



Ref.: SCBD/OES/BD/AR/85855

20 July 2016

Vacancy Announcement: Executive Secretary, Secretariat for the Convention on Biological Diversity (SCBD)

Dear Madam/Sir,

I would like to bring to your attention a note verbale addressed to all Permanent Missions to the United Nations Offices in New York, Geneva, Nairobi and Vienna, the United Nations departments and bodies, specialized agencies, intergovernmental and other organizations, requesting them to nominate candidates for the position of Executive Secretary of the Secretariat of the Convention on Biological Diversity (SCBD) at the level of Assistant-Secretary-General, based in Montreal, Canada.

The United Nations Environment Programme (UNEP) is an equal opportunity employer and encourages female candidates to apply. All nominations should include the curriculum vitae of the candidates and must be sent by email to UNEP's Executive Office, e-mail:executiveoffice@unep.org, by Thursday, 8 September 2016.

The announcement is also available on the UNEP website, http://unep.org/vacancies/pdf/Executive_Secretary_SCBD.pdf

Please accept Madam/Sir, the assurances of my highest consideration.

Braulio Ferreira de Souza Dias
Executive Secretary

Enclosure

CBD, CPB, ABS, SBSTTA Focal Points, International and Non-Governmental Organizations, Indigenous Peoples and Local Communities and relevant organizations



Convention on
Biological Diversity

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NOTE VERBALE

Executive Secretary, Secretariat of the Convention on Biological Diversity

The Secretariat of the United Nations presents its compliments to all Permanent Missions to the United Nations Office in New York, Geneva, Nairobi and Vienna, the United Nations departments and bodies, specialised agencies, intergovernmental and other organizations, and has the honour to request the nomination of candidates for the position of Executive Secretary of the Secretariat of the Convention on Biological Diversity (SCBD) at the level of Assistant Secretary-General. This position is based in Montreal (Canada).

In accordance with Decision X/45, Article II.2 of the Revised Administrative Arrangements between the United Nations Environment Programme (UNEP) and the CBD, adopted by the Conference of the Parties to the Convention at its tenth meeting in Nagoya (COP10), the Executive Secretary will be appointed by the Secretary General as recommended by the Executive Director of UNEP, in consultation with the Conference of the Parties through its Bureau.

UNEP, as the leading global environmental authority within the United Nations system, promotes the environmental dimension of sustainable development and serves as the authoritative advocate for the global environment. UNEP hosts the CBD Secretariat, in line with its relevant articles, Decisions of its Conference of the Parties as well as Decisions of the United Nations Environment Assembly (UNEA) of UNEP.

The Convention has three objectives: the conservation of biological diversity, the sustainable use of its components and the fair and equitable sharing of the benefits arising out of the utilization of genetic resources, including by appropriate access to genetic resources and by appropriate transfer of relevant technologies, taking into account all rights over those resources and to technologies, and by appropriate funding.

There are three Protocols under the Convention: (a) The Cartagena Protocol on Biosafety, (b) The Nagoya – Kuala Lumpur Supplementary Protocol on Liability and Redress to the Cartagena Protocol on Biosafety and (c) The Nagoya Protocol on Access to Genetic Resources and the Fair and Equitable Sharing of Benefits Arising from their Utilization.

The Executive Secretary has dual reporting lines, and is accountable to the Conference of the Parties through its Bureau for programme delivery and policy related issues and to the Executive Director of UNEP for administrative and financial issues. Following COP10, the Executive Secretary is expected to fully implement the Convention's programme of work, its newly approved plans and strategies, with a specific focus on the implementation of the newly adopted protocols, as listed above.

The Executive Secretary must have extensive experience and knowledge of the environmental and sustainable development agenda. She/he must be a strong leader and manager with highly developed diplomatic and public policy skills, including experience at the

international level. Candidates must demonstrate a strong track record in organizational strategy and development, including results-based management.

Further information on CBD is available at the following website: <https://www.cbd.int/>

In accordance with the policy for the nomination of candidates, the UNEP Secretariat wishes to highlight that it is the responsibility of the nominating Government to ensure that each candidate it nominates has not been convicted of, or is not currently under investigation or being prosecuted for, any criminal offence, or any violation of international human rights law or international humanitarian law. In the case of nominees who have been investigated for, charged with or prosecuted for any criminal offence but were not convicted, the nominating Government is requested to provide information regarding the investigation(s) or prosecutions concerned. The nominating Government is also requested to certify that it is not aware of any allegations against its nominated candidates that they have been involved, by act or omission, in the commission of any acts that amount to violations of international human rights law or international humanitarian law.

Individuals who are either nominated by Member States or who seek to serve with the United Nations in any individual capacity will be required, if short listed, to complete a self-attestation stating that they have not committed, been convicted of, nor prosecuted for, any criminal offence and have not been involved, by act or omission, in the commission of any violation of international human rights law or international humanitarian law.

In order to ensure a wide pool of candidates for this position, the Secretariat would welcome any nominations to supplement the Secretary-General's own search and consultations. UNEP is an equal opportunity employer and encourages applications from women candidates.

All nominations for this position should include the curriculum vitae of the candidates and must be sent by e-mail to: executiveoffice@unep.org. Closing date for applications is Thursday, 8 September 2016.

For more information about the position visit: www.unep.org/vacancies

A handwritten signature in blue ink, consisting of stylized cursive letters, positioned above the date.

11 July 2016