

NOTIFICATION

Registration for Part Two of the Fifteenth meeting of the Conference of the Parties to the Convention and the concurrent meetings of the Parties to the Cartagena and Nagoya Protocols, and for the fifth meeting of the Working Group on the Post-2020 Global Biodiversity Framework 3 - 19 December 2022 – Montreal, Canada

Dear Madam/Sir,

As noted in notification [2022-044](#) issued on 21 July 2022, the Fifteenth meeting of the Conference of the Parties (COP 15) to the Convention on Biological Diversity, the Tenth meeting of the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol on Biosafety (CP-MOP 10), and the Fourth meeting of the Conference of the Parties serving as the meeting of the Parties to the Nagoya Protocol on Access to Genetic Resources and the Fair and Equitable Sharing of Benefits Arising from their Utilization (NP-MOP 4) (the “Meetings” hereinafter), will take place at the seat of the Secretariat, in Montreal, Canada from 7 to 19 December 2022.

The Meetings will be preceded by the fifth meeting of the Open-ended Working Group on the Post-2020 Global Biodiversity Framework (WG2020-5), to be held from 3 to 5 December 2022, at the same venue.

The above-mentioned Meetings and WG2020-5 will proceed subject to confirmation of the availability of the necessary financial resources.

The provisional agendas of the Meetings are available via the Meetings webpage: <https://www.cbd.int/conferences/2021-2022>. Other pre-session documentation will be made available as soon as practicable and, in any case, no later than six weeks prior to the Meetings. Additional information on the organization of the Meetings, including the high-level segment, will be made available in due course. Relevant documents for the WG2020-5 meeting will be made available at: <https://www.cbd.int/conferences/post2020/wg2020-05/documents>.

Nomination (Governments)

In accordance with the Rules of Procedure for meetings of the Conference of the Parties, Governments could submit the designation of their representatives to attend WG2020-5, COP 15, COP-MOP 10 and/or COP-MOP 4 meetings through an official letter of nomination addressed to the Executive Secretary of the Convention on Biological Diversity (CBD), providing the names and contact details of their delegation, as well as the title of the meeting or meetings they wish to attend. The letter should be submitted to the Secretariat by e-mail to: secretariat@cbd.int or by fax at +1 514-288-6588, as soon as possible and preferably by **31 October 2022**.

Subject to the availability of contributions to the Special Voluntary Trust Fund for Facilitating Participation of Parties in Convention processes, the Secretariat expects to be in a position to finance the participation in the Meetings, including WG2020-5, of up to three representatives from each eligible country Party, i.e. developing countries Parties to the Convention, in particular the least developed countries and small island developing States, as well as Parties with economies in transition. Eligible Parties to the Convention wishing to solicit such assistance are kindly requested to inform the Secretariat, through an official letter, of the name(s) and contact information of the designated representative(s) to receive financial support as soon as possible but no later than **30 September 2022**. Please note that the Secretariat will be unable to respond positively to requests for financial support after this deadline.

Due to the increased security procedures for travellers and budget constraints, and with a view to enable the participation of a maximum number of countries in the Meetings, the Secretariat will be using special airfare tickets for sponsored delegates that impose restrictions with respect to the changing of passenger’s name, travel dates and itinerary. Please note, therefore, that it will not be possible for the Secretariat to accommodate name changes after ticket has been issued.

To: CBD National Focal Points, ABS National Focal Points, Cartagena Protocol Focal Points, SBSTTA Focal Points, international organizations, indigenous peoples and local communities and relevant organizations

Credentials (Governments)

I wish to remind Parties to the Convention on Biological Diversity, the Cartagena Protocol and the Nagoya Protocol that, in accordance with rule 18 of the Rules of Procedure for meetings of the Conference of the Parties, credentials of representatives and the names of alternate representatives and advisers must be submitted to the Secretariat no later than 24 hours after the opening of the Meetings (i.e. 8 December 2022) to confirm that the delegates have been duly appointed, authorized and empowered to represent their country at the Meetings. The credentials must be signed by the Head of State or Government or by the Minister of Foreign Affairs, except in the case of regional economic integration organizations, in which case it should be signed by the competent authority of that organization.

Credentials shall be delivered in their original form. If prevented from delivering the original credentials due to exceptional circumstances, they should be delivered as soon as feasible. Some representatives of Parties might face difficulties in obtaining credentials in a timely manner. I, therefore, kindly request Parties to initiate national processes well in advance. For your convenience, sample formats of appropriate credentials are available here (<https://www.cbd.int/doc/meetings/cop/cop-15/cop-credentials-template-en.docx>).

Please note that credentials are not required for the WG2020-5 meeting.

Nomination (Organizations)

In accordance with the Rules of Procedure for meetings of the Conference of the Parties, the WG2020-5, COP 15, COP-MOP 10 and COP-MOP 4 meetings are open to organizations and agencies, whether governmental or non-governmental, qualified in fields relating to the conservation and sustainable use of biological diversity, which have informed the Secretariat of their wish to be represented at the Meetings.

For organizations already accredited as observers to CBD meetings: Registration of representatives from these organizations is subject to the receipt of an official letter addressed to the CBD Executive Secretary, providing the names and contact details of their delegation, as well as the title of the meeting or meetings they wish to attend. The letter should be submitted to the Secretariat by e-mail to: secretariat@cbd.int or by fax at +1 514-288-6588, as soon as possible and preferably by **31 October 2022**.

For new organizations requesting admission as observers: Registration of representatives from these organizations is subject to the receipt of an expression of interest on official letterhead of the organization, providing a statement demonstrating the organization's qualifications in fields relating to the conservation and sustainable use of biological diversity, and statutes/by-laws. For further information on required documentation, please refer to the following link: <https://www.cbd.int/ngo/meetings.shtml>. The letter and required documentation should be submitted to the Secretariat by e-mail to: secretariat@cbd.int or by fax at +1 514-288-6588, by **30 September 2022**.

Online registration

Online registration for the above meetings will be open from **15 August 2022**. Further information regarding online registration will be provided in due course. Early registration is encouraged.

High-Level Segment

I also wish to inform Parties and observers that the Government of the People's Republic of China, in consultation with the Government of Canada, host of part two of the Meetings, and with the Secretariat, has decided to convene a high-level segment from 15 to 17 December 2022 in order to provide political momentum for the adoption and effective implementation of the post-2020 global biodiversity framework and other decisions at the Meetings. Further information on the organization and modalities of this important high-level segment will be made available in due course.

The Fifteenth meeting of the Conference of the Parties to the Convention and the concurrent meetings of the Parties to the Cartagena and Nagoya Protocols, including the adoption of the post-2020 global biodiversity framework, will be a unique and historic event expected to play a significant role in building resilience and galvanizing international cooperation in the face of growing environmental, health and development challenges.

Please accept, Madam/Sir, the assurances of my highest consideration.

Elizabeth Maruma Mrema
Executive Secretary