

**NOTIFICATION**  
**Preparation of an interim budget for 2022**

Dear Madam/Sir,

Reference is made to notification [2021-58](#) issued on 18 August 2021, regarding the fifteenth meeting of the Conference of the Parties to the Convention and the meetings of the Parties to the Cartagena and Nagoya Protocols. The working document on the proposed interim budget for the programme of work of the Convention on Biological Diversity, the Cartagena Protocol on Biosafety and the Nagoya Protocol on Access and Benefit-sharing for the year 2022, is now available on the meeting [webpage](#).

As noted in the annotations to the agendas for the meetings, it is expected that a Budget Contact Group will be constituted during the first part of COP 15 and the concurrent meetings of the Parties to the Protocols in October 2021 to prepare a draft decision on the interim budget for 2022. The draft will then be submitted, through the COP President, to the Parties for consideration and adoption in the final Plenary session of the meetings.

In order to support the formal process at the first part of the meetings in October, an informal group of representatives of Parties is being formed. The composition and operation of the informal group will be informed by precedents and experience from previous relevant processes as regards reviewing and finalizing the budget for the programme of work of the Secretariat. This includes, among other things, the principle that the informal group on interim budget for 2022 is open for participation by any representative of a Party to the Convention and/or the Protocols. Members of the COP Bureau have been requested to conduct consultations with Parties in their respective regions with a view to identifying representatives who would take part in the informal group. In that regard, representatives of Parties who may wish to be part of the informal group or to identify potential members, may contact the Bureau members representing their respective region as soon as possible and no later than **15 September 2021**. The list of members of the COP Bureau is available at: <https://www.cbd.int/cop-bureau/>.

The informal group is planned to undertake its work from 20 September 2021. It will conduct its work under the guidance of the COP President and members of the Bureau, and with the support of the Secretariat. The informal group will work on the basis of the working document prepared by the Executive Secretary. Since deliberations will continue once a formal Budget Contact Group is constituted during the first part of the meetings in October 2021, in the interests of continuity, and as far as possible and appropriate, representatives serving on the informal group may also be designated to serve on the Budget Contact Group, and Parties may wish to take this into account when identifying representatives who would take part in the informal group.

Please accept, Madam/Sir, the assurances of my highest consideration.

Elizabeth Maruma Mrema  
Executive Secretary

To: CBD National Focal Points, Cartagena Protocol Focal Points, ABS Focal Points

