



APPLICATION PROCEDURE AND SELECTION CRITERIA

“Filling Capacity Gap for Application of DNA Technologies in Taxonomy Driven By the Trained Trainers and Relevant Networks in Developing Countries”

Scope of Training

Empowering developing countries facing the taxonomic impediment to develop the capacity to apply DNA technologies in safeguarding biodiversity, food resources and human well-being, in line with the Strategic Plan for Biodiversity 2011-2020 and the Aichi Biodiversity Targets (ABT) and the 2030 Sustainable Development Goals (SDG). Joint applications involving more than one national organization relevant to the scope of training activities, such as academia, government, private sector, NGOs, are encouraged.

Application Procedure

Each proposal must be prepared using the standard application form in MS Excel format available at <https://www.cbd.int/gti/>. The application form contains six tabs (worksheets) designed to structure and parse the information to be submitted by the applicant.

Completed forms should be accompanied by the following supporting documents:

- Letter of endorsement signed by the CBD Primary National Focal Point (mandatory);
- Letter of endorsement signed by the hosting institution for the training activities (mandatory); and
- Letter of endorsement signed by external funders and/or third-party sponsors providing matching funds, if applicable (optional).

The completed application form in electronic format and letters of endorsement are part of the application package to be submitted to the CBD Secretariat. The package should be sent through the CBD Primary National Focal Point via email to secretariat@cbd.int no later than **30 November 2017**. Only fully completed application packages will be considered for review.

Evaluation of Training Proposals

Each proposal will be checked for eligibility before entering the evaluation process, based on the following *eligibility criteria*:

- The lead applicant or senior team members must have participated in the 2015-2016 GTI training course in molecular diagnostic approaches (see list of trained trainers who achieved the GTI training 2015-2016 in the annex), or an equivalent specialized training course in DNA barcoding;
- The lead applicant or senior team members should represent relevant networks, such as national Barcode of Life networks or national iBOL (the International Barcode of Life Project) nodes from developing countries;

- The proposal must be endorsed by the CBD Primary National Focal Point of the lead applicant's country¹;
- The proposal is supported by the hosting institution;
- The completed electronic application form, including proposed budget, must be received by CBD Secretariat no later than **30 November 30 2017**.

Selection Criteria

Eligible proposals will be scored according to the following selection criteria:

1. Overall scientific quality of the proposal including clarity of objectives, detail and clarity of activities and expected outcomes that fall within the scope of training, above (30%).
2. Relevance of the type of training activity proposed for knowledge dissemination and implementation of the Strategic Plan for Biodiversity 2011-2020 and consistent with the vision of the Capacity-building Strategy for the Global Taxonomy Initiative (20 %):
 - The proposal should explain how the training activities will relate to the national/regional action plans for achieving global targets (ABT/SDG);
 - Hands-on training activities are considered more valuable than symposia, seminars, discussion fora, or conferences where trainees will not have a chance to gain hands-on experience.
 - The proposal should clearly explain the link between the proposed training activities and the National Biodiversity Strategies and Action Plans (NBSAPs) of the hosting countries;
 - Priority taxa may include any taxonomic group (e.g. beetles, fishes) or functional group (e.g. invasive alien species, endangered species) indicated as a priority group in the respective NBSAPs or ABT/SDG but should be limited, for the purposes of this application, to eukaryotic organisms (animals, plants, and fungi).
3. Sustainability of training activities (15%):
 - The proposal should clearly identify partners and stakeholders that would continue the application of DNA technologies, in line with the scope of training activities;
 - The proposal should include a clear outline of the follow-up DNA barcoding activities that would maximize the impact of training and facilitate the national/regional implementation of CBD or other biodiversity-related conventions;
 - Ongoing DNA barcoding activities of applicants (e.g. barcoding projects completed or in progress at the time of proposal submission) are considered an asset, but not a prerequisite.
4. Logistical feasibility and timeframe (15%):
 - The training venue should include a functional and sufficiently equipped molecular laboratory and a conference/computer room with internet access;
 - The duration of training activities should be sufficient to provide, at least, basic hands-on laboratory experience to the trainees (e.g. minimum 3-5 days and, ideally, up to four weeks, depending on the capacity of the hosting institution).

¹ In case multiple applications are received for a given country, the CBD Primary National Focal Point of that country will decide to endorse one or multiple applications. Only one application per country will be selected during the final evaluation process.

