

Launching the Means of Implementation of the United Nations Sustainable Development Goals Agenda 2030 in Cameroon Kumba, 22-23 May 2017

Venue: Kumba City Council.

COST ESTIMATE BREAKDOWN.

No	Items	Unit Cost in CFA	Quantity	Amount in CFA	Amount in 1US\$ =600frs CFA
	Conference Arrangements				
1	Manual invitations	600	1,000	600,000	998
2	Press / Media/ Announcements	10,000	20	200,000	333
3	Banners	50,000	4	200,000	333
4	Conference Hall	50,000	4 days	200,000	333
5	Hall decoration	200,000	1	200,000	333
6	Chairs and decoration	150	1000	150,000	250
7	Renting Cutleries	250,000	1	250,000	416
8	Food , Drinks (Water, Soft Drinks and Beer	5,000 per person	1000	5,000,000	8,320
9	Conference Bags	2,500	1000	2,500,000	4,160
10	Conference papers	2,000	1000	2,000,000	3,328
11	Report Preparation	30,000	1	30,000	50
12	SUB TOTAL				18,854
	SUPPORT TO PARTICIPANTS				
1	Travel and Accommodation	100,000	100	10,000,000	16,636
2	Per diems for funded participants	150,000 for speakers	30	4,500,000	7,486
		50,000 for Non Speakers	100	5,000,000	8,318
3	Honourarium for dignitaries	100,000	50	5,000,000	8,318
4	Conference Hostess	50,000	25	1,250,000	2,080
	SUBTOTAL				34,520
	GRAND TOTAL				53,374

Explanations of items:

1. Conference expects up to 1000 participants (Civil Society, Grassroots, Businesses and Government Ministries)
2. Travel support and Accommodation be provided to 100 Participants especially Speakers and Grassroots participants.
3. Conference Per Diems be provided to 30 Speakers (2DAYS) and other support to 100 participants.
4. Honourarium be provided to 50 dignitaries this is especially to Chiefs, Policy Makers, Administration, Head of Forces of Law and Order, and Guest Speakers.

Bank information

Name of Bank: **Union Bank of Cameroon.**

ACCOUNT OWNER: FEEDAR & HR (+237 678 355 393)

Address of Bank: Kumba, Opposite Kumba Main Market Gate.

Acc No: 00500000066 **Swift Code:** UCMACMCXXXX.