



Ref.: SCBD/IMS/ET/LZ/86776

21 August 2017

NOTIFICATION
Regional Bio-Bridge Roundtable for Asia Pacific
16-19 October 2017, Incheon, Republic of Korea

Madam/Sir,

I am pleased to inform you that the Secretariat of the Convention on Biological Diversity is organizing, in collaboration with the Ministry of Environment of the Republic of Korea and the National Institute of Biological Resources, a *Regional Bio-Bridge Roundtable for Asia Pacific* to be held from 16 to 19 October 2017 in Incheon, Republic of Korea. The roundtable is organized with the generous funding from the Republic of Korea, as part of its overall support for the Bio-Bridge Initiative.

As you may recall, the Bio-Bridge Initiative was established by the Government of the Republic of Korea at the twelfth meeting of the Conference of the Parties to the Convention in 2014 to enhance technical and scientific cooperation and technology transfer for the effective implementation of the Strategic Plan for Biodiversity 2011-2020 and the achievement of the Aichi Biodiversity Targets.

The objective of the roundtable is to raise awareness of the Bio-Bridge Initiative and facilitate interaction between Parties requiring technical assistance and Parties and/or organizations that could provide such assistance with a view to identifying matchmaking opportunities and fostering partnerships. The roundtable also seeks to identify opportunities for upscaling projects, facilitated by the Bio-Bridge Initiative, by leveraging additional support from relevant initiatives and mechanisms such as the Global Environment Facility, the Green Climate Fund, the Climate Technology Centre and Network, the Standards and Trade Development Facility and the Sustainable Development Goals Technology Facilitation Mechanism.

Accordingly, I am pleased to invite your Government to nominate one representative, working in the field of technical and scientific cooperation and technology transfer under the Convention and/or its Protocols, to participate in the roundtable. Subject to the availability of funds, participation of nominated representatives from eligible countries will be supported in accordance with relevant United Nations rules and based on a first come, first served basis.

Nominations should be submitted to the Secretariat using the attached nomination form and must be accompanied by an official signed letter of nomination, clearly indicating the name and full contact information of the nominee. The nominations should be sent via e-mail to secretariat@cbd.int or faxed to + 1 514 288 6588 as soon as possible but **no later than 8 September 2017**.

Please accept, Madam/Sir, the assurances of my highest consideration.

Cristiana Paşca Palmer, PhD
Executive Secretary

Enclosure

To: CBD Focal Points, SBSTTA Focal Points and CHM Focal Points in the Asia Pacific Region



NOMINATION FORM

Regional Bio-Bridge Roundtable for Asia Pacific

16-19 October, Incheon, Republic of Korea

I. INFORMATION ON THE NOMINEE

Family name: _____

First name: _____

Gender: _____ Nationality: _____

Name of the Ministry/Agency: _____

Name of the Department/Unit: _____

Address: _____

Telephone (country and city codes): + _____ Fax: + _____

E-mail: _____

II. QUALIFICATIONS AND EXPERIENCE OF THE NOMINEE
(To be completed by the nominee)

2. *Current employment*

- (a) Official title (current position): _____
- (b) Date of appointment to current position: _____
- (c) Expected duration of current position: _____

3. *Description of the relevant activities of your organization:*



4. Indicate what relevant information and experience you can contribute to the roundtable:

5. Please provide a brief statement indicating how you and your organization would benefit from participation in this meeting and how you plan to utilize the experience in your work in the context of the implementation of the Convention on Biological Diversity:

III. ADDITIONAL INFORMATION

6. Indicate if you have participated in other meetings/workshops on a similar topic:

Name of meeting/training:	Date/Venue:

7. I agree that, if selected, I will complete all the pre- and post-meeting assignments requested and attend all the meeting sessions. I also agree that, upon return to my work place, I will apply and share with others the knowledge and skills acquired from the meeting and will report back to the CBD Secretariat within the prescribed period for this event.

Signature

Date

OFFICIAL ENDORSEMENT

A letter of nomination and recommendation signed by the administrative head of the nominee's organization and the nominee's CV must be attached to this form. Without this signed letter and CV, the application will not be complete and the Secretariat will not be able to consider them.

(This statement in support for the candidate is required. It must be completed, signed, and stamped by the head of the national institution from which the candidate comes.)

Name of Head of Institution: _____

Title: _____

Name of Institution: _____

Country: _____

endorses the application of Mr./Mrs./Miss _____ for the _____
_____ (name of meeting/training) to be held from ____ to _____
in _____ (name of city and country).

The institution confirms that on his/her return, Mr./Mrs./Miss _____ will retain his/her current responsibilities related to subject matter of the meeting/training and will be supported to apply and share the knowledge and skills gained from the meeting/training.

Signature and Stamp

Date:

Name (Please Print)

(Signature)

THIS APPLICATION HAS TO BE SIGNED, DATED AND ACCOMPANIED BY AN OFFICIAL LETTER OF NOMINATION AND RECEIVED BY THE SECRETARIAT:

The Executive Secretary
Secretariat of the Convention on Biological Diversity
413 St.-Jacques Street, Suite 800
Montreal, Quebec, Canada. H2Y 1N9
Tel.: 1 514 288 2220
Fax: 1 514 288 6588
Web: <http://www.cbd.int>
E-mail: secretariat@cbd.int