

Stage 1 – Framework for evaluating the expressions of interest

Stage 1: Assessment matrix								
Name of organization:								
Date EOI submitted:								
Region or sub-region:								
Date of assessment:								
<p>The EOI is assessed based on how well it meets the 7 criteria considered for phase I of the process. Each criterion has been assigned specific weighted assessment score ranges that total to 100 points. Each EOI will be assessed with scores of between zero to the maximum weighted score for each criterion. Applicants with a total score greater than XX will be invited to the phase II of the assessment.</p>								
CRITERIA FROM DECISION 15/8 (Annex II - Para. 4)		DATA SOURCE - EOI QUESTION	ASSESSMENT RUBRIC					
1	Experience in facilitating TSC (max 20 points)		DOES NOT MEET	PARTIALLY MEETS	MEETS	EXCEEDS	SCORE	COMMENTS
	Applicant presents evidence that demonstrates experience in facilitating technical and scientific cooperation.	Please provide 2 or 3 examples in the last 5 years of your institution's experience in facilitating technical and scientific cooperation in support of the Convention on Biological Diversity and its Protocols or other relevant multilateral environmental agreements and processes.	Examples do not align to CBD's definition of TSC. Examples involve less than 2 different countries. Examples involve only 1 type of activity. 1-4	Examples align to CBD's definition. Examples involve 2-3 different countries. Examples involve only 2 types of activity. 5-9	Examples align to CBD definition. Examples involve 4-9 different countries. Examples involve 3-5 types of activities. 10-14	Examples align to CBD definition. Examples involve 10 or more different countries. Examples involve 5 or more types of activities. 15-20		

2	Experience in areas of work related to CBD and Protocols (max 15 points)		DOES NOT MEET	PARTIALLY MEETS	MEETS	EXCEEDS	SCORE	COMMENTS
	Applicant demonstrates experience and expertise in the areas of work undertaken by Parties in implementing the Convention on Biological Diversity and its Protocols.	Please indicate whether you have in-house expertise related to the following KMGBF targets or are able to leverage expertise from other organisations or networks in your region or sub-region.	Has experience or expertise in 0-2 areas/targets of work under CBD Has less than 1 year of experience working on the CBD and its Protocol issues 1-3	Has experience or expertise in 3-5 areas/targets of work under CBD. Has 2-5 years of experience working on the CBD and its Protocol issues 4-7	Has experience or expertise in 6-9 areas/targets of work under CBD. Has 6-10 years of experience working on the CBD and its Protocol issues 8-11	Has experience or expertise in 10 or more areas/targets of work under CBD. Has over 10 years of experience working on the CBD and its Protocol issues 12-15		
3	Engagement in regional and subregional biodiversity-related networks and partnerships (max 15 points)		DOES NOT MEET	PARTIALLY MEETS	MEETS	EXCEEDS	SCORE	COMMENTS
	Applicant demonstrates engagement in regional and subregional biodiversity-related networks and partnerships.	Briefly describe key partnerships and networks of collaborators working at the regional or sub-regional levels that your institution is engaged with.	Is engaged in 0 regional or sub-regional network and partnership. 0	Is engaged in 1-3 regional or sub-regional networks and partnerships. The scope of engagement of the networks or partnerships covers 1-3 different biodiversity issues. 1-5	Is engaged in 4-6 regional or sub-regional networks and partnerships. The scope of engagement of the networks or partnerships involves 4-10 different biodiversity issues. 6-11	Is engaged in 7 or more regional or sub-regional networks and partnerships. The scope of engagement of the networks or partnerships covers 11 or more different biodiversity issues. 12-15		
4	Working with other MEAs or other intergovernmental processes. (max 10 points)		DOES NOT MEET	PARTIALLY MEETS	MEETS	EXCEEDS	SCORE	COMMENTS

