



Ref.: SCBD/OES/BD/OJ/moc/82978

12 December 2013

## NOTIFICATION

### Twelfth meeting of the Conference of the Parties to the Convention on Biological Diversity (COP 12) 6 to 17 October 2014 – Pyeongchang, Republic of Korea

Dear Madam/Sir,

I have the honour to inform you that, at the invitation of the Government of the Republic of Korea, the twelfth meeting of the Conference of the Parties to the Convention on Biological Diversity (COP 12) will be held in Pyeongchang, Republic of Korea, from 6 to 17 October 2014, back-to-back with the seventh meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol on Biosafety, which will be held from 29 September to 3 October 2014.

The provisional agenda of the meeting, as approved by the Bureau of the Conference of the Parties, is attached. The annotated agenda will be made available six months prior to the meeting. Other pre-session documentation will be made available as soon as practicable and, in any case, no later than six weeks prior to the meeting. The pre-session documents and information for participants will be accessible at: <http://www.cbd.int/doc/?meeting=COP-12>. Additional information on the organization of the meeting, including its high level segment, will be made available in due course.

I would be grateful if your Government could submit to the Secretariat the names of the representatives of your delegation to COP 12, including the names of the alternate representative(s) and advisor(s), as soon as possible but no later than **15 September 2014**.

In accordance with rule 18 of the rules of procedure for meetings of the Conference of the Parties, credentials must be submitted to the Secretariat no later than 24 hours after the opening of the meeting to confirm that delegates have been duly appointed, authorized and empowered to represent their country at the meeting. The credentials must be signed by the Head of State or Government or by the Minister of Foreign Affairs, except in the case of regional economic integration organization, in which case it should be signed by the competent authority of that organization. You will find attached herewith, for your convenience, a sample format of appropriate credentials.

Subject to the availability of contributions to the Special Voluntary Trust Fund for Facilitating Participation of Parties in Convention process established by Decision III/24, and in accordance with the interim policy adopted by the Bureau in this regard, the Secretariat expects to be in a position to finance the participation of one representative from eligible countries for both meetings. Eligible Parties to the Convention wishing to solicit such assistance are kindly requested to inform the Secretariat of the name and contact information of the designated representative to receive financial support as soon as possible but no later than **30 May 2014**. Please note that the Secretariat will be unable to respond positively to requests for financial support after this deadline.

To : All CBD National Focal Points



Convention on  
Biological Diversity

Secretariat of the Convention on Biological Diversity  
United Nations Environment Programme  
413 Saint-Jacques Street, Suite 800, Montreal, QC, H2Y 1N9, Canada  
Tel : +1 514 288 2220 Fax : +1 514 288 6588  
[secretariat@cbd.int](mailto:secretariat@cbd.int) [www.cbd.int](http://www.cbd.int)



In view of budget constraints and in order to allow the maximum number of countries to participate in the meeting, the Secretariat will be using special airfare tickets for sponsored delegates. This imposes restrictions with respect to changes of passenger name, travel date and itinerary. In this regard, it will not be possible for the Secretariat to accommodate name changes after 1 August 2014.

Please accept, Madam/Sir, the assurances of my highest consideration.

Braulio Ferreira de Souza Dias  
Executive Secretary

Enclosure

SAMPLE FORMAT FOR CREDENTIALS FOR THE  
TWELFTH MEETING OF THE CONFERENCE OF THE PARTIES  
TO THE CONVENTION ON BIOLOGICAL DIVERSITY (COP 12)

CREDENTIALS

I, the undersigned [*Head of State or Government or Minister of Foreign Affairs*], hereby make known that the following delegation has been duly appointed, authorized and empowered to represent [*Country*] at the twelfth meeting of the Conference of the Parties to the Convention on Biological Diversity to be held in Pyeongchang, Republic of Korea from the sixth to the seventeenth of October in the year two thousand and fourteen.

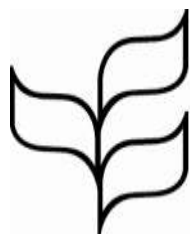
Head of Delegation [*Name of Head of Delegation*]

Alternate Head of Delegation [*Name of Alternate Head of Delegation*]

Representative(s) [*Name of Representative(s)*]

**DONE** in [*City*] on the [*Day*] of [*Month*] in the [*Year*]

*Seal and Signature*



## Convention on Biological Diversity

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ORIGINAL: ENGLISH

CONFERENCE OF THE PARTIES TO THE  
CONVENTION ON BIOLOGICAL DIVERSITY  
Twelfth meeting  
Pyeongchang, Republic of Korea, 6-17 October 2014

### PROVISIONAL AGENDA

#### I. ORGANIZATIONAL MATTERS

1. Opening of the meeting.
2. Election of officers.
3. Adoption of the agenda.
4. Organization of work.
5. Report on the credentials of representatives to the twelfth meeting of the Conference of the Parties.
6. Pending issues.
7. Date and venue of the thirteenth meeting of the Conference of the Parties.

#### II. REPORTS

8. Reports of intersessional and regional preparatory meetings.
9. Report of the Executive Secretary on the administration of the Convention and the budget for the Trust Funds of the Convention.
10. Status of the Nagoya Protocol on Access to Genetic Resources and the Fair and Equitable Sharing of Benefits Arising from their Utilization.

#### III. ASSESSING PROGRESS IN THE IMPLEMENTATION OF THE STRATEGIC PLAN FOR BIODIVERSITY 2011-2020<sup>1</sup>

11. Global Biodiversity Outlook: fourth edition.
12. Review of the updated national biodiversity strategies and action plans.

<sup>1</sup> Consideration of this cluster of items will start with a special informal session to share experiences and discuss challenges in the achievement of the Strategic Plan for Biodiversity 2011-2020 and its Aichi Biodiversity Targets.

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13. Mid-term review of progress towards the goals of the Strategic Plan for Biodiversity 2011-2020, including the programmes of work and the Aichi Biodiversity Targets.
14. Review of progress in providing support in implementing the objectives of the Convention and its Strategic Plan for Biodiversity 2011-2020.

**IV. ENHANCING IMPLEMENTATION TO ACHIEVE THE STRATEGIC PLAN FOR BIODIVERSITY 2011-2020**

15. Contribution to the Millennium Development Goals and to the post-2015 development agenda and sustainable development goals.
16. Further development of tools and guidance to assist implementation of the Convention and the Strategic Plan for Biodiversity 2011-2020.
17. Capacity-building, enhancement of technical and scientific cooperation and other initiatives to assist implementation.
18. Resource mobilization.
19. Financial mechanism.

**V. OTHER ITEMS RESULTING FROM THE PROGRAMME OF WORK OF THE CONVENTION**

20. Access and benefit-sharing and status of the Nagoya Protocol.
21. Article 8(j) and related provisions.
22. Liability and redress.
23. Marine and coastal biodiversity.
24. Climate change and biodiversity.
25. Invasive alien species.
26. Geoengineering and synthetic biology.

**VI. OPERATIONS OF THE CONVENTION AND COOPERATION**

27. Multi-year programme of work of the Conference of the Parties up to 2020.
28. Improving the efficiency of structures and processes under the Convention, and retirement of decisions.
29. Cooperation with other conventions, international organizations and stakeholders' engagement, including business.
30. Budget for the programme of work for the biennium 2015-2016.

**VII. FINAL MATTERS**

31. Other matters.
32. Adoption of the report.
33. Closure of the meeting.

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