- The training should take place within 2018 and the outcome should be reported to CBD Secretariat within one month after the training event is completed.
5. Appropriateness of targeted participants for the activity (10%):
- Proposed trainee selection criteria should seek to attain the balance of gender and participating communities that are relevant to biodiversity conservation and utilization;
 - Familiarization with DNA barcoding methodologies should enable participants to help advance progress towards achieving the global targets (ABT/SDG). Selected trainees should be in a position to carry out such activities through their institutional affiliations and/or professional mandates;
 - Priority in trainee selection should be given to professionals working on biodiversity conservation, applied taxonomy, or regulatory agencies relevant to the actions towards achieving global targets (ABT/SDG). This includes early career researchers, graduate and doctoral students, and technical staff.
6. Financial sustainability (10%):
- Applications should include a budget (total requested support from CBD Secretariat should be less than 20,000 US dollars) submitted in the required standard application form available at <https://www.cbd.int/gti/>. Cost-effectiveness will be evaluated according to the submitted budget, taking into consideration the number of trainees, space available at the venue for high quality hands-on training, and duration of activities;
 - Matched funding is considered as an asset;
 - If a cash contribution from the host government is not available, an in-kind or cash contribution from the host institution or from other partners will be considered.

Annex

**List of Trained Trainers
GTI Training Courses in 2015-2016**

Country	Institution	Name	Email
Belarus	National Academy of Sciences of Belarus	Tatsiana Lipinskaya	tatsiana.lipinskaya@gmail.com
Bhutan	Ministry of Agriculture and Forests	Kencho Dorji	kencho.185@gmail.com
Bosnia and Herzegovina	National Plant Health Protection Organization	Ajla Dautbasic	ajla.dautbasic@uzzb.gov.ba
Botswana	Botswana College of Agriculture	Amogelang Segwagwe	asegwagwe@yahoo.com
Brazil	Brazilian Institute of Environment and Renewable Natural Resources	Graziele Batista	graziele.batista@ibama.gov.br
Colombia	Humboldt Institute for Biological Resources	Mailyn Gonzalez	magonzalez@humboldt.org.co
Costa Rica	Ministry of Environment and Energy in Costa Rica	Laura Brenes	laura.brenes@sinac.go.cr
Dominican Republic	Universidad Autonoma de Santo Domingo	David Hernandez Martich	hernandezmartich@yahoo.com
Dominican Republic	Universidad Central del Este	Aide Cornielle	aidecornielle@gmail.com
Ethiopia	Ethiopian Biodiversity Institute	Taye Birhanu	tayebirhanub@gmail.com
Fiji	Biosecurity Authority of Fiji	Nitesh Datt	ndatt@baf.com.fj
France	Agence Nationale de Securite Sanitaire	Raphaelle Mouttet	raphaelle.mouttet@anses.fr
India	Indian Institute of Horticultural Research	Ramasamy Asokan	asokanihr@gmail.com
Mexico	Universidad Nacional Autonoma de Mexico	Rafael Ojeda Flores	ojedar@unam.mx
Namibia	Ministry of Environment and Tourism	Kirsti Nghidinwa	kirsti.nghidinwa@met.gov.na
Nepal	Ministry of Forests and Soil Conservation	Sishir Panthi	panthi.sishir@gmail.com
Nigeria	National Institute for Pharmaceutical Research and Development	Jemilat Ibrahim	sadiqoyene@yahoo.com
Pakistan	Directorate of Biodiversity, Ministry of Climate Change	Ghulam Sarwar	tabasum95@hotmail.com
Philippines	Biodiversity Management Bureau of the Department of Environment and Natural Resources	Adrian Luczon	adrian.luczon@gmail.com
Republic of Moldova	Academy of Sciences	Anna Moldovan	anna.moldovan@yahoo.com
South Africa	Biodiversity Institute of South Africa	Thulisile Jaca	T.Jaca@sanbi.org.za

Sri Lanka	National Plant Quarantine Service of Sri Lanka	Jayani Nimanthika	jayaninimanthika@gmail.com
Suriname	National Zoological Collection Suriname	Vanessa Kadosoe	vanessakadosoe@gmail.com
Thailand	Plant Protection Research and Development Office	Charuwat Taekul	charuwatt@gmail.com
Tunisia	National Institute of Agronomic Research of Tunisia	Mouna Rifi	mounarifi3@gmail.com
Turkey	Republic of Turkey Ministry of Food, Agriculture and Livestock	Ayse Yildiz	varolyildiz@hotmail.com
Uganda	Makerere University	Mary Namaganda	mnamaganda@yahoo.com
Uruguay	Direccion Nacional de Medio Ambiente	Rosina Segui	rosina.segui@mvotma.gub.uy
Vietnam	Vietnam Academy of Science and Technology	Do Van Tu	dovantu.iebr@gmail.com

List of Relevant Networks

International Barcode of Life Project
Consortium for the Barcode of Life

<http://ibol.org/>
<http://www.barcodeoflife.org/>