	Applicant demonstrates experience in working with biodiversity-related Conventions or other intergovernmental processes.	Briefly provide examples, if any, of your institution's involvement in supporting other biodiversity-related multilateral agreements/ intergovernmental process(es) at the regional or sub-regional level.	Has experience working with 0 biodiversity MEA or other relevant intergovernmental process. 0	Has experience working with 1-3 biodiversity MEAs or other relevant intergovernmental processes. 1-3	Has experience working with 4-6 biodiversity MEAs or other relevant intergovernmental processes. 4-6	Has experience working with 7 or more biodiversity MEAs or other relevant intergovernmental processes. 7-10		
5	Working with IPLCs, civil society, etc. (max 10 points)		DOES NOT MEET	PARTIALLY MEETS	MEETS	EXCEEDS	SCORE	COMMENTS
	Applicant demonstrates experience in working with indigenous peoples and local communities, civil society and other stakeholders.	Briefly describe your institution's experience working with IPLCs, civil society and other stakeholders (please specify).	Has less than 1 year experience working with IPLCs, civil society and other stakeholders. Only has worked with 1 type of stakeholder. 1-2	Has 2-3 years' experience working with IPLCs, civil society and other stakeholders. Has worked with 2-3 types of stakeholders. 2-3	Has 4-9 years' experience working with IPLCs, civil society and other stakeholders. Has worked with 4-5 types of stakeholders. 4-6	Has more than 10 years' experience working with IPLCs, civil society and other stakeholders. Has worked with 6 or more types of stakeholders 7-10		
6	Capacity to mobilise resources for TSC (max 20 points)		DOES NOT MEET	PARTIALLY MEETS	MEETS	EXCEEDS	SCORE	COMMENTS

	Applicant demonstrates capacity to mobilize resources for technical and scientific cooperation programmes.	Please describe 2 or 3 examples in which your institution succeeded in mobilizing resources for technical and scientific cooperation programmes in the last 5 years.	Unsatisfactory experience to mobilise/leverage resources, i.e. Limited experience in mobilising resources (< 1 year) Low volume of resources mobilised (< USD \$100K/year) Sources of resources not diversified (only 1 source) Only one type of resource mobilised (only 1 type) 1-4	Basic experience mobilising/leveraging resources, i.e. Some experience in mobilising resources (< 2 years) Low volume of resources mobilised (<USD \$500k/year Sources not adequately diverse (2-3 sources) Limited types of resources (only 2 types) 5-9	Good experience in mobilising/leveraging resources, i.e. Good experience (3-5 years) Large volumes of resources mobilized (>USD \$500k/year) Diverse sources of resources (3-5 sources) Diverse types of resources (3-4 types). 10-14	Excellent experience in mobilising/leveraging resources, i.e. Significant experience (>10 years) High volumes of resources mobilised (> USD \$1 million/year) Diverse sources (>5 sources) Diverse types of resources mobilised (> 5 types). 15-20		
7	General considerations (max 10 points)					SCORE	COMMENTS	
		<p>Institutional profile (Please provide a short description of your institution, including year of establishment, mandate, vision and mission, core values and main programme areas).</p> <p>In which region is your institution based?</p> <p>If your institution works at the sub-regional level please indicate the sub-region(s) it provides services to.</p> <p>Please list the countries your institution has worked in during the last 5 years.</p> <p>Please indicate the language(s) in which your institution can provide technical and scientific cooperation support.</p>	<p>0 points for organization's values, mission, vision do not align with the Convention and its Protocols and the KMGBF.</p> <p>1-4 points for organization's values, mission, vision alignment with the Convention and its Protocols and the KMGBF.</p> <p>1-3 points for geographical coverage: 3 points if more than 50% of countries in region, 2 points is between 25%-49% of countries in region and 1 point 10%-24% of countries in region.</p> <p>1-3 points for language: 3 points if can work in more than 50% of official languages, 2 points for between 25%-49% of languages, and 1 point for 10%-24% of languages.</p>					
TOTAL POINTS								