

## NOTIFICATION

### Submission of views and experience on participating in or conducting virtual and hybrid meetings

Dear Madam/Sir,

The Conference of the Parties to the Convention, and the Conference of the Parties serving as the meeting of the Parties to the Cartagena Protocol, and the meeting of the Parties to the Nagoya Protocol, adopted, at Part II of their fifteenth, tenth and fourth meetings, respectively, decisions on the review of the effectiveness of processes under the Convention and its Protocols (decisions 15/18, CP-10/8 and NP-4/9, respectively).

I would like to draw your attention to paragraph 8 of the respective decisions, which requests the Executive Secretary to compile views from Parties and relevant stakeholders, and the experience and relevant studies available, especially within the United Nations system, on conducting virtual and hybrid meetings held in 2021 and 2022, and to prepare options for procedures for such virtual and hybrid meetings, taking into account the specific challenges faced by delegations with network and connectivity difficulties, especially by developing country Parties, in particular the least developed and small island developing States among them, and Parties with economies in transition, as well as indigenous peoples and local communities and observers, and by those delegations from countries where meetings are scheduled at difficult times.

Accordingly, I would like to invite Parties, other Governments, indigenous peoples and local communities and relevant organizations to submit their views and experience and, where available, studies as regards participating in, and/or conducting virtual and hybrid meetings in 2021 and 2022.

Submissions will be compiled and a document on options for procedures for hybrid meetings, and under extraordinary circumstances for virtual meetings that address issues about equity, participation and legitimacy, will be prepared by the Secretariat, for consideration by the Subsidiary Body on Implementation at its fourth meeting.

Kindly submit your views and any relevant information as soon as possible but no later than **9 May 2023**. Please note that submissions should be sent through an official letter addressed to the Executive Secretary by e-mail to [secretariat@cbd.int](mailto:secretariat@cbd.int).

Please accept, Madam/Sir, the assurances of my highest consideration.

David Cooper  
Acting Executive Secretary

To: CBD National Focal Points, Cartagena Protocol National Focal Points, ABS National Focal Points, SBSTTA Focal Points, indigenous peoples and local communities, and relevant organizations

