Protocol.
 - 3.2. Consideration of rules of procedure for the Conference of the Parties serving as the meeting of the Parties to the Protocol (Article 26, paragraph 5).
 - 3.3. Elaboration of a draft provisional agenda for the first meeting of the Conference of the Parties serving as the meeting of the Parties to the Protocol (Article 26, paragraph 6).
 - 3.4. The need for and modalities of a global multilateral benefit-sharing mechanism (Article 10).
 - 3.5. Modalities of operation of the Access and Benefit-sharing Clearing-House (Article 14, paragraph 4)
 - 3.6. Measures to assist in capacity-building, capacity development and strengthening of human resources and institutional capacities in developing countries, in particular the least developed countries and small island developing States amongst them, and countries with economies in transition taking into account the needs identified by the Parties concerned for the implementation of the Protocol (Article 22).

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In order to minimize the environmental impacts of the Secretariat's processes, and to contribute to the Secretary-General's initiative for a C-Neutral UN, this document is printed in limited numbers. Delegates are kindly requested to bring their copies to meetings and not to request additional copies.

- 3.7. Cooperative procedures and institutional mechanisms to promote compliance with the Protocol and to address cases of non-compliance, including procedures and mechanisms to offer advice or assistance where appropriate (Article 30).
4. Additional issues identified in decision XI/I:
 - 4.1. Monitoring and reporting (Article 29).
 - 4.2. Exchange of views on the development, updating and use of sectoral and cross-sectoral model contractual clauses, voluntary codes of conduct, guidelines and best practices and standards (Article 19 and 20).
 - 4.3. Exchange of views on the state of implementation of the Nagoya Protocol.
5. Other matters.
6. Adoption of the report.
7. Closure of the meeting.
