



Ref.: SCBD/RMCS/MR-H/FB/84534

1 April 2015

## NOTIFICATION

### Implementation of Umoja by the CBD Secretariat

Dear Madam/Sir,

As part of a United Nations-wide initiative, in keeping with resolution A/RES/63/262 of the General Assembly of 24 December 2008, the Secretariat of the Convention on Biological Diversity will be implementing a new Enterprise Resource Planning system named “Umoja” with effect from 1 June 2015.

The objective is to modernize the United Nations’ technology, tools and processes. Some of the advantages of the change to Umoja will include real-time data, transparency, master-data one-time entry, financial control, automation, visibility, shared catalogues, forecasting and shared databases. Umoja will consolidate the management of all administrative processes across the United Nations under a single integrated system, including finance/accounting, procurement, human resources, supply chain management central support services and other core functions.

Prior to its deployment, there will be a scheduled blackout period during the last two weeks of May 2015, during which time no financial transactions will be possible. Both before and after this period there may be disruptions and delays in the processing of travel, drafting of contracts, processing of payments and other functions which may affect the Parties, implementing partners and other organizations that the Secretariat deals with.

The Secretariat wishes, therefore, to alert Parties and partners to possible delays in the provision of some of its services in the coming months and thanks Parties and partners in advance for their patience and understanding during the introduction of Umoja.

Please accept, Madam/Sir, the assurances of my highest consideration.

Braulio Ferreira de Souza Dias  
Executive Secretary

To : CBD National Focal Points



Convention on  
Biological Diversity